Approved Minutes

Village Board Meeting

10/13/2026 6:30PM

In attendance: Mayor Retzlaff, Trustee's Kibbe, Cieszki, Prucnal, Casell, Superintendent of Public Works Czelusta, CEO Czechowski, Assistant Village Attorney Trapp, Village Treasurer Naumovski, Village Clerk Kaluzny, Village Residents: Sue Galbraith, Doug Becker, Karissa, Clouts

The regularly scheduled board meeting was called to order by Mayor Retzlaff who led the pledge to the flag at 6:30pm.

MOTION by Trustee Prucnal and seconded by Trustee Kibbe to approve the minutes from the regularly scheduled Board Meeting dated 9/22/2026. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to approve the bills on abstract #9 dated 10/13/2026 totaling $102,828.50. On the question, 5 ayes, carried.

MOTION by Trustee Casell and seconded by Trustee Cieszki to approve the monthly reports consisting of the Treasurer's report for July and August 2026, Fire/EMS calls for payroll #19 & #20, Building Permits for August 2026. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Cieszki to approve Payroll # 19 & # 20 totaling $104,8196.60. On the question, 5 ayes, carried.

MOTION by Trustee Cieszki and seconded by Trustee Prucnal to approve the pre-authorization of payment to the IRS in total of $8,916.24. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to approve Mayor Retzlaff's recommendation to hold Trick or Treating in the Village of Alden on Saturday, October 31st from 6-8pm. On the question, 5 ayes, carried.

MOTION by Trustee Prucnal and seconded by Trustee Casell to accept with regrets the resignation of Robin Gilbert from the Ethics Board effective October 2, 2026. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to authorize Ashley Kaluzny and Liz Naumovski to attend the NYS Retirement Training Seminar in Akron on Oct 22, 2026, 8:30 am until 3:30 pm. The village office will be closed. On the question, 5 ayes, carried.

MOTION by Trustee Prucnal and seconded by Trustee Casell to award the Well #3 cleaning to Frey as per recommendation of the village engineer in the amount of $39,500 which is the base bid and alternate 1 and 2 per the bids opened on Sept 16, 2026. On the question, 5 ayes, carried.

MOTION by Trustee Cieszki and seconded by Trustee Prucnal to approve a sign permit (Blackwater Acres monument sign) for The ARC of Erie County, 170 Slade Drive, as per submitted application. On the question, 5 ayes, carried.

MOTION by Trustee Prucnal and seconded by Trustee Casell to extend the deadline for Alden Village Estates Mobile Home Park for completion of the required drainage issues to December 30th, 2026, as requested in their letter. Delay is due to changing of engineering firms for the design of the drainage improvements. On the question, 5 ayes, carried.
Note: Letter of Request in Communication

MOTION by Trustee Prucnal and seconded by Trustee Kibbe to authorize Mayor Retzlaff's signature on the Lease Agreement between Empire Long Distance Corporation (dba: Empire Fiber) and the Village of Alden, with respect to the operation of the company as an Internet Service Provider within the Village of Alden. And that said Lease Agreement allows them access to install a Point of Presence ("POP) located at Main Street Sewer Plant Site (SBL#: 108.14-1-1), and access to the Village of Alden Street Right-of-Ways for the purpose of installation and maintenance of fiber cables and equipment. On the question, 5 ayes, carried.

MOTION by Trustee Prucnal and seconded by Trustee Cieszki to enter into Public Hearing regarding Local Law # 6, Moratorium on Cameras in the Right-of-Way at 6:35PM.

Assistant Village Attorney Trapp-Cameras placed within the region/Village of Alden have raised constitutional concerns. Home rule powers protect safety of the community. There is a request for a Moratorium for 180 days to allow the Village Attorney's to continue to do more research.

MOTION by Trustee Kibbe and seconded by trustee Prucnal to adjourn from the Public Hearing and return to the regularly scheduled Board Meeting at 6:36pm. On the question, 5 ayes, carried.

Communications:

- The DPW sent a letter to residents on Kellogg informing them that the work on their street has been completed and to inform the Superintendent of any questions or concerns.
- There was a letter the DPW generated to the DEC notifying them of the change in Engineering firms for the Village and the Waste Water Treatment plant.
- The Village will be closed on Veteran's ay and as a result, garbage pickup will be changes to Thursday, 11/12/26.
- The Village received a letter from Lakeshore Management requesting an extension in their deadline to complete the driveway drainage work.
- Congratulations to the Clerk for passing her notary exam
- Village received a letter from Moyer Auction regarding a home on Willow Woods being a estate and requested the water/sewer service remain active while they get the estate in order.
- The Village received a letter from Fire Chief Gossel regarding the ambulance purchase. The Village Board will be looking at this next budget year.

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to enter into the Public Hearing for Local Law # 7 to amend chapter 177 in the Village Code at 6:40pm. On the question, 5 ayes, carried.

CEO Czechowski-Chapter 177 has some provisions to add motorized vehicles and scooters, this will hopefully add more teeth for the enforcement side of it.

MOTION by Trustee Cieszki and seconded by Trustee Casell to adjourn from the Public Hearing at 6:41pm.

Communications:

- The Village received correspondence from the Arc of Erie County to for the Village to take ownership of a piece of land on Broadway in order for the Village to install a sign. CEO Czechowski is handling that with Arc. Mr. Wetzl also informed the Village that there have been some significant burglaries in the area.
- The Village attorney is working on writing up easements for the required work on Sullivan rd for the resident's review.
- We have a letter of recommendation from Nussbaumer and Clarke to award the cleaning of Well site #3 to Frey Well Drilling
- We have received a letter from LOSAP advising there has been a change in staffing. The Village has been with RBC since inception of the program for the Village. Mayor requests more time to investigate.

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to accept the communications as entered. On the question, 5 ayes, carried.

MOTION by Trustee Casell and seconded by Trustee Prucnal to enter into the Public Hearing for Local Law #8 at 6:45pm, to replace Chapter 93 in the Village Code. On the question, 5 ayes, carried.

CEO Czechowski-The revisions to Chapter 93 will cover more UTV's, dirtbikes, e-bikes etc. and specifically restricts on use of sidewalks. We will be adding the option for seizure and impounding for the Sheriff's and Troopers to the Local Law along with penalties that increase with every occurrence. Riders have not only become dangerous, but also rude to motorists and deliberate in their reckless driving. Parts of this code revision have been taken from other municipalities where enforcement has been effective.

MOTION by Trustee Cieszki and seconded by Trustee Prucnal to adjourn from the Public Hearing at 6:48pm. On the question, 5 ayes, carried.

Business from the floor:

Carissa Couts of 13337 Maple Ridge lives next door to a small playground. She has young children, one of which drafted a letter to the Board requesting the playground be revamped. Mayor Retzlaff indicated that a discuss will be taking place later tonight to coincide with another of the Public Hearings on the agenda but he would like to include the child's letter and photos in the Village's proposal for upgrades.

Village resident Doug Becker inquired about the statewide salt shortage and questioned whether there was any benefit to selling salt to the school. Superintendent Czelusta indicated that the school also has the ability to purchase from the Town. Mr. Becker also inquired as to whether there will ever be a newsletter as promised? Mayor Retzlaff shared that he will be submitting a directory to the Chamber of Commerce as he was directed to do so. Village Treasurer Naumovski reminded the public that the Clerk's office has been formulating an information document for each water/sewer billing cycle to keep the public as informed as possible.

MOTION by Trustee Prucnal and seconded by Trustee Kibbe to enter into the Public Hearing for Local Law #9 at 6:50pm for residency and Village positions. On the question, 5 ayes, carried.

Mayor Retzlaff-There as a need to update the positions listed previously and location. Previously the Village had passed a local law allowing the Village to hire from within anywhere in Erie County and only has Village Clerk/Treasurer listed. This Local Law is to add counties adjoining

Erie as well as adding the titles of Village Clerk and Village Treasurer. Trustee Casell added that this would be beneficial to the Village as it abuts closely to other counties geographically.

MOTION by Trustee Kibbe and seconded by Trustee Casell to adjourn from the Public Hearing at 6:53pm. On the question, 5 ayes, carried.

Reports from Committees:

Village Treasurer: Last day to collect Village tax is 11/2 before they are re-levied to the county.

Superintendent Czelusta-The winter parking ban will go into effect from 11/1-4/1-there is no parking on Village streets between 2am-6am. Bulk trash day is Monday, Oct 26th.

MOTION by Trustee Casell and seconded by Trustee Prucnal to enter the Public Hearing for CDBG.

Mayor Retzlaff started by reminding the public that CDBG is strictly used for the area south of Broadway and is income based. The goal will be to update community pocket parks. Trustee Prucnal recommended looking at the sidewalk on the south side of Westcott for next year. Mayor Retzlaff directed Superintendent Czelusta to make a complete sidewalk inventory in the Village and would like this to be completed before the winter months.

MOTION by Trustee Prucnal and seconded by Trustee Cieszki to adjourn from the Public Hearing at 7:01pm.

CEO Czechowski-There are a few items going in front of the Planning Board and then will be brought to the Village Board.

Assistant Village Attorney Trapp-there is no update on the outstanding warrant for a Village resident. They have been unable to move forward in the matter. The Sheriff's and Troopers have a responsibility to serve. Attorney Trapp has been in contact with the Troopers, though they have a weird schedule, they have been responsive.

No Trustee reports.

Mayor Retzlaff reported that there will be a update on CDGB at the next Village Board Meeting.

Attorney Trapp will submit for a state law to allow for the Village to hire the positions of Village Clerk and Village Treasurer outside of Erie County. This will be submitted when they are back in session in January 2027.

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to approve Local Law 6 of 2026 Moratorium on cameras in rights-of-way. On the question, 5 ayes, carried.
Note: See attached Local Law 6 of 2026

MOTION by Trustee Prucnal and seconded by Trustee Casell to approve Local Law 7 of 2026 Changes to Chapter 177 references for Electric/Gas Motorized & Unmotorized Vehicles/Devices. On the question, 5 ayes, carried.
Note: See attached Local Law 7 of 2026

MOTION by Trustee Prucnal and seconded by Trustee Prucnal to approve Local Law 8 of 2026 Changes to Chapter 93 for Electric/Gas Motorized & Unmotorized Vehicles/Devices. On the question, 5 ayes, carried.
Note: See attached Local Law 8 of 2026

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to approve Local Law 9 of 2026 Modifications to Chapter 42 regarding residency requirements. On the question, 5 ayes, carried.
Note: See attached Local Law 9 of 2026

I respectfully submit,
Ashley Kaluzny, Village Clerk