

APPROVED MINUTES

Village Board Meeting

8/25/2026 6:30PM

The Regularly scheduled Board Meeting was called to order by Mayor Retzlaff who led with the Pledge of Allegiance.

In attendance: Mayor Retzlaff, Trustees: Kibbe, Prucnal, Cieszki & Casell, Village Treasurer Naumovski, Village Clerk Kaluzny, Village Attorney Trapp, Superintendent of Public Works Czelusta, CEO Czechowski, Crew Chief Cavanaugh, Village residents: Richard Kegler, Doug Becker, Thomas Bykowicz, Mary Cosgrove, Town residents: Max Marzec, Paul Marzec, Anna Marzec.

MOTION by Trustee Prucnal and seconded by Trustee Cieszki to approve the minutes from the 8/11/2026 Regular Board Meeting. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to approve the bills on abstract # 06 dated 8/25/26, totaling \$83,460.49. On the question, 5 ayes, carried.

MOTION by Trustee Prucnal and seconded by Trustee Cieszki to approve the monthly reports consisting of the Fire/EMS calls for payroll #17 and the Public Works Permit July 2026. On the question, 5 ayes, carried.

MOTION by Trustee Cieszki and seconded by Trustee Casell to approve Payroll #17 totaling \$59,457.74.

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to authorize the closure of the following capital projects funds. Any remaining cash balance will be used for debt service.

HC – Wastewater Plant

HD – Broadway Streetscape

HJ- HVAC Improvements – DPW Building - \$5,276.64 -use for debt service

HO- Sewer Pump Stations Rehabilitation

HY – Capital Projects – ARPA Water Improvements

HZ – Capital Projects – ARPA Wastewater Improvements

MOTION by Trustee Prucnal and seconded by Trustee Kibbe to authorize the closure of the Elm Street account in NYCLASS and per the 2026-2027 Adopted Budget to utilize the balance in the account to make the principal & interest payment for the Elm Street Storm Sewers (closing that borrowing) and a portion of the Elm Street Road Reconstruction account principal payment in the amount of \$133,357 with the outstanding balance of the Road Reconstruction to be included in the BAN being renewed Sept 3, 2026. On the question, Mayor Retzlaff shared that there are far too many accounts on the books but have already been completed. All remaining funds from completed projects are to be used to pay debt. This was a wise move by the Treasurer and the Board. 5 ayes, carried.

MOTION by Trustee Casell and seconded by Trustee Cieszki to authorize the Village Treasurer's last name to be changed on the Certification of Investment Powers from Melock to Naumovski. All village representatives need to resign the form to be submitted to RBC Wealth Management. The reps are the Mayor, Village Clerk, Village Treasurer and Fire Chief.

MOTION by Trustee Prucnal and seconded by Trustee Cieszki to approve the Standard Workday & Reporting Resolution for Judge Michael Cole. The Village of Alden hereby established the following standard workdays for Village Justice Michael Cole and will report the officials to the New York State and Local Retirement based on his record of activities as listed in communications.

Note: Previous record of activities was rejected by NYSLRS

MOTION by Trustee Kibbe and seconded by Trustee Casell to authorize Mayor Retzlaff to sign the Intermunicipal Agreement with the Alden Central School District for 2026-2027 Winter Rock Salt purchase.

NOTE: Alden School District will be paying cost.

MOTION by Trustee Cieszki and seconded by Trustee Prucnal to approve the Alden Central School District's request to host the annual Homecoming Parade on Thursday, October 15, 2026 beginning at 6:15pm. The route to be followed is below:

Park St to Baxter Ave
Right on Baxter Ave
Right on Irving St
Right on Emerson St
Left on Park Street back to High School

MOTION to waive the temporary certificate of occupancy charges totaling \$500.00 for the resident of 13330 Cherry Tree Lane due to a fully executed agreement being in place for sidewalk repairs to take place in October.

Roll Call Vote:

Trustee Kibbe-aye
Trustee Cieszki-aye
Trustee Prucnal-aye
Trustee Casell-no
Mayor Retzlaf-aye

MOTION by Trustee Cieszki and seconded by Trustee Prucnal to approve the sign permit application for Maria Mays, 13295 Broadway, as per submitted documentation. On the question, 5 ayes, carried.

MOTION by Trustee Casell and seconded by Trustee Prucnal to approve Local Law #4-2026, Changes to Chapter 210 (Zoning) for lot dimensions in an R-1 District. On the question, Trustee

Casell inquired as to whether the minimum dwelling size was something that was going to be considered. Mayor Retzlaff indicated that there would be another public hearing set and a separate Local Law proposed. 5 ayes, carried.

MOTION by Trustee Casell and seconded by Trustee Prucnal to extend the deadline for Alden Village Estates Mobile Home Park for completion of the required drainage issues from August 31, 2026, to *September 30, 2026*, as requested in their letter. Delay is due to changing of engineering firms for the design of the drainage improvements. On the question, 5 ayes, carried.

Note: Letter of Request in Communication

MOTION by Trustee Cieszki and seconded by Trustee Kibbe to appoint Gerald Kania and Jill Kania to the positions of crossing guard effective September 1, 2026 at an hourly rate of \$21.00/hr.

Note: Pending successful background check.

MOTION by Trustee Prucnal and seconded by Trustee Cieszki to change Pam Comstock (crossing guard) pay rate to \$21.00/hr for the 2026-2027 school year. On the question, 5 ayes, carried.

MOTION by Trustee Casell and seconded by Trustee Prucnal to allow Alden Hook & Ladder Fire Co to place signage in fireman's park a week in advance of their event

MOTION to set a Public Hearing for September 22nd at 6:45pm regarding minimum housing requirements and a proposed Local Law # 5.

Roll Call Vote:

Trustee Kibbe-aye
Trustee Cieszki-aye
Trustee Prucnal-aye
Trustee Casell-aye
Mayor Retzlaff-aye

Note: Joe will work on preparing Local Law #5.

MOTION by Trustee Prucnal and seconded by Trustee Casell to enter into the Public Hearing for Local Law # 4 at 6:45pm. On the question, 5 ayes, carried.

CEO Czechowski-Local Law #4 states that currently the Village has a requirement of 100' of frontage. The proposal would change that requirement to 75'. This would help with the cost of development when it came to utilities. This has already gone to the Planning Board who was in full support of the change.

Just to make a statement and the present members of the community is aware, the Public Hearing for the Marzec homes is a separate focus than this. That meeting will take place on September 29th.

Mayor Retzlaff indicated that all properties that already exist are grandfathered in and this would only apply to new building lots.

Village resident Mr. Keller inquired as to what the current home size requirement is. Trustee Prucnal-75'. Trustee Casell shared that he is more interested in affordable homes and the current motion is strictly on lot size. Mayor Retzlaff also indicated that he is comfortable moving forward with Local Law #4 as proposed.

Roll Call Vote:

Trustee Kibbe-aye
Trustee Cieszki-aye
Trustee Prucnal-aye
Trustee Casell-aye
Mayor Retzlaff-aye

MOTION by Trustee Kibbe and seconded by Trustee Cieszki to adjourn from the Public Hearing at 6:49pm.

MOTION by Trustee Kibbe and seconded by Trustee Cieszki to set a public hearing for 9/22/26 at 6:40pm for Local Law #5 consisting of the buildable lot size in the Village. On the question, 5 ayes, carried.

Communications:

- email received regarding signage in Firefighter park.
- letter from school regarding homecoming parade
- notice from resident on Cherry Tree Ln requesting fee's be waived
- school salt agreement
- letter from Alden Village estates for extension on repairs
- interviewing for mechanic, laborer & WWTP2 , some candidates will be performing second interview
- RFP to clean well site #3 were sent out-scheduled for fall
- letter from empire re: fiber wanting access to right of way. Board raised the issue that all areas of the Village must be covered and Fiber responded that they would cover the entire Village.
- Birchcreek water issue is in Ferguson's hands as the manufacturer. They will provide updates to the Village with data collected in the coming weeks.

Committees: **Village Treasurer** Naumovski-Penalty amount will be changing again at the end of the month and late notices going out.

Superintendent Czelusta-Will be out of town 9/4-912. I would like to take a moment to thank the DPW crew for all of the hard work they have been putting in this summer on the Kellogg Street sidewalk project. They are doing an extraordinary job keeping the project on track and making steady progress. Their hard work, dedication, and attention to detail are greatly appreciated. Thank you to the entire DPW crew for a job well done!

CEO Czechowski-Marzec Public Hearing rescheduled to 9/29/26. We are also looking for more Planning/Zoning board members. Will also start prepping for Local Law # 5.

Mayor Retzlaff-The zoning for Marzec and Local Law were not related. The Board does not support flag lots & has expressed to the zoning board their thoughts. Marzec wanted to build behind exchange on previously existed paper streets, but the decision is up to the Zoning Board. Also good job on obtaining Crossing Guards prior to the start of school.

Trustee Kibbe- Thank you to the school for the letter about crossing guards and to the Village Clerk for turning around so fast.

Trustee Prucnal-Striping on the streets looks good. Superintendent Czelusta will look into pricing for striping the remaining streets in the Village.

Mayor Retzlaff-Compliments to the DPW for Kellogg St. Also looking for updated totals for CDBG.

Unfinished Business: Robert Owens-member of Fire company and a Village resident expressed concern surrounding the denial of signage in Firefighter's park. The lack of allowable signage has hurt event turn out and the Firehall would like to use a sign for an upcoming event to bring awareness to the public and hopefully drum up business. Mayor Retzlaff indicated that he is still looking into having a informational sign at each entry point to the Village. The sign would allow for 4x8 changing of advertisements. Trustee Prucnal noticed the Heritage week sign is still hanging at the bandstand and their event has been over for weeks. Trustee Casell shared the concern with signs being in the park. They were a traffic hinderance. There was never a solidified decision to stop allowing signs at the park, just the requests stopped coming. Mr. Kegler advised that the Board should have put rules for signage into place as opposed to disallowing the signs all together.

MOTION to allow signage to be placed in Firefighter's Park one week prior to the event and removed immediately after the event.

Roll Call Vote:

Trustee Kibbe: aye

Trustee Cieszki: aye

Trustee Prucnal: aye

Trustee Casell: aye

Mayor Retzlaff: aye

MOTION by Trustee Casell and seconded by Trustee Prucnal to adjourn the regularly scheduled Board Meeting at 7:13pm. On the question, 5 ayes, carried.