

APPROVED MINUTES
REGULAR BOARD MEETING 8/11/26

6:30PM

Attendees: Mayor Retzlaff, Trustees' Kibbe, Cieszki, Prucnal, Casell, Village Clerk Kaluzny, Village Treasurer Naumovski, Superintendent of Public Works Czelusta, CEO Czechowski, Assistant Attorney Trapp, Crew Chief Cavanaugh, Village residents: Richard Kegler, Doug Becker, William Pettit, Desmond Ray, Taya Ray, Zoladz Director of Materials Don Gernatt, ROUX VP Tom Forbes.

The Village Board meeting was called to order by Mayor Retzlaff by leading the pledge to the flag at 6:30pm.

MOTION by Trustee Prucnal and seconded by Trustee Kibbe to approve the bills on abstract # 5 \$55,239.43. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to approve the monthly reports consisting of: Court Summary 2026, Building Dept report July 2026, Treasurer's Report (June 2026). On the question, 5 ayes, carried.

MOTION by Trustee Casell and seconded by Trustee Cieszki to approve Payroll # 16 totaling \$54,553.38. On the question, 5 ayes, carried.

MOTION by Trustee Prucnal and seconded by Trustee Kibbe to approve the minutes from the regularly scheduled board meeting 7/28/2026. On the question, 5 ayes, carried.

MOTION by Trustee Prucnal and seconded by Trustee Kibbe to approve Mayor Retzlaff's signature on the agreement reached between the Village and EMU Homes regarding the sidewalk on Cherry Tree Lane. On the question, 5 ayes, carried.

MOTION by Trustee Casell and seconded by Trustee Kibbe to approve the use of the unused sick and vacation time for health insurance premium payments for employee #017 until the funds are exhausted. *Note: As per Teamster's CBA.* On the question, 5 ayes, carried.

MOTION by Trustee Prucnal and seconded by Trustee Kibbe to approve Mayor Retzlaff's recommendation to authorize Dan Czelusta, Patrick Cavanaugh, Austin Kremer, Dakota Booth, and Jake Ludwig to attend the Highway Operations & Liability Avoidance workshop in Ellicottville on Tuesday, October 6, 2026.

Note: Budgeted Item.

MOTION by Trustee Casell and seconded by Trustee Prucnal to approve the Mobile Home Park License for the period of September 1, 2026 – August 31, 2027 for Alden MHC LLC, 13535 Broadway, with the following conditions:

- 1) Fix all broken/missing skirting and ensure proper address identification is placed on all homes.

The Village of Alden will perform inspections as necessary to determine completion of the above items. Failure to complete said items within the required timeframes may affect the status of the Mobile Home Park License. On the question, 5 ayes, carried.

MOTION by Trustee Casell and seconded by Trustee Prucnal to approve the Mobile Home Park License for the period of September 1, 2026 – August 31, 2027 for Bayview of Alden, 13391 Broadway, with the following conditions:

- 1) Fix all broken/missing skirting and ensure proper address identification is placed on all homes.

The Village of Alden will perform inspections as necessary to determine completion of the above items. Failure to complete said items within the required timeframes may affect the status of the Mobile Home Park License. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Cieszki to approve member Desmond Ray Jr. to the Village of Alden Fire Department and EMS Department.

Note: All requirements have been fulfilled.

MOTION by Trustee Cieszki and seconded by Trustee Prucnal to approve the sign permit application for ARC of Erie County, 170 Slade Drive, as per submitted documentation, conditioned on final building department approval. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to approve the sign permit application for ARC of Erie County, 151 Slade Drive, as per submitted documentation, conditioned on final building department approval. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Casell to approve the sign permit application for Alden Village Estates Mobile Home Park, 13535 Broadway, as per submitted documentation. On the question, 5 ayes, carried.

Communications:

MOTION by Trustee Cieszki and seconded by Trustee Kibbe to approve the following communications as follows: On the question, 5 ayes, carried.

- A letter from the Fire Chief to purchase a new ambulance
- Received a notice from the Comptroller that the Village will be receiving a portion of mutual state aide in the amount of \$3336.00.
- The Village posted a Waste Water Treatment Plant operator 2 position internally. There were no qualified applicants. Superintendent Czelusta did for information share that 2 employees did put in for it, though not qualified, to show their interest in the position.
- Correspondence received from the Town in regard to Sullivan Rd. Mayor Retzlaff shared that there are 3 projects/repairs that need to take place on Sullivan. Milling/paving, DI

repair work and a culvert issue that is washing away a residents driveway. The correspondence from the Town states that they deny all responsibility for these necessary repairs. Mayor Retzlaff has invited the Town Supervisor to do a site visit so that she may show her where water from the Town's side of the road is running in one of the Village's DI's that need repair along with the other required repairs on the road. The Town Supervisor indicated that she will get back to the Mayor with some available dates for a site visit.

- GHD received the Village's discontinuation of service letter and did provide the Village with all requested documentation as requested.

Business from the floor: Mr. Kegler thanked the DPW for repairing the corner of Broadway/Mechanic so quickly as well as the paving job that was completed on Kellogg st.

Mr. Kegler also raised the question that he, along with all other Village residents were over charged for their water/sewer bill during the August cycle. The new water/sewer rates went into effect on June 1st, which was the middle of a billing cycle. Meaning, all residents would have been charged the incorrect rate for a period of 45 days. Village Clerk Kaluzny tried to correct the situation in stating that rates were not changed until the August bill. But upon further explanation from Mr. Kegler, his description and timeline did make sense. The Village will look into taking a corrective action. He suggested that next time there is a rate increase, the Village should send out a notice to all residents letting them know with which billing cycle the increase will take effect so that all residents are aware. He also questioned whether the Village has any customer's that pay once a year. The Village only has one customer that pays one time yearly, and that is Zoladz.

Mr. Becker praised the DPW for their paving and complimented both the Building Dept and DPW for beginning work on the hiking trail.

CEO Czechowski explained the 2 Public Hearings that the Village have coming up are two completely separate issues. He then shared some prepared material with some members in the audience to better explain what each one is for. Mr. Pettit inquired as to whether 4 driveways is really necessary on Exchange st for the new proposed development. CEO Czechowski advised Mr. Pettit that his questions and concerns would be better suited for the Public Hearing to be held on a later date in September. Mayor Retzlaff shared that the Village of Alden is one of very few Villages that still required 100' frontage. This requirement is making it difficult to draw first time home buyers to Alden and would require area developers to put up homes in the \$600,000-\$700,000 range. The Planning Board felt that requiring 75' of frontage would be appropriate & support growth in the Village, but to add, the Village Board does not support flag lots.

Superintendent of Public Works Czelusta: thanked Gary for his years of service with the Village.

Trustee Kibbe: Commended the DPW on paving and Kellogg sidewalks.

Trustee Prucnal: Good job on paving, this now covers everything on the south side of Broadway other than Maple Ridge.

Trustee Casell- There have been a lot of communication lately regarding the lack of advertising for the community events recently. Years ago the Board decided no more signs in the triangle, but instead could look into permanent structures for advertising at 1 locations in the Village.

Mayor Retzlaff: We are looking into a couple permanent structures for signs and will be sharing designs similar to Lancaster.

Good job to Dan & the DPW but would like to see some development happen on Colonial Woods.

MOTION by Trustee Casell and seconded by Trustee Kibbe to adjourn the regular meeting at 6:59pm. 5 ayes, carried.

I respectfully submit,

Ashley Kaluzny, Village Clerk