

APPROVED Minutes

Village Board Meeting

9/8/2026 6:30PM

In attendance: Mayor Retzlaff, Trustees Kibbe, Cieszki, Prucnal, Casell, Village Clerk Kaluzny, Village Treasurer Naumovski, CEO Czechowski, Village Attorney Trapp, Assistant Village Attorney Trapp, Crew Chief Cavanaugh

The regularly scheduled Board Meeting was called to order by Mayor Retzlaff who led the Pledge of Allegiance at 6:30pm.

MOTION by Trustee Prucnal and seconded by Trustee Casell to approve the minutes from the August 25th regularly scheduled Board Meeting. On the question, 5 ayes, carried.

MOTION by Trustee Prucnal and seconded by Trustee Casell to approve the bills on abstract #7 dated 8/25/26 in the amount of \$30,612.26. On the question, Mayor Retzlaff requests more information on the monthly credit card reconciliation. 5 ayes, carried.

MOTION by Trustee Prucnal and seconded by Trustee Cieszki to approve the monthly reports consisting of the August 2026 Building Permits. On the question, 5 ayes, carried.

MOTION by Trustee Cieszki and seconded by Trustee Prucnal to approve Payroll # 17 totaling \$49,048.57. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to approve the following motion, as part of the JCAP Grant application requirement: On the question, Trustee Kibbe inquired as to whether we can submit for upgrades to Sitzman's Park. Village Treasurer Naumovski had made the same inquiry. As the park is in the applicable jurisdiction, the request would be acceptable. 5 ayes, carried.

*Be It **RESOLVED** the Board of the Village of Alden authorizes the Village of Alden Village court to apply for a JCAP grant in the 2026-2027 grant cycle up to \$30,000.00.*

MOTION by Trustee Casell and seconded by Trustee Prucnal to approve Mayor Retzlaff's recommendation to set the Public Hearing for Sept 22, 2026, at 6:35 pm to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low-and moderate-income persons in the Village of Alden. *Note: This is a requirement for CDBG.* On the question, 5 ayes, carried.

MOTION by Trustee Prucnal and seconded by Trustee Casell to approve Mayor Retzlaff's recommendation to memorialize that the Town of Alden previously had an Intermunicipal Agreement with the Village of Alden to contribute to the cost of the service award program (LOSAP) on an annual basis. This agreement expired May 31, 2021. Last payment on record from the Town of Alden was January 27, 2022, in the amount of \$9,291.33.

Note: Needed by PENFLEX to remove the language in our annual service award report that the Town of Alden contributes to the cost of the LOSAP program. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to approve Mayor Retzlaff's recommendation to establish the Sewer Remediation Trust Fund Reserve Account for contractor payments for I&I remediation work. On the question, 5 ayes, carried.

Note: Per Village Code § 165-33. Sewer remediation trust fund. See attached.

MOTION by Trustee Cieszki and seconded by Trustee Prucnal to approve Mayor Retzlaff's recommendation to transfer \$18,000 from Sewer Fund Balance to newly created account in NYCLASS titled "Sewer Remediation Trust Fund Reserve". Funds were from Glenn Wetzel from Feb 20, 2025, required payment for I&I remediation. On the question, 5 ayes, carried.

Note: Set up account to track I&I funds

MOTION by Trustee Casell and seconded by Trustee Prucnal to approve Mayor Retzlaff's recommendation to award Waste Management to haul the sludge from the Wastewater Treatment Plant effective September 8, 2026, based upon their bid price (8/31/2026), including Trucking cost: \$30.00/ton & Disposal cost: \$61.00/ton, and associated fees/costs. On the question, 5 ayes, carried.

Note: Full Bids in Communications

MOTION by Trustee Prucnal and seconded by Trustee Kibbe to approve two Short Term Rental Permits - Short Term Rental (Upper) and Short-Term Rental (Lower) - for Harold McWilliams, as per submitted applications and supplemental documentation, with the following conditions:

- 1) No rentals may begin until such time that all work, covered under the Public Works Permit issued by the DPW, has been inspected and accepted to the satisfaction of the DPW Superintendent and the Village of Alden.

On the question, 5 ayes, carried.

MOTION by Trustee Prucnal and seconded by Trustee Casell to approve a sign permit for Pellicans Redemption Center, 13241 Broadway, as per submitted application. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to approve a sign permit for The ARC of Erie County, 151 Slade Drive, as per submitted application. On the question, 5 ayes, carried.

MOTION to Trustee Cieszki and seconded by Trustee Prucnal to approve a sign permit for three building signs for The ARC of Erie County, 170 Slade Drive, as per submitted application. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Cieszki to approve Mayor Retzlaff's recommendation of Vincent J. Augugliaro, as Laborer for the Village of Alden, Department of Public Works starting Monday, September 28, 2026, at a rate of \$25.81/hour (\$30.36/hour @ 85%, as per CBA). Pending successful pre-employment physical and background check. On the question, 5 ayes, carried.

Note: Application in Communications

MOTION by Trustee Casell and seconded by Trustee Cieszki to approve Mayor Retzlaff's recommendation of transferring Thomas Sabol, Laborer to the Water & Sewer Department, to begin training at the Wastewater Treatment Plant, starting Wednesday, September 9, 2026, at his current hourly rate. On the question, 5 ayes, carried.

Such transfer includes the requirement to work occasional weekends (as part of the WWTP rotation schedule) and hold a duty-night. He will also from time to time be reassigned back to the DPW Streets & Sanitation Departments, as workloads require.

Finally, Mr. Sobol will be expected to study and work towards obtaining NYSDEC WWTP Certification: Grade-2, and NYSDOH Drinking Water certification both Class II (2)-B & D, within his first 18 – 24/ months in the position.

MOTION by Trustee Casell and seconded by Trustee Kibbe to set a Public Hearing for October 13th at 6:35pm for Local Law # 6 regarding camera's being installed in the Right-of-Way's in the Village of Alden. On the question, 5 ayes, carried.

MOTION by Trustee Cieszki and seconded by Trustee Kibbe to set a Public Hearing for October 13th at 6:40pm for Local Law #7 removing the reference of E-Bikes in Chapter 177 of the Village Code. On the question, 5 ayes, carried.

The following notice from the County of Erie Department of Environment and Planning was read into the minutes:

30-DAY PERIOD FOR INCLUSION OF PREDOMINANTLY VIABLE AGRICULTURAL LANDS INTO EXISTING AGRICULTURAL DISTRICTS

Per New York State Agriculture and Markets Law Section 303-b, the Erie County Legislature designated September 1 through September 30 as the annual thirty-day period during which landowners may submit requests to include predominantly viable agricultural land into an existing certified agricultural district. Copies of the application form have been provided to Municipal Clerks, Assessors, and Chief Elected Officials for distribution to interested landowners. The application is also available online at www.erie.gov/agenrollment.

The Erie County Department of Environment and Planning will accept applications from September 1 through September 30. Any questions on this process should be directed to the Erie County Department of Environment and Planning.

A public hearing will be scheduled at a later date to consider all requests and recommendations of the Erie County Agricultural and Farmland Protection Board.

CONTACT:

Sarah Gatti, Principal Planner Erie County Environment & Planning 95 Franklin Street, 10th Floor Buffalo, NY 14202 Phone: (716) 858-6014 Fax: (716) 858-7248 Email: agriculture@erie.gov

Communications:

- Enclosed was a copy of the resolution for Flock Cameras

- DEC reimbursement for the Vac-all is coming soon (\$386,324.00)
- Included were all of the Sludge Hauling bids-Northeast, Modern and Waste Management
- Annual report from NYMIR

Business from the floor:

Village Treasurer Naumovski-Sent out unpaid tax notices, clerk's office received a couple back

CEO Czechowski-will get all information together for the proposed Local Law's for publication to the paper.

Mayor Retzlaff-Thank you to Superintendent of schools and the Sheriff's for the handling of e-bikes being confiscated in the Village.

A moment of silence was held for the 25th anniversary of 9/11.

MOTION by Trustee Prucnal and seconded by Trustee Cieszki to adjourn the regularly scheduled Board Meeting at 6:47pm.