

APPROVED Minutes
Regular Board Meeting
Tuesday, July 28, 2026

6:30PM

The regularly scheduled board meeting was called to order by Mayor Retzlaff by leading the Pledge to the Flag at 6:35pm.

In attendance: Mayor Retzlaff, Trustees: Kibbe, Cieszki, Prucnal, and Casell, Superintendent of Public Works Czelusta, Village Treasurer Naumovski, Village Clerk Kaluzny, CEO Czechowski, Village Attorney Trapp, Crew Chief Cavanaugh, WWTP Senior Operator Pfitzinger, Village residents Richard Kegler and Doug Becker

MOTION by Trustee Prucnal and seconded by Trustee Casell to approve the minutes from the regular meeting on 7/14/2026. On the question, 5 ayes, carried.

MOTION by Trustee Casell and seconded by Trustee Kibbe to approve the bills on abstract # 4 totaling \$49,532.56. On the question, 5 ayes, carried.

MOTION by Trustee Casell and seconded by Trustee Prucnal to approve the monthly reports consisting of the DPW monthly report for May 2026, DPW monthly report for June 2026, and the Fire/First Aid calls report for payroll # 14. On the question, 5 ayes, carried.

MOTION by Trustee Cieszki and seconded by Trustee Prucnal to approve payroll # 15 totaling \$ 57,436.93 and also including the off cycle longevity payroll #14A totaling \$225.00. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Casell to approve Mayor Retzlaff's recommendation to authorize the placement of a banner on the bandstand at Alden Firemen's Park to promote Heritage Week sponsored by Alden Historical Society and Alden Substance Abuse Prevention Coalition from July 27-August 9, 2026. On the question, 5 ayes, carried.

Note: See design in communications

MOTION by Trustee Cieszki and seconded by Trustee Prucnal to approve the third set of end of the year budget transfers for fiscal year 2025-2026. On the question, 5 ayes, carried.

Note: See attached sheet with budget transfers information.

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to extend the deadline for Alden Village Estates Mobile Home Park for completion of the required drainage issues from July 31, 2026, to August 31, 2026, as requested in their letter. Delay is due to changing of engineering firms for the design of the drainage improvements. On the question, 5 ayes, carried.

Note: Letter of Request in Communication

MOTION by Trustee Prucnal and seconded by Trustee Cieszki to approve Mayor Retzlaff's recommendation to terminate all agreements with GHD Engineering with regards to the

Wastewater Treatment Plant Optimization, effective July 29, 2026. And that all future work / studies be reassigned to the village engineering firm of Nussbaumer & Clarke, Inc. On the question, 5 ayes, carried.

Note: Letter to be sent by Mayor's Office

MOTION by Trustee Kibbe and seconded by Trustee Prucnal to approve Mayor Retzlaff's recommendation to appoint Cody Captain to the position of DPW Laborer at a rate of \$25.81/hr (as per CBA) to begin Saturday, August 1, 2026. On the question, 5 ayes, carried.

Note: Cody Captain is currently working for the Village DPW as Seasonal Laborer

MOTION by Trustee Kibbe and seconded by Trustee Cieszki to approve the separation agreement signed by Mayor Retzlaff and a Teamster Employee (ID #: 044), dated July 15, 2026. On the question, 5 ayes, carried.

MOTION by Trustee Prucnal and seconded by Trustee Cieszki to accept with regrets the resignation of Albert Boucher, DPW Mechanic effective, August 21, 2026. On the question, 5 ayes, carried.

MOTION by Trustee Cieszki and seconded by Trustee Prucnal to set a public hearing on Tuesday, August 25, 2026, at 6:45PM to hear comments on proposed Local Law #4-2026, regarding changes to Village Code Chapter 210 regarding lot width in an R-1 District. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Cieszki for Josh Zelak and Daniel Czelusta to attend "Attitude always makes the Difference for Water and Wastewater Operators" on 8/18/26 at Sunset Bay in Irving, NY from 10:30 – 2:30pm in Irving New York to obtain water and wastewater credit hours. On the question, 5 ayes, carried.

Communications:

- There are a couple of situations on Sullivan rd that fall within the Intermunicipal Agreement between the Village of and Town of Alden such as shipping/sealing, a collapsed storm drain and a required culvert repair. The Town of Alden has submitted a letter to the Village indicating that they will not be honoring the agreement regarding shared costs for these maintenance repairs. Mayor Retzlaff indicated the Town has drainage that collects into a Village DI. The Mayor has requested a meeting on site with a Town Councilmen, the Town Supervisor and their Highway Dept.
- The Mayor has signed a separation agreement with the Village's former Engineering firm who headed up the most recent capital projects for the Sewer Plant. The plant is still receiving citations from the DEC and little progress is being made. The Village will be moving forward with Nussbaumer and Clark.
- Village received some email complaints from Village residents and will be looking further into things to provide residents with better understanding/answers.
- The Village approved a letter from Alden Village Estates requesting an extension to their drainage agreement.

MOTION by Trustee Prucnal and seconded by Trustee Prucnal to accept the above listed communications. On the question, 5 ayes, carried.

Business from the floor:

- Mr. Kegler-work was done at the corner of Mechanic and Broadway weeks ago, the landscaping is sinking which will cause a trip hazard. There was also work performed at the corner of Broadway/Crittenden. Superintendent Czelusta commented that the work at Broadway/Crittenden was done by National Fuel and they will be doing the repair work. The Village DPW did repair the corner of Mechanic/Broadway but it sunk. Will get guys back out there.
- Mr. Kegler inquired as to why the public hearing regarding the rodeo was cancelled months ago and Village residents haven't heard anything since. Mr. Trapp responded that the Village was sued by a few residents on Sullivan rd. Ultimately the rodeo ended up settling with the residents outside of court. This will be the last year that the location at the corner of Broadway/Sullivan is used for the rodeo.
- Mr. Kegler then inquired as to whether the Village is setting the regulations for the new hunting law. Trustee Kibbe advised the regulations come right from the DEC. The DEC issues the required setbacks.
- Mr. Kegler wanted to bring to the Boards attention that he witnessed a garbage truck going down his street the other day with a DPW employee on the back utilizing his phone.
- Mr. Kegler also wanted to bring to the Boards attention that the location of the outhouses used for the car show the previous weekend were in a less than ideal location. They were standing right along a Village landmark as thousands of people were entering/exiting the Village.

Village Treasurer-We are still collecting taxes. Another penalty will be added August 1st to any unpaid tax bills.

Superintendent Czelusta-Milling will be starting Monday, with paving beginning Wednesday. The streets that will be done include, Westcott, Slade Dr, Rusher, and Kellogg. Will talk to Tops to try to re-route delivery trucks during the height of the work. The DPW will be hand delivering letters to residents affected by the work taking place. There will be "Local Traffic Only" signs posted for the affected streets. Mayor Retzlaff inquired about the Kellogg St sidewalk completeness. Superintendent Czelusta hopes to have them done by the end of August/September. Mayor Retzlaff reminded the Board that CDBG money needs to be spent by the end of October and wishes to see more development on the sidewalk pouring.

CEO Czechowski- will work with Village Attorney Trapp to get Local Law # 4 prepared.

Attorney Trapp-would like the Board to strongly consider what they would like to see in the way of compensation for the use of the Village right of way. Mayor Retzlaff suggested the Village reach out to Akron for some information as to how they handled the addition of Fiber to their Village. Mr. Trapp then sought the Board's opinion on the upcoming public hearing regarding proposed flag lots. The Board indicated they would stand against the flag lot request. Erienet has proposed a "crazy" contract to other municipalities and would advise caution prior to signing anything with them. Just a reminder that the union contract expires next year and the Board should begin considering what changes they would like to see proposed.

Trustee Casell- inquired about the “flock” cameras being installed around and noticed one in the Village by the viaduct without the Village being notified. Attorney Trapp advised that information is being used that is gathered from the cameras when it comes to missing persons, stolen vehicles etc. but does not believe they have the ability to track speed. There must be a contract between the private company and the Sheriff’s office. Trustee Casell shared that between St. Johns and Meals on Wheels, in the last 4 months, there has been 4 tons of compost collection. We are hoping for growth and expansion, though the compost is not being made available to the public as of yet. Attorney Trapp added that it is being utilized by Erie County Parks.

Mayor Retzlaff shared that the Board approved a banner to be hung in Firemen’s park for Heritage week being hosted by the Substance Abuse Coalition.

Monday-Farmer’s Market

Tuesday-National Night Out.

Wednesday-Concert in the Park

Thursday-Touch a Truck

Friday-Ice Cream Social

Saturday- Chix BBQ in the park from 12 until sold out.

MOTION by Trustee Cieszki and seconded by Trustee Kibbe to adjourn the regularly scheduled Board meeting at 7:17pm.

I respectfully submit,

Ashley Kaluzny
Village Clerk