

Approved Minutes

May 26, 2026

6:30pm Village Hall, 13336 Broadway

The regularly scheduled Board meeting was called to order by Mayor Retzlaff who led the pledge to the flag at 6:30pm.

Attendees: Mayor Retzlaff, Trustees: Kibbe, Cieszki, Prucnal, and Casell, Village Clerk Kaluzny, Village Treasurer Naumovski, Superintendent of Public Works Czelusta, CEO Czechowski, Village Attorney Trapp, Crew Chief Cavanaugh, Village residents: Richard Kegler & Doug Becker

MOTION by Trustee Prucnal and seconded by Trustee Cieszki to approve the minutes from the regularly scheduled board meeting on May 12, 2026. On the question, 5 ayes, carried.

MOTION by Trustee Casell and seconded by Trustee Kibbe to approve the minutes from the Special Meeting dated May 19, 2026. On the question, 5 ayes, carried.

MOTION by Trustee Cieszki and seconded by Trustee Prucnal to approve the monthly reports consisting of the Public Works April 2026 monthly report and the First aid/EMS calls report for payroll # 10. On the question, 5 ayes, carried.

MOTION by Trustee Prucnal and seconded by Trustee Kibbe to authorize Mayor Retzlaff to sign the Employee Benefit Agreements for the non-union employees. On the question, 5 ayes, carried.

MOTION by Trustee Cieszki and seconded by Trustee Kibbe to approve modifications to the Personnel Policy (Sections: P-104, P-503, P-510, P-802, P-806, and P-807.) On the question, 5 ayes, carried.

MOTION by Trustee Casell and seconded by Trustee Prucnal to approve modifications to the Investment Policy (Sections: IP-104, IP-107, IP-108, IP-111, and IP-113) to increase the maximum deposit amount in any one bank or trust company from \$5 million to \$7 million due to the better interest rate. On the question, 5 ayes, carried.

MOTION by Trustee Kibbe and seconded by Trustee Casell to approve Mayor Retzlaff, s recommendation to authorize payment of a stipend to Dan Czlusta, DPW Superintendent for acting WWTP Grade-3 operator for the Village of Alden, WWTP from the period of December 14, 2024 – May 31, 2025, as previously agreed upon his promotion to DPW Superintendent on December 14, 2024. On the question, 5 ayes, carried.

MOTION by Trustee Prucnal and seconded by Trustee Cieszki to authorize Mayor Retzlaff's signature on the agreement between the Village of Alden and the Marilla Car Truck Cycle Show Incorporated to host their annual Car Show within the Village of Alden on Sunday, July 26, 2026

MOTION by Trustee Casell and seconded by Trustee Prucnal to approve Mayor Retzlaff's recommendation to appoint Ashley Kaluzny, Village Clerk / Deputy Treasurer as the Village FOIL officer and Elizabeth Naumovski, Treasurer, Deputy Clerk as the assistant FOIL officer.

MOTION by Trustee Kibbe and seconded by Trustee Casell to accept with regrets the resignation of DPW Laborer Alan Hake effective Wednesday, May 13, 2026.

MOTION by Trustee Prucnal and seconded by Trustee Kibbe to approve removal of one garbage charge for 1596 Emerson St, SBL 108.19-1-7 in the amount of \$345 due to business being removed in a prior year.

MOTION by Trustee Prucnal and seconded by Trustee Kibbe to amend the 2026-2027 budget to reflect the reduction in Garbage fees of \$345 for SBL 108.19-1-7. Reduce revenues CL1001 by \$345 and Reduce Expenditures CL9060.8 by \$345.

MOTION by Trustee Cieszki and seconded by Trustee Prucnal to approve a Mobile Food Vendor License for Chiavetta's Catering Service Inc., as per submitted application. License to expire December 31, 2026.

MOTION by Trustee Cieszki and seconded by Trustee Prucnal to authorize Mayor Retzlaff's signature on the engagement agreement / letter of proposal with Greco Trapp, PLLC (Chris G. Trapp, Esq – Partner & Joseph Greco-Trapp, Esq.) to provide General Municipal Legal Counsel and Prosecution Service to the Village of Alden for the 2026 – 2027 fiscal year.

MOTION by Trustee Kibbe and seconded by Trustee Casell to authorize Mayor Retzlaff's signature on the engagement agreement / letter of proposal with Nussbaumer & Clarke, Inc. to provide General Municipal Engineering Support Service to the Village of Alden for the 2026 – 2027 fiscal year.

Communications:

- The Village received the yearly engagement letter from Nussbaumer and Clark for Engineering services for 2026-2027
- The Village received the yearly engagement agreement letter for the Village Attorney services for 2026-2027.
- Received the car show agreement for 2026
- Received a hardship request. The homeowner does not qualify, but will be exploring options to get the pipe replaced.
- There was an error on a tax a tax bill regarding a garbage unit that should have been corrected a number of years ago.
- DPW received a credit on their road salt bill.
- Received a notice from the court about holding a trial on Monday

Business from the floor:

There was an inquiry as to where notice of the special meeting took place that was held on May 19, 2026. Notice was posted on both outside doors of the Municipal building. There has been no progress regarding the sign request at firemen's park, but the Village is assessing the situation and looking for alternative options for organizations to advertise. The newsletter as promised by the Mayor, will be completed as soon as possible.

Reports from Committee's:

Village Treasurer Naumovski-Village tax bills are out and due July 1st.

Superintendent Czelusta- Thank you to the DPW clerk Henry for solidifying the credit for the Village toward the 2025-2026 salt purchase.

CEO Czechowski-Working on getting local law drafts together. The Village will submit for the background check for the proposed new Airbnb on Kellogg st.

Trustee Casell-Encourages the open discussion with local law enforcement to increase patrols and enforce the law.

I respectfully submit,

Ashley Kaluzny

Village Clerk