

## **Village of Alden**

### **Approved Minutes 1/13/2026**

The regularly scheduled Board Meeting was called to order at 6:30pm with Mayor Retzlaff leading the Pledge of Allegiance

In Attendance: Mayor Retzlaff, Trustee's: Cieszki, Prucnal, Kibbe, Superintendent of Public Works Czelusta, CEO Czechowski, Clerk Kaluzny, Crew Chief Cavanaugh. Deputy Attorney Trapp

Absent: Trustee Casell

**MOTION** by Trustee **Cieszki** and seconded by Trustee **Prucnal** to approve the minutes from the regularly scheduled Board Meeting 12.23.25. On the question, 4 ayes, carried.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Cieszki** to approve the Bills on Abstract # 15 totaling \$114,324.72. On the question, 4 ayes, carried.

**MOTION** by Trustee **Kibbe** and seconded by Trustee **Prucnal** to approve the monthly reports consisting of First Aide/EMS calls for payroll #26, Building Department December 2025, Justice Report November 2025. On the question, 4 ayes, carried.

**MOTION** by Trustee **Kibbe** and seconded by **Prucnal** to approve Payroll # 27 totaling \$45,817.66. On the question, 4 ayes, carried.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Kibbe** to approve the sign permit for David Pajak , 13179 Broadway, as per submitted application. On the question, 4 ayes, carried.

**MOTION** by Trustee **Kibbe** and seconded by Trustee **Prucnal** to approve the Girl Scout Troop 31905 to sell girl cookies in Fireman's Park on Saturday February 28<sup>th</sup> from 9am-3pm. *On the question, they have done this the past 2 years.* 4 ayes, carried.

**MOTION** by Trustee **Cieszki** and seconded by Trustee **Prucnal** to approve Mayor Retzlaff's recommendation to Temporary Re-Assigned of Thomas Sabol (DPW Laborer) to Water/Sewer Laborer due to a medical leave for a current employee assigned to the Wastewater Treatment Plant. This Temporary Reassignment is not to exceed a 12-month period. On the question, 4 ayes, carried.

**MOTION** by Trustee **Kibbe** and seconded by Trustee **Prucnal** to approve DPW Laborer Brandon Beal to utilize one paid Bereavement day due to the death of his uncle. On the question, Brandon has been employed with the Village less than one month, and the union contract leaves room for interpretation. 4 ayes, carried.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Cieszki** to approve the following resolution. On the question, 4 ayes, carried.

**BE IT RESOLVED**, by the Board of Trustees of The Village of Alden that *Retention and Disposition Schedule for New York Local Government Records*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**BE IT FURTHER RESOLVED**, that in accordance with Article 57-A:

a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records* after they have met the minimum retention periods described therein;

b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**Business from the floor:** Doug Becker addressed the board regarding a tree that has fallen in the parking lot of his property. He inquired whether the Board has reached a decision regarding his water meter and having the restaurant removed from the water charges while it is for sale. If the Board is willing to waive the second charge for water/sewer, he is willing to remove the tree himself, if not, he would like the Village to remove the tree. Mayor Retzlaff indicated that a decision has not been made yet, but it will be addressed in the near future. Mr. Becker then inquired about a newsletter and when that might go out. Mayor Retzlaff advised that he will get it together as soon as possible. Mr. Becker also shared that without the Alden Advertiser, communication with Village residents has been limited. Mr. Becker also expressed his concern with the lack of parking on Willow Woods.

Richard Kegler would like for Deputy Attorney Joe Trapp to have his own name plate. Village Clerk Kaluzny advised that she would have one made.

**Unfinished/Tabled Business**-Mayor Retzlaff- we will re-visit the parking on Colonial Woods.

A moment of silence was held for Village resident Anna Walters.

**MOTION** by Trustee **Kibbe** and seconded by Trustee **Prucnal** to adjourn the regularly scheduled Board Meeting at 6:37pm.

I respectfully submit,

Ashley Kaluzny

Village Clerk