

## Approved Minutes 10/14/2025

The regularly scheduled Board Meeting was called to order at 6:30pm with Mayor Retzlaff leading the Pledge of Allegiance.

**In Attendance:** Mayor Retzlaff, Trustee's: Prucnal, Casell, Cieszki, Kibbe, Superintendent of Public Works Czelusta, Crew Chief Cavanaugh, Clerk Kaluzny, Attorney Joe Trapp, CEO Czechowski

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Kibbe** to approve the minutes from September 23, 2025. On the question, Trustee Casell abstain. 4 ayes, carried.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Casell** to approve the resolution Authorizing the JCAP Grant for 2025-2026, dated October 1, 2025. On the question, 5 ayes, carried.

**MOTION** by Trustee **Cieszki** and seconded by Trustee **Prucnal** to approve the bills on abstract dated October 14, 2025 totaling \$135,506.02. On the question, 5 ayes, carried.

**MOTION** by Trustee **Casell** and seconded by Trustee **Kibbe** to approve the monthly reports consisting of the August 2025 Court Summary, September 2025 Building Inspection report, and the Payroll #21 Fire/EMS Calls. On the question, the firehall volunteer's have gotten away from keeping track of their time when they tend to fire calls during their work hours with the Village. Trustee Casell: what do we track that for. Clerk Kaluzny: I was told to track it in case the Town ever requests to see it. Mayor Retzlaff to Superintendent Czelusta: Please relay to the guys they need to track their time and this should be included with their daily timesheet. 5 Ayes, carried.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Cieszki** to approve Payroll #21 totaling \$41,854.68. On the question, 5 ayes, carried.

**MOTION** by Trustee **Cieszki** and seconded by Trustee **Kibbe** to enter into a Public Hearing at 6:42pm to discuss the Community Development Grant Program for 2026. On the question, 5 ayes, carried.

Superintendent of Public Works Dan Czelusta shared with the board the following recommendations:

**Paving Projects:** Labor at a cost of \$.79/ft<sup>2</sup> and Materials at \$.69/ft<sup>2</sup>

| Street         | Area (ft <sup>2</sup> ) | Labor (\$.79 ft <sup>2</sup> ) | Materials (\$.69/ft <sup>2</sup> ) | Total Cost  |
|----------------|-------------------------|--------------------------------|------------------------------------|-------------|
| Kellogg St     | 30,680                  | \$21,170.00                    | \$45,407.00                        | \$45,407.00 |
| South Westcott | 14,400                  | \$9,936.00                     | \$21,312.00                        | \$21,312.00 |
| Rusher Dr      | 10,864                  | \$8,583.00                     | \$7,496.00                         | \$16,079.00 |
| Slade Dr       | 16,380                  | \$12,940.00                    | \$11,303.00                        | \$24,243.00 |

|                    |        |             |             |             |
|--------------------|--------|-------------|-------------|-------------|
| <b>Maple Ridge</b> | 57,719 | \$45,598.00 | \$39,824.00 | \$85,422.00 |
| <b>Sullivan Rd</b> | 42,636 | \$33,683.00 | \$29,419.00 | \$63,102.00 |

Superintendent Czelusta also informed the Board that he had looked into re-doing the Exchange Street lift station but that it would be a 10 month process and we may be on too tight of a time constraint. Other options include the Sullivan Street bridge, sidewalk on Kellogg and replacing all of the galvanized lines on Kellogg St. Trustee Casell inquired about cleaning out the storm on Kellogg as opposed to replacing it right now to buy time. Superintendent Czelusta shared that that is also an option if there are other more preferred projects The Village would like to complete first.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Casell** to return the regularly scheduled Board Meeting at 6:53pm. On the question, 5 ayes, carried.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Kibbe** to approve Mayor Retzlaff's recommendation of Dale Adamski for the position of court officer (substitute) at a rate of \$75.00 per night beginning on October 6, 2025. On the question, the court is going to advertise for the position at the end of the year. 5 ayes, carried.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Cieszki** to approve Mayor Retzlaff's recommendation of Mrs. Esther Kibbe to the Village of Alden Planning Board, from October 14, 2025 – May 31, 2026. On the question-Trustee **Kibbe** to abstain. 4 ayes, carried.

**MOTION** by Trustee **Casell** and seconded by Trustee **Prucnal** to authorize the use of the East Aurora Advertiser as the secondary newspaper to the Village of Alden. On the question, the Lancaster Bee is extremely expensive and has extensive lead times for publishing time sensitive material. On the question, 5 ayes, carried.

**MOTION** by Trustee **Kibbe** and seconded by Trustee **Cieszki** to authorize Halloween Trick or Treating in the Village of Alden, as Friday, October 31, 2025 from 6:00pm – 8:00pm. On the question, 5 ayes, carried.

**MOTION** by Trustee **Cieszki** and seconded by Trustee **Kibbe** to approve the proposed modifications to the previously approved Site Plan for Pfannenberger Inc., 13595 Broadway, subject to the following conditions:

- 1) If there are any complaints regarding exterior illumination of the site within one year of the date of issuance of the final Certificate of Occupancy for the property, the property owner must mitigate the complaints to the satisfaction of the Village of Alden.
- 2) If there are any complaints regarding buffering of the site adjacent to the residential properties within one year of the date of issuance of the final Certificate of Occupancy

for the property, the property owner must mitigate the complaints to the satisfaction of the Village of Alden.

- 3) The Village Board of Trustees, with Planning Board recommendation, must review and approve the final architectural designs for the exterior of the pump house structure prior to construction.
- 4) The Village Board of Trustees, with Planning Board recommendation, must review and approve the final landscaping plans for the site prior to installation.

**MOTION** by Trustee **Kibbe** and seconded by Trustee **Cieszki** the sign permit submitted for Crosby's, located at 13285 Broadway, as per submitted application. On the question, 5 ayes, carried.

**MOTION** by Trustee **Kibbe** and seconded by Trustee **Casell** to set a Public Hearing for 6:35PM on Tuesday, October 28, 2025 regarding the proposed Local Law #4-2025, Chapter 200 - Street Parking. On the question, 5 ayes, carried.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Cieszki** to approve Mayor Retzlaff's signature on the shared services agreement for the exchange or lend materials or equipment within the Village of Alden State and Municipal roads and highways, between NYSDOT and the Village of Alden, dated October 1, 2025-October 1, 2029. On the question, 5 ayes carried.

Trustee **Casell** read the Proclamation for former Mayor Michael Manicki aloud.

### **PROCLAMATION**

WHEREAS, no matter how we try to slow it down or stop it altogether, time ignores the pleas of all, and

WHEREAS, the honor of words hopefully will transcend the ages and provide at least a glimpse into an extraordinary life, and

WHEREAS, character, honor, and an unending desire to elevate the lives of the residents of the Village of Alden as his grandfather had once done provided a framework which he would tirelessly follow, and

WHEREAS, with his family which had given so much of his time to the service of others, and

WHEREAS, it is fitting that the Village of Alden once again honor the legacy of Michael Manicki as it had done previously just five and a half short years ago, and

WHEREAS, while we could not save time in a bottle, the first thing that all of Alden would like to do is express our heartfelt appreciation for being granted the opportunity to know, work with, and remember our colleague and friend, Michael Manicki, and

WHEREAS, with his passage, another chapter for the archives of the Village of Alden has been written with fond and lasting memories of our friend,

NOW, BE IT THEREFORE RESOLVED, that the Village of Alden, the Board of Trustees of the Village of Alden, the employees of the Village, and indeed, all of the residents of the Village hereby proudly and unabashedly give thanks to an individual who has stood by the Village and all that it means for so very long, and

BE IT FURTHER RESOLVED, that to Janet and Sue and all the other family members, the grace with which he lived his life lingers on in others, and

BE IT FURTHER RESOLVED, that henceforth, the date of September 13, 2025 shall be known as Michael Manicki Memorial Day in the Village of Alden as a day of remembrance of one who touched the lives and hearts of so many.

### **Reports from Committee's/Trustee's**

**Trustee Casell** inquired whether garbage must be in a can, or can it be individualized bags? Superintendent Czelusta responded in stating that the Village has had trouble with rodents, mainly in the Trailer Park, but to keep everything uniform, all garbage should be in closed containers. The question was raised regarding Village issued garbage totes. Superintendent Czelusta shared with the Board that CEJJ (the same company the village currently gets the recycle bins from) quoted \$61.00 per garbage tote and that price would be good for 3 months. Mayor Retzlaff inquired about the Village having raised garbage rates on this years taxes, would we have to raise rates again to cover the cost of the totes. The discussion was tabled until further information could be gathered.

**Clerk Kaluzny**-The Birchcreek audit is done. After reviewing the numbers that were audited for the last 5 years, the Birchcreek HOA should only be owed a refund of \$86.00. Attorney Trapp advised not to communicate with Birchcreek and that he would take care of the communication.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Casell** to adjourn the meeting at 7:52pm. On the question, 5 ayes, carried.