

HELP WANTED

COURT OFFICER

ALDEN VILLAGE JUSTICE COURT

The Village of Alden Justice Court is seeking a responsible and professional individual to serve as a Court Officer. Duties include maintaining courtroom order and security, assisting the Judge and Clerk, screening attendees, and ensuring safe, respectful court operations.

Applicants should be dependable, courteous, and comfortable working with the public. Peace Officer status, law enforcement, corrections, or security background preferred but not required. Must possess a valid NYS driver's license and pass a background check.

Court is held 2-3 evenings per month and last approximately 2-3 hours per session.

Compensation is \$75.00 per session.

Interested applicants should submit a Village of Alden employment application (available at the Village Hall or on the village website) and resume to Court Officer Application, C/O Village of Alden Justice Court, 13336 Broadway Street, Alden, New York 14004. Applications and resumes must be received no later than November 7, 2025.