

Approved Minutes Sept 23rd, 2025

The regularly scheduled board meeting was called to order at 6:30pm with Mayor Retzlaff leading the Pledge of Allegiance.

In attendance: Mayor Retzlaff, Trustee's: Prucnal, Cieszki, Kibbe, Superintendent of Public Works Czelusta, CEO Czechowski, Village Clerk Kaluzny, Crew Chief Cavanaugh, Village Attorney Chris Trapp.

Absent: Trustee Casell

MOTION by Trustee **Prucnal** and seconded by Trustee **Kibbe** to approve the minutes from September 9, 2025. On the question, 4 ayes, carried.

MOTION by Trustee **Prucnal** and seconded by Trustee **Cieszki** to approve the bills on abstract dated 9/23/2025 totaling \$202,395.63. On the question, 4 ayes, carried.

MOTION by Trustee **Prucnal** and seconded by Trustee **Kibbe** to approve the monthly reports consisting of the August 2025 Public Works monthly report. On the question, 4 ayes, carried.

MOTION by Trustee **Prucnal** and seconded by Trustee Kibbe to approve payroll #'s 19, 19A and #20 totaling \$100,414.04. On the question, 4 ayes, carried.

MOTION by Trustee **Prucnal**, and seconded by Trustee **Cieszki** to approve The Alden Chamber of Commerce request to put up 10 Christmas Trees in the Alden Fireman's Park before Friday, December 5th and be taken down on Friday, January 9th. They are requesting to have power for the trees and for the power to be turned on, on Saturday, December 6th at 5pm. This is for the annual Christmas in the Park event held in the Town Park. On the question, 4 ayes, carried.

MOTION by Trustee **Prucnal** and seconded by Trustee **Cieszki** to approve The Chamber of Commerce request for The Village DPW to put up the annual snowflakes prior to December 1st 2025 as done in years past. On the question, 4 ayes, carried.

MOTION by Trustee **Kibbe** and seconded by Trustee **Cieszki** to approve a parking waiver for the proposed community building at 120 Slade Drive for Glenn Wetzl/Wetzl Development, as provided for in Village Code Section 210-26F(1)(h) as follows:

Building Size: 3,000SF

Required Parking: 15 Spaces

Proposed Parking: 8 Spaces

On the Question: Justification for reduction, as submitted: Due to the nature of use of the proposed structure, only a limited number of individuals would be using/occupying it at any given time. Wetzl Development has confirmed the proposed quantity of parking spaces are adequate as evidenced by identical buildings in their other developments with identical parking spaces provided. On the question, 4 ayes, carried.

MOTION by Trustee **Prucnal** and seconded by Trustee **Cieszki** to approve a parking waiver for the proposed townhouse apartments at 120 Slade Drive for Glenn Wetzl/Wetzl Development, as provided for in Village Code Section 210-26F(1) as follows:

Each townhouse apartment requires 2 parking spaces. One parking space is provided in each attached garage and one space is provided immediately outside of said garages, creating a stacked parking situation. Stacking of parking spaces are only allowed with a waiver from the Village of Alden Board of Trustees.

On the Question: An identical waiver for the existing townhouse apartments at 160 Slade Drive was previously granted, and no issues have been discovered with this arrangement. On the question, 4 ayes, carried..

MOTION by Trustee **Prucnal** and seconded by Trustee **Cieszki** to approve the proposed modifications to the previously-approved Site Plan for Glenn Wetzl/Slade Drive, to develop 120 Slade Drive (Parcel Number 4, SBL # 119.06-3-4), subject to the following conditions: On the question, 4 ayes, carried.

- 1) If there are any complaints regarding exterior illumination of the site within one year of the date of issuance of the final Certificate of Occupancy for the property, the property owner must mitigate the complaints to the satisfaction of the Village of Alden.
- 2) If there are any complaints regarding buffering of the site adjacent to the residential properties within one year of the date of issuance of the final Certificate of Occupancy for the property, the property owner must mitigate the complaints to the satisfaction of the Village of Alden.
- 3) Completion of all outstanding engineering items to the satisfaction of the Village of Alden and its designees.
- 4) Approval of the Erie County Department of Health, as applicable.

MOTION by Trustee **Prucnal** and seconded by Trustee **Kibbe** to approve a side yard waiver for 1422 and 1426 Seabrook Drive, Bayview Mobile Home Park, for the installation of attached carports at those locations. This waiver is as provided for in Village Code Section 131-5A(2). The Village of Alden Planning Board has recommended approval of said waiver as per Code. On the question, 4 ayes, carried.

MOTION by Trustee **Cieszki** and seconded by Trustee **Kibbe** to authorize Assistant CEO Chris Twaragowski to attend the Land Use Leadership Alliance Training Program in Buffalo, NY from September 29, 2025 through October 1, 2025, at reasonable expense (this is a budgeted item). On the question, 4 ayes, carried.

MOTION by Trustee **Cieszki** and seconded by Trustee **Kibbe** to authorize Assistant CEO Chris Twaragowski to attend the Niagara Frontier Building Officials Association Annual Training Conference in Amherst, NY from January 26, 2026 through January 28, 2026, at reasonable expense (this is a budgeted item). 4 ayes, carried.

MOTION by Trustee **Cieszki** and seconded by Trustee **Kibbe** to schedule a Public Hearing on October 14, 2025 at 6:35pm regarding Community Development Block Grant funds in the Village of Alden. On the question, Mayor Retzlaff, this grant cycles through every 2-3 years. Superintendent Czelusta, would

like to look into re-doing the sidewalks on Kellogg, lift stations, and potentially replacing some water/sewer lines. 4 ayes, carried.

MOTION by Trustee **Prucnal** and seconded by Trustee **Kibbe** to accept with regrets the resignation of Ms. Tracie Manske from the Village of Alden Planning Board effective September 17, 2025. On the question, 4 ayes, carried.

MOTION by Trustee **Prucnal** and seconded by Trustee **Kibbe** to approve David Kocher as a alternation crossing guard for the Village of Alden at a rate of \$17.50/hr.

MOTION by Trustee **Cieszki** and seconded by Trustee **Kibbe** to approve Mason Mikula to the Alden Hook & Ladder Fire Co Inc.

Communications-None

Report from Committees-Superintendent of Public Works Czelusta-will be at training from 10/5-10/8/2025. Reminder to Village residents that garbage is to be placed in totes with lids per village code and no more than 8 bags.

Business from the Floor-Dan Offhause residing at 192 Sumner Rd was present and raised the question regarding the homeowner at the corner of Broadway/Mechanic parking so close to the corner. He is concerned that this is going to cause an accident. Mayor Retzlaff assured Mr. Offhause that the Village and Board are in discussions regarding the concerns are going to take action promptly.

Mayor Retzlaff-The Chamber of Commerce has requested alternative holiday decorations, but are not willing to meet the Village's budget to do so. More to come.

Unfinished and Tabled Business-None

A moment of silence was held for the passing of former Mayor Michael Manicki.

MOTION by Trustee **Prucnal** and seconded by Trustee **Cieszki** to adjourn the meeting at 6:47PM.

I respectfully submit,

Ashley Kaluzny

Village Clerk