

Approved BOARD MINUTES
Alden Village Board of Trustees
AUGUST 26, 2025

The Village Board meeting was called to order at 6:30 pm by Mayor Retzlaff, who led the pledge to the flag.

PRESENT: Mayor Retzlaff. Trustees: Kibbe, Casell, Prucnal, and Cieszki, Attorney Chris Trapp, CEO Czechowski, Working Crew Chief Cavanaugh, Superintendent of Public Works Czelusta, Deputy Clerk/Treasurer Galbraith, Planning Board Chair Dave Metz and Christy Tuberdyke.

MOTION by Trustee **Prucnal** and seconded by Trustee **Casell**, to approve the August 12 minutes (With the correction to the start date for Tom Sabol). 5 ayes, Carried.

MOTION by Trustee **Casell** and seconded by Trustee **Kibbe** to approve the bills on the abstract \$110,539.38. On the question –no comment, 5 ayes, Carried.

MOTION by Trustee **Prucnal** and seconded by Trustee **Cieszki** to approve the following Monthly Reports:

- a. Department of Public Works July monthly report
- b. Fire/EMS calls 7/26-8/8/25 On the question –no comment, 5 ayes, Carried.

MOTION by Trustee **Kibbe** and seconded by Trustee **Prucnal** to approve Payroll # 17-\$52,495.69. On the question –no comment, 5 ayes, Carried.

Resolutions/Appointments/Requests/Motions for August 26, 202

MOTION by Trustee **Casell** and seconded by Trustee **Prucnal**, to approve the Mobile Home Park License for the period of September 1, 2025 – August 31, 2026 for Alden MHC LLC, 13535 Broadway, with the following conditions:

- 1) Drainage work at 1322 East Drive, 1309 Village Park Drive, 1327 Village Park Drive and 1308 Amber Drive must be completed by November 1, 2025.
- 2) Replacement of the storm grate/road gutter at 1459 Holly Lane must be completed by November 1, 2025.
- 3) Drainage work at 1367 and 1353 East Drive must be completed by November 1, 2025.
- 4) Drainage work at 1486 Chestnut Street must be completed by November 1, 2025.
- 5) Electrical panel work at 1444 Chestnut Street must be completed by November 1, 2025.
- 6) Drainage work at 1502 East Drive must be completed by November 1, 2025.

The Village of Alden will perform inspections as necessary to determine completion of the above items. Failure to complete said items within the required timeframes may affect the status of the Mobile Home Park License. On the question –no comment, 5 ayes, Carried.

MOTION by Trustee **Prucnal** and seconded by Trustee **Kibbe**, to approve the Mobile Home Park License for the period of September 1, 2025 – August 31, 2026 for Bayview of Alden, 13391 Broadway, with the following conditions:

The master meter pit must have the sump pump repaired/hooked up. The waste discharge for this pump must also be piped to an appropriate location to prevent standing water/water hazards. As an alternative, the applicant may consider an above-ground enclosure (“hot box”) to eliminate the need for a meter pit/sump pump. This work must be completed to the satisfaction of the Village of Alden DPW by September 30, 2025.

The Village of Alden will perform inspections as necessary to determine completion of the above items. Failure to complete said items within the required timeframes may affect the status of the Mobile Home Park License. On the question –no comment, 5 ayes, Carried.

MOTION by Trustee **Cieszki**, and seconded by Trustee **Prucnal**, to approve the proposed modifications to the previously approved Site Plan for Glenn Wetzl/Slade Drive, eliminating the walking paths in the Townhouse and Senior housing properties and the relocation of the dog park to the westernmost property, as recommended by the Village of Alden Planning Board. On the question –no comment, 5 ayes, Carried.

MOTION by Trustee **Prucnal**, and seconded by Trustee **Kibbe**, to approve the proposed modifications to the planting/landscaping plan for the Slade Drive project regarding the street trees and traffic circle, as recommended by the Village of Alden Planning Board. On the question, no comment, 5 ayes, carried.

MOTION by Trustee **Cieszki** and seconded by Trustee **Prucnal**, to authorize Mayor Retzlaff’s signature on the annual service agreement for computer tech-support between the Village of Alden and TechNet MSP. On the question -Mayor Retzlaff – minimum has increased due to the increased # of work stations increase. 5 ayes, carried.

MOTION by Trustee **Cieszki**, and seconded by Trustee **Prucnal**, to approve Mayor Retzlaff’s recommendations of:

- Tanya Brancato
- Terry Scutt (Alternate)

for the position of School Cross Guards for the Village of Alden, for the 2025 – 2026 School Year, and hourly rate of \$17.50/hr. On the question –no comment, 5 ayes, Carried.

MOTION by Trustee **Prucnal**, and seconded by Trustee **Cieszki**, to approve Mayor Retzlaff’s recommendations of:

- David Czajka
- Greg Czajka

- Charles Gaffney

for the position of Emergency School Cross Guards for the Village of Alden, for the 2025 – 2026 School Year, and paid emergency stipend of \$75.00/day, or \$40.00 1/2day.

On the question - Mayor Retzlaff – they are all fire police. It is for 3.25 hrs. per day, if needed, 5 ayes, Carried.

MOTION by Trustee **Prucnal**, and seconded by Trustee **Kibbe**, to approve the year-end budget transfers for the budget year 2024-2025. They are as follows:

- General Fund \$161,942.78
- Sewer Fund \$27,004.91
- Ambulance Fund \$2,535.72
- Garbage Fund \$18,342.34
- Water Fund \$6,325.87

On the question, a detailed breakdown of each fund and the necessary transfers was in with the communications.

Roll-Call Vote:

Trustee Kibbe - aye

Trustee Cieszki - aye

Trustee Prucnal - aye

Trustee Casell -aye

Mayor Retzlaff - aye 5 ayes carried.

MOTION by Trustee **Prucnal** and seconded by Trustee **Casell**, to authorize the purchase of the Annual BAN to Piper Sandler & Co., New York, New York, in the amount of \$3,505,000.00 at an interest rate of 3.25% (total interest expense \$113,596.08) starting September 4, 2025 – September 5, 2026. *On the question: the current interest rate for 2024-2025 is 4.75% (Savings: 1.5% Trustee Casell – what is our current interest we get from NY Class? Mayor Retzlaff – 4.5%*

Roll-Call Vote:

Trustee Kibbe - aye

Trustee Cieszki - aye

Trustee Prucnal - aye

Trustee Casell -aye

Mayor Retzlaff - aye, 5 ayes, Carried.

BUSINESS FROM THE FLOOR

Christy Tuberdyke- Maple Ridge, read from a prepared statement. It concerned water coming out of her bubbler. Her neighbor also has the same issues. They were told the bubbler that connected to the storm sewer main at the street had shifted and are now clogging the village storm water main and they were told it was the homeowner's responsibility to make the repairs. She had many requests and questions she would like answered in the near future. A packet of this information and other questions was given to the Clerk's office, Mayor and Superintendent of Public Works.

REPORTS FROM COMMITTEES/DEPARTMENT

UNFINISHED AND TABLED BUSINESS

Moment of Silence: For the five souls who passed away as a result of the tragic bus accident on the NYS Thruway near Pembroke, and for those Emergency Responders who risked their lives trying to save others, including members of the Alden Fire Department & EMS who responded to the scene to provide assistance.

Motion by Trustee Prucnal seconded by Trustee Casell, to enter into an Executive Session to discuss litigation at 6:52 p.m., On the question –no comment, 5 ayes, Carried.

Motion by Trustee Prucnal, seconded by Trustee to Kibbe to adjourn from executive session at 7:19 p.m., On the question –no comment, 5 ayes, Carried.

Motion by Trustee Prucnal, seconded by Trustee Casell, t to adjourn the regular meeting at 7:20p.m., On the question –no comment, 5 ayes, Carried

. I respectfully submit

. Sue Galbraith

Deputy Clerk/Treasurer

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