

Approved Board Minutes July 22

The Village Board Meeting was called to order at 6:30pm by Mayor Retzlaff, who led the pledge to the flag.

PRESENT: Mayor Retzlaff, Trustees: Kibbe, Casell, Prucnal, Cieszki. Asst Attorney Joe Trapp, Clerk Kaluzny, Assistant CEO Chris Twaragowski, Superintendent Czelusta, Patrick Cavanaugh, Village resident Richard Kegler.

**MOTION** by Trustee **Cieszki** and seconded by Trustee **Prucnal** to authorize Mayor Retzlaff to sign the Intermunicipal Agreement between the Village of Alden and Alden Central School District, for Winter Rock Salt (2025-2026 winter season), based upon County of Erie annual bid price. On the question, agreement is in the communications folder.

**MOTION** by Trustee **Kibbe** and seconded by Trustee **Casell** to approve Alden Central School District request to use the Village streets to host the annual Homecoming Parade on Thursday, October 2, 2025, at 6:15pm. On the question: Route High School, Park to Baxter (Rt), Irving (Rt), Emerson (Rt), and Park (Lf) to School.

**MOTION** by Trustee **Kibbe** and seconded by Trustee **Casell** to authorize Mayor Retzlaff to sign the Agreement between the Village of Alden and Drescher & Malecki, LLP / CPA to provide Village Clerk & Treasurer mentor / training services at \$125.00/hr. average 4/hrs. Per week, not to exceed the amount of \$10,000 for the 2025-2026 budget year. On the question, scheduled to start the week of July 28<sup>th</sup>, 2025.

**MOTION** by Trustee Cieszki and seconded by Trustee Prucnal to accept with regrets the resignation of Edward Siegel, summer laborer, last day was Wednesday 7/9/25.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Kibbe** to hire Robert Henry, DPW Clerk (Part-Time, 19.5/hrs per week) effective Monday, July 28<sup>th</sup>, 2025; hourly rate \$23.00/hr.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Casell** to approve an extension to the existing Glenn Wetzl/ARC agreement, to October 1, 2025, as per submitted letter of request.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Cieszki** to approve the following 2024 – 2025 year-end reserve transfers.

2024-2025 Year-End Reserve Transfers	
<u>General Fund</u>	<u>Amount</u>
DPW Equipment Reserve	\$20,000.00
Emergency Equipment Fund (Fire)	\$100,000.00
<u>Refuse / Garbage</u>	
DPW Equipment Reserve	\$20,000.00
<u>Water Fund</u>	
DPW Equipment Reserve	\$5,000.00
<u>Sewer Fund</u>	
DPW Equipment Reserve	\$10,000.00
Sewer Reserve	\$15,000.00
<b><u>TOTAL</u></b>	<b><u>\$170,000.00</u></b>

**MOTION** by Trustee **Cieszki** and seconded by Trustee **Prucnal** to accept with regrets the resignation of Deputy Clerk/Treasurer Sue Galbraith effective Sunday, August 31, 2025.

**MOTION** by Trustee **Kibbe** and seconded by Trustee **Cieszki** to hire Sue Galbraith, Substitute Deputy Clerk / Treasurer (Part-Time) effective Tuesday, September 2, 2025; hourly rate \$30.53/hr.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Casell** to hire Susan Schumacher, Substitute DPW Clerk- (Part-Time) effective Monday, August 18, 2025; hourly rate \$22.50/hr.

**MOTION** by Trustee Kibbe and seconded by Trustee Casell to award the survey bid for the bike path so long as the contract is sufficient upon review. On the question, Trustee Casell-why did some of the bids come in so far apart, was there a due date? Mayor Retzlaff-Unsure as to why they were so spread out and was not aware of a specific due date. 5 ayes, carried.

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**Communications**-None

**Resolutions/Appointments/Requests**-None

Business from the floor-Assistant CEO Twaragowski-Encourage residents that with the nice weather, please be diligent in acquiring permits for pools.

Trustee Casell wanted to address Mr. Kegler regarding the home at the corner of Broadway and Mechanic in regards to the property and wood pile at the corner of the intersection. Mr. Kegler believes the wood pile at the corner poses a traffic hazard, poor line of sight. CEO Twaragowski advised we have sent letters and will look into what other enforcement ability the Village has. Assistant Attorney Trapp will review the section of traffic law regarding municipalities and enforcement capability.

MOTION by Trustee Prucnal and seconded by Trustee Casell to adjourn the regular meeting at 6:50pm.

I respectfully submit,

Ashley Kaluzny

Village Clerk