

Approved Minutes April 22, 2025

MOTION by Trustee **Kibbe** and seconded by Trustee **Cieszki** to enter into Executive Session at 5:53pm.

MOTION by Trustee **Kibbe** and seconded by Trustee **Prucnal** to exit from Executive Session at 6:03pm.

In Attendance: Trustee Prucnal, Trustee Kibbe, Trustee Cieszki, Mayor Retzlaff, DPW Superintendent Dan Czelusta, CEO Joe Czechowski, Attorney Joe Trapp, Attorney Chris Trapp, Deputy Village Clerk Ashley Kaluzny, DPW Crew Chief Patrick Cavanaugh

Absent: Trustee Casell

Village Board Meeting began at 6:30PM with the Pledge of Allegiance led by Mayor Retzlaff.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Kibbe**, to approve the minutes from the April 8, 2025, meeting.

**MOTION** by Trustee **Prucnal** seconded by Trustee **Kibbe**, to approve payment bills on abstract dated April 22, 2025.

Payroll-\$49,988.73

Abstract- \$47,992.00

**MOTION** by Trustee **Cieszki** and seconded by Trustee **Prucnal**, to approve the monthly reports consisting of Building Permits March 2025, Justice Report 2025, RBC Wealth-Fire LOSAP March 2025. On the question, 4 ayes, carried.

**MOTION** by Trustee **Kibbe** and seconded by Trustee **Prucnal**, to approve the request by Alden Kiwanis Club to hold the annual duck race by well site #1 on Crittenden rd; with an end point before the Crittenden bridge. Sponsor requests parking approval near well site 1 and for the event to be held on May 3<sup>rd</sup> with a flood date of May 10<sup>th</sup>. On the question, Kiwanis has submitted their insurance information. On the question, 4 ayes, carried.

**MOTION** by Trustee **Kibbe** and seconded by Trustee **Cieszki**, to appoint Dakota Booth, to the position of DPW-MEO effective Monday, April 28, 2025, pay scale as per CBA with Teamsters. On the question, 4 ayes, carried.

**MOTION** by Trustee **Cieszki** and seconded by Trustee **Prucnal**, to approve the surplus of Stihl MS200 chain saw, Stihl BG86 Blower, and a trackless attachment 4' straight blade that will be going to auction. On the question, 4 ayes, carried.

**MOTION** by Trustee **Cieszki** and seconded by Trustee **Kibbe**, to approve Mayor Retzlaff's to sign the recycling grant with Municipal Solutions for up to \$6500.00. On the question, 4 ayes, carried.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Kibbe**, to approve the fire departments Chiefs as listed. On the question, 4 ayes, carried.

Chief: Albert Boucher

1<sup>st</sup> Assistant Chief: Austin Kremer

2<sup>nd</sup> Assistant Chief: OPEN

3<sup>rd</sup> Assistant Chief: Keith Sitzman

**MOTION** by Trustee **Cieszki** and seconded by Trustee **Prucnal**, to approve the new membership of Hunter Gorski to the Alden Hook & Ladder Fire Co. On the question, 4 ayes, carried.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Kibbe**, to authorize Mayor Retzlaff's signature to the three-year CloudPermit Software contract, pending final review/recommendations from the Village Attorney and final budget approval by the Village Board of Trustees. On the question, 4 ayes, carried.

**MOTION** by Trustee **Prucnal** and seconded by Trustee **Cieszki**, to enter into a public hearing for the 2025-2026 tentative budget. On the question, 4 ayes, carried.

**General Fund:**

- Property Tax increase: Cap (2.95) – 3.0%
- Designated fund balance to be used: \$600,000 - \$750,000 (currently \$500,000 in 2024-2025)
- Reserves:
  - DPW: \$125,000 (\$100,000 debt service for new garbage packer & vac-all; \$22,500 for old chief's car purchase from fire company for DPW)
  - Emergency Equipment: \$350,000 (\$300,000 Townline pumper; & \$50,000 new chiefs' vehicle)
- I will review the reserve contribution amounts to the proposed 2025-2026 budget again and summarize those for the Board, so we all have a clear understanding

- I will provide the Board with a clear listing of reserve amount as they stand as of April 2025, and indicate planned budget contributions from 2024-2025, and tentative 2025-2026.
- DPW Projects: Sidewalks, storm water drainage Inlets (“DI’s”), manholes, milling and paving (Emerson & Irving), and address Kellogg pending a future project to rebuild the street
- Purchase and replace the dump box on mini dump (steel box, not stainless)
- Purchase CEO/BI software program (\$9,000 first year for startup fee & contract, \$3,000 for years 2-3).

#### **Garbage:**

- Increase garbage fee from \$275/unit to \$300/unit (\$25.00)
- Address dumpster fees schedule to account for actual costs
- 10-y/o packer: look at fabrication of existing box; welding, full hydraulic rebuild, and paint (Estimate: \$50,000), NOT a \$150,000 purchase a new box

#### **Water:**

- No rate increase at this time, will address if needed later date
- Do NOT replace water / sewer van at this time
- Get well site #1 back on line, and producing
- Service / clean out well site #4
- Complete 10” water main cut and valve install on Broadway

#### **Sewer:**

- No rate increase at this time, will address if needed later date
- Address Waste Water Treatment Plant violations
- Actively seek out grant monies for lift station rebuilds

**MOTION** by Trustee ***Prucnal*** and seconded by Trustee ***Cieszki***, to enter back to the regularly scheduled board meeting. On the question, 4 ayes, carried.

### ***Business from the floor***

Mr. Kegler-Can the Village do anything about the judicial system, do we have to have it? We have lost \$15,000-\$25,000 per year. Mayor Retzlaff- we will be looking at the court numbers. Mr. Kegler- does the town have to take it? Mayor Retzlaff/Chris Trapp-The town would not have to enforce the Village ordinances, and the Town would then keep all proceeds. Mr. Kegler then stated that he has seen more law enforcement recently than he ever has.

Mr. Kegler then questioned whether the Slade dr project is paying the village for garbage, Superintendent Czelusta advised that they have private garbage. Mr. Kelger also inquired about whether the residents on Slade Dr are paying for water and sewer. Mayor Retzlaff advised that they are in fact paying for water and sewer. Mr. Kegler also inquired about the pond that has been dug near the slade drive project and whether it needs a fence around it. CEO Czechowski advised that fencing is no longer a requirement, but the pond was dug under strict DEC requirements.

### **Reports from Committees/Departments/Trustee's**

Superintendent Dan Czelusta-thank you Kevin Wypij for his years of service and he is retiring effective this Friday 4/25/25.

CEO Joe Czechowski-Turning over all of the files to the Town due to the expiration of the agreement between the Village and the Town.

Unfinished/Tables Business:

None at this time

**MOTION** by Trustee **Cieszki** and seconded by Trustee **Prucnal** to call the meeting to a close at 6:55 PM. On the question, 4 ayes, carried.

*Respectfully submitted.*

*Ashley Kaluzny*

*Deputy Village Clerk/Treasurer*