

Approved BOARD MINUTES February 11, 2025.

The Village Board meeting was called to order at 6:30 pm by Mayor Retzlaff, who led the pledge to the flag.

PRESENT: Mayor Retzlaff, Trustees: Casell, Cieszki, Attorney Chris Trapp, Deputy Attorney Joe Trapp Clerk/Treasurer Galbraith, CEO Czechowski, Superintendent of Public Works, Dan Czelusta, Jill Depzcynski, Ashley Kaluzny and Charles Trottier, CPA, Drescher Malecki.

Absent: Trustee Refermat

MOTION by Trustee Cieszki and seconded by Trustee Casell, to appoint Theron Kibbe as Trustee to fill the unexpired term of Douglas Becker, Term to expire March 31, 2025. On the question – no comment, 3 ayes, carried.

Audit Report was given by CPA Trottier, representing Drescher, Malecki, overview, no deficiencies, fiscally stable growth. GASB 101-checked compensated absences and did an audit of the Justice Department. ARPA funds reported correctly and Fund Balance Policy is in effect. Recommend 20% fund balance minimum. Village is above that and should keep an eye on it. Revenues and expenditure continue to climb. Total fund balance for General fund for 2024 \$3,117,853. \$1,450,9825 is unassigned, \$513,966 is assigned, \$1,132,686 is restricted and \$10,276 is non-spendable.

The minutes from the January 14, 2025, meeting, could not be approved, due to lack of a quorum between the two meetings.

MOTION by Trustee Casell and seconded by Trustee Cieszki, to approve payment of bills on abstract dated February 11, 2025.

Payroll	\$49,701.55
Abstract	\$77,366.23

On the question – no comment, 4 ayes, carried.

MOTION by Trustee Casell, seconded by Trustee Cieszki, to approve and file the monthly reports as submitted and reviewed by the Board of Trustees.

- Dec. 2024- Village Justice Report
- January 2025-Village Building Permit Report
- January 2025 – Town of Alden CEO/BI Report
- January 28, 2025, Safety Committee Meeting Minutes
- DPW Payroll #3 (1/11-24/2025) Fire/EMS calls
- LOSAP January 2025

On the question - no comment 4 ayes, carried.

MOTION by Trustee Casell, seconded by Trustee Cieszki, to enter into the Public Hearing Local Law #1, 2025 2% Tax Cap, 6:35 pm. On the question: 4 ayes, Carried.

A local law authorizing property tax levy in excess of the limit established under General Municipal Law section 3-c by the Board of Trustees of the Village of Alden. It is the intent of this local law to allow the Board of Trustees of the Village of Alden to adopt a budget for the fiscal year commencing June 1, 2025, that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law section 3-c. The purpose of this local law is to provide flexibility for the Board of Trustees and to protect both the Village and the residents from

any actions of the State of New York. The board is not anticipating exceeding the tax cap, but need to protect themselves if they cannot stay under the cap. They can repeal the local law if it is not necessary. There was no public comment.

MOTION by Trustee Cieszki, seconded by Trustee Kibbe to exit the Public Hearing and re-enter the regular meeting, 6:40 pm. On the question: 4 ayes, Carried.

Resolutions/Appointments/Requests/Motions for February 11, 2025

MOTION by Trustee Kibbe and seconded by Trustee Cieszki, to approve the fire/EMS calls from and 1/11/-1/24/2025. On the question: 4 ayes, Carried.

MOTION by Trustee Cieszki and seconded by Trustee Casell, to accept with regrets the resignation of Deputy Clerk/Treasurer Donna Taylor, effective 2/21/2025. On the question: 4 ayes, Carried.

MOTION by Trustee Cieszki and seconded by Trustee Kibbe to appoint Jill Depczynski as Deputy Treasurer, starting Tuesday, February 18, 2025, at an annual rate of \$45,000.00 (2024 – 2025 budget, pro-rated) during training period. Paid at an hourly rate of \$21.65/hr. On the question: 4 ayes, Carried.

MOTION by Trustee Casell and seconded by Trustee Cieszki, to appoint Ashley Kaluzny as Deputy Clerk, starting Monday, February 24, 2025, at an annual rate of \$45,000.00 (2024 – 2025 budget, pro-rated) during training period. Paid at an hourly rate of \$21.65/hr. On the question: 4 ayes, Carried.

MOTION by Trustee Kibbe and seconded by Trustee Cieszki, to approve the following Public Notices to appear in the Akron Bugle for bids on Village of Alden Fire Department for 1 MTS Power Load System and a Chest Compression System.

ON the question – Trustee Casell – why do we need a motion? Mayor Retzlaff – because it is going to bid for a grant. 4 ayes, Carried.

Resolution of the Board of Trustees of the Village of Alden with respect to a Determination of Non-Significance pursuant to the State Environmental Quality Review Act in the matter of 13595 Broadway providing for the improvement of an existing manufacturing facility in the Village of Alden.

WHEREAS, Parts 1, 2 and 3 of the Short Environmental Assessment Form has been filed with this Board, a copy of which is included by reference and made a part hereof, relating to Village Code Article 285; and

WHEREAS, the Village Attorney has carefully and fully reviewed Parts 1, 2 and 3 of the Short Environmental Assessment form referenced above; and

WHEREAS, such materials have been forwarded to and reviewed by all relevant authorities, including, but not limited to, the Erie County Department of Environment & Planning pursuant to General Municipal Law section 239-m, the Department of Transportation, the Town of Alden, and

WHEREAS, the Village Attorney and the Code Enforcement Officer as SEQR officer for the Village, after reviewing the above, recommend the Village Board of Trustees declare itself as Lead Agency and issue a Negative Declaration of Environmental Significance; and

WHEREAS, the Board of Trustees, upon taking a hard and reasoned look and carefully and fully reviewing all the information provided by all relevant authorities in regard to the proposed improvements made a finding that there are no significant environmental impacts.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Alden, as Lead Agency, has determined that the proposed action described in the Short

Environmental Assessment Form filed with the Village, included and incorporated by reference herein, is classified as a Type II Action and therefore issues a Negative Declaration, that the improvements to the manufacturing facility will not have a significant environmental impact and a Full Environmental Impact Statement will not be required nor prepared.

The foregoing resolution was duly made by Trustee Casell and seconded by Trustee Cieszki and carried on February 11, 2025. On the question: 4 ayes, Carried.

MOTION by Trustee Cieszki and seconded by Trustee Kibbe to approve the changes to A220 – Village Code Fee Schedule for building permits, as presented at the last work session and today during the work session. On the question: 4 ayes, Carried.

BUSINESS FROM THE FLOOR

None

REPORTS FROM COMMITTEES/DEPARTMENT

Trustee Casell – thanked the DPW workers and Crossing Guards for their work in such frigid temps.

UNFINISHED AND TABLED BUSINESS:

ADJOURNMENT

Motion by Trustee Cieszki, seconded by Trustee Casell, to adjourn the meeting at 6:48 p.m., with a moment of silence for Pamela Brown - Albert Boucher's grandmother and Daniel Giras. On the question: 4 ayes, Carried.

I respectfully submit,

Sue Galbraith, Village Clerk