



Agenda Village Board Meeting, December 20, 2024
Board Meeting-4:30 pm

- 1. Pledge of Allegiance to the flag**
- 2. Approval of the following items**
 - a. Minutes from December 10, 2024
 - b. Bills on Abstracts
 - c. Monthly Reports

3. Communications

4. Resolutions/Requests/Motions

5. Adjournment

Next Board Meeting
Tuesday, January 14, 2025 6:30 pm

unApproved BOARD MINUTES December 10, 2024.

The Village Board meeting was called to order at 6:30 pm by Mayor Retzlaff, who led the pledge to the flag.

PRESENT: Mayor Retzlaff, Trustees: Cieszki, Becker, Casell, Attorney Trapp, Clerk/Treasurer Galbraith, CEO Czechowski, WWTP Sr. Operator Dan Czelusta, Paul Marzec, and son. Deb and Robert Woods and General Crew Chief Patrick Cavanaugh.

Absent: Superintendent Fleck and Trustee Refermat.

MOTION by Trustee Becker and seconded by Trustee Cieszki, to approve the minutes from the November 26, 2024, meeting. On the question – no comment, 4 ayes, carried.

MOTION by Trustee Becker and seconded by Trustee Casell, to approve payment of bills on abstract dated December 10, 2024.

Payroll	\$55,015.14
Abstract	\$57,207.52

On the question – no comment, 4 ayes, carried.

MOTION by Trustee Becker, seconded by Trustee Cieszki, to approve and file the monthly reports as submitted and reviewed by the Board of Trustees.

- RBC Wealth Portfolio statement.
- NYSDOH Water Systems Operation Report for November
- WWTP operation report for November
- ZBA meeting minutes for Nov. 20
- Building permits for November
- CEO bill to the Town of Alden for November

On the question - no comment 4 ayes, carried.

Motion by Trustee Casell and seconded by Trustee Cieszki, to enter into the Public Hearing at 6:40 pm On the question - no comment 4 ayes, carried.

Public Hearing - for the consideration of the SEQRA submission
for the Marzec Development Project, Exchange Street, 6:40PM

CEO Czechowski explained the SEQR process. Attorney Trapp explained it was a Type I action, and the 3 parts and resolution were included in the information.

No public comment

MOTION by Trustee Cieszki and seconded by Trustee Becker, to adjourn the Public Hearing 6:41 pm. On the question - no comment 4 ayes, carried.

Resolutions/Appointments/Requests/Motions for December 10, 2024

MOTION by Trustee Casell, seconded by Trustee Cieszki, to authorize Mayor Retzlaff to sign the agreement between the Village and Barb Kapperman, CPA, for internal accounting services from 1/1/2025 – 12/31/2025. On the question - no comment 4 ayes, carried.

MOTION by Trustee Casell, seconded by Trustee Cieszki, to appoint Chris Twaragowski, Assistant CEO, to the Village of Alden Ethics Committee, term to expire December 31, 2027. On the question - no comment 4 ayes, carried.

MOTION by Trustee Cieszki and seconded by Trustee Becker to approve the following election inspectors for the March 18th election: Susan Schumacher and Elizabeth Mayer. The village

election inspectors shall not be required to be residents of the village, provided that they are a resident of the County of Erie, in the State of New York. On the question - no comment 4 ayes, carried.

MOTION by Trustee Cieszki and seconded by Trustee Becker, to identify the polling place for the March 18th election, as 13336 Broadway, Village Municipal Building, and the hours from noon- 9 pm. On the question - no comment 4 ayes, carried.

MOTION by Trustee Cieszki and seconded by Trustee Becker, to approve Dan Czelusta to stay on the Teamsters insurance program, pursuant to agreement which will be revised to include name not position. On the question - no comment 4 ayes, carried.

Resolution of the Board of Trustees of the Village of Alden with respect to a Determination of Non-Significance pursuant to the State Environmental Quality Review Act in the matter of Exchange Street Development providing for the Planned Unit Development of approximately 109.6 acres in the Village of Alden.

WHEREAS Parts 1, 2 and 3 of the Full Environmental Assessment Form has been filed with this Board, a copy of which is included by reference and made a part hereof, relating to Village Code Article 210; and

WHEREAS, the Village Attorney and Code Enforcement Officer have carefully and fully reviewed Parts 1, 2 and 3 of the Full Environmental Assessment form referenced above; and WHEREAS, the Village Attorney and the Code Enforcement Officer, after review of the above, recommend the Village Board of Trustees declare itself as Lead Agency and issue a Negative Declaration of Environmental Significance; and

WHEREAS, the Board of Trustees, upon taking a hard and reasoned examination of all materials submitted with respect to such project and carefully and fully reviewing all the information in regard to the proposed development made a finding that there are no significant environmental impacts.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Alden, as Lead Agency, has determined that the proposed action described in the Full Environmental Assessment Form filed with the Village, included and incorporated by reference herein, is classified as a Type I Action and therefore issues a Negative Declaration, that the Planned Unit Development will not have a significant environmental impact and a Draft Environmental Impact Statement will not be required nor prepared.

The foregoing resolution was duly made by Trustee Becker and seconded by Trustee Cieszki and carried on December 10, 2024. On the question - no comment 4 ayes, carried.

MOTION by Trustee Cieszki and seconded by Trustee Becker, to approve the Rezoning Request for Marzec Homes LLC for the Exchange Street project as submitted. On the question - no comment 4 ayes, carried.

MOTION by Trustee Cieszki and seconded by Trustee Becker, to approve the Planned Unit Development for Marzec Homes LLC for the Exchange Street project as submitted. On the question – Trustee Casell – are all the appropriate safety issues in place, so it is not like last time? CEO Czechowski – that was for Patio Homes. 4 ayes, carried.

MOTION by Trustee Becker and seconded by Trustee Cieszki, to approve the Formal Site Plan for Marzec Homes LLC for the Exchange Street project with the following and conditions:

- 1) Payment of all applicable fees.
- 2) Completion of all outstanding engineering items to the satisfaction of the Village of Alden and its designees.

- 3) All necessary easements and associated legal documentation must be completed and filed as part of the proposed public improvements.
- 4) This project is receiving approval in three phases, which may be modified with prior approval of the Village Board of Trustees of the Village of Alden:
 - a) Phase 1 – Slade Drive extension from the west side of Exchange Street, heading west up to and including the appropriate turnaround. This phase includes Slade Drive Building Lots 1-3 and 18-20. This phase will also include all required SWPPP elements. Expected construction dates: 1/1/2025-12/31/2025.
 - b) Phase 2 – Completion of the Slade Drive extension from the first eastern turnaround point west to the western termination of Slade Drive at the west property line. This phase will include Slade Drive Building Lots 4,-17. This phase will also include Sparrow Trail as well as portion of Cardinal Trail and Robin Trail, and PUD Building Lots 1-13, 54-59, 79 and 80. Expected construction dates: 1/1/2026-12/31/2026.
 - c) Phase 3 – Completion of the western portion of Robin Trail and the northern portion of Bluebird Trail. This phase will also include PUD Building Lots 37-53 and 68-78. Expected construction dates: 1/1/2027-12/31/2027.
 - d) Phase 4 – Completion of the remaining portions of Cardinal Trail, Robin Trail, and Bluebird Trail. This phase will also include PUD Building Lots 14-36 and 60-67. Expected construction dates: 1/1/2028-12/31/2028.
- 5) No construction of improvements may commence on the project until final plans have been submitted and verified by the Village of Alden. On the question - no comment 4 ayes, carried.

BUSINESS FROM THE FLOOR

None

REPORTS FROM COMMITTEES/DEPARTMENT

The whole board thanked Trustee Becker for his time on the board, he will be missed. They also sent holiday greetings to everyone.

Trustee Becker – thanked the voters, the DPW and the Trustees, it was a pleasure working with everyone.

Mayor Retzlaff – there will be no meeting Dec. 24, but bills will be paid.

Attorney Trapp – reviewed the Union agreement concerning Dan. Made some suggestions and would like to review them before signing. Reminded the board this agreement and other documents will remain in place until 2027

UNFINISHED AND TABLED BUSINESS:

ADJOURNMENT

Motion by Trustee Casell, seconded by Trustee Cieszki, to adjourn the regular meeting at 6:45 p.m. On the question: 4 ayes, Carried.

I respectfully submit,

Sue Galbraith, Village Clerk

VILLAGE OF ALDEN
Abstract of Unaudited Vouchers
A/P CHECKING

Total Claims: \$61,440.49

12/23/24

Number 014

Voucher #	Claimant	Account #	Amount	Check	Date
4103	ALDEN CENTRAL SCHOOL crossing guards November	A3189.440	1,300.14		
4103	ALDEN CENTRAL SCHOOL	A3410.416	349.99		
4103	ALDEN CENTRAL SCHOOL	A3620.470	63.37		
4103	ALDEN CENTRAL SCHOOL November fuel charges	A8170.416	1,878.30		
4103	ALDEN CENTRAL SCHOOL	AM4510.416	47.10		
4103	ALDEN CENTRAL SCHOOL	CL8160.416	410.70		
4103	ALDEN CENTRAL SCHOOL	FX8320.416	91.21		
4103	ALDEN CENTRAL SCHOOL	G8130.418	91.21		
4104	AMERICAN ROCK SALT COMPANY LLC 0772696/bulk ice control salt per Erie County Bid	A5142.415	1,377.83		
4112	ANDREW KAUN court 11/4, 12/2. 12/16	A1110.443	225.00		
4105	BIOTRAX TESTING LABRATORY 24-42673/coliform testing	G8130.436	105.00		
4107	BUFFALO RECYCLING ENTER. 332603/October 2024 dump fee	CL8160.436	776.99		
4113	CHRIS TRAPP 2555-, 112024/village	A1420.472	60.43		
4113	CHRIS TRAPP 2555-15-112024/employee	A1420.472	140.44		
4113	CHRIS TRAPP a1517-2226/dissolution	A1420.472	20.00		
4108	CORFU MACHINE COMPANY, INC 151370/repair vibrator	A8170.469	756.30		
4124	DIVAL SAFETY EQUIPMENT, INC underpaid invoice 355490	A3410.460	30.00		
4114	DRESCHER & MALECKI, LLP audit	A1325.433	11,500.00		
4115	EMERLING, FLOSS, MURPHY & ASSOC 0001/cancer fire dept	A1919.4	3,410.00		
4125	ESO SOLUTIONS eso-146447/software	A3410.460	2,745.13		
4125	ESO SOLUTIONS eso-141859	A3410.461	204.75		

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Voucher #	Claimant	Account #	Amount	Check	Date
4123	GRAINGER 9339810641/fiber discs - 10	A8170.469	58.30		
4123	GRAINGER 9339896954/fiber discs - 2	A8170.469	3.34		
4123	GRAINGER 9269706363/Gasket	A8170.469	17.10		
4123	GRAINGER 9334286441/scktfllthdscrw, steel 3	A8170.491	48.51		
4123	GRAINGER 9339810633/Batteries	FX8320.469	42.68		
4123	GRAINGER 9342215838/Bulkhead fitting	G8130.417	35.97		
4123	GRAINGER 9346820252/bulkhead fitting return credit memo	G8130.417	-35.97		
4123	GRAINGER	G8130.450	42.69		
4123	GRAINGER 9339896939/valve, nipple & 1" sched 80 union	G8130.450	125.68		
4123	GRAINGER 9339896947/bulkhead tank fitting	G8130.450	26.37		
4123	GRAINGER 9346820260/Bulkhead tank fitting return credit memo	G8130.450	-26.37		
4123	GRAINGER 9346820245/union 1" sched 80 return credit memo	G8130.450	-32.36		
4102	JOE CZECHOWSKI office depo	A3620.401	308.98		
4116	NATIONAL FUEL 1971 crittenden	FX8320.438	57.92		
4116	NATIONAL FUEL 1860 crittenden	G8120.438	20.91		
4109	NYS Thruway Authority 1124009229/November 2024 post paid toll fees	A3410.470	10.11		
4117	NYSEG v hall	A1620.438	748.38		
4117	NYSEG st. ltg r2	A5182.438	400.90		
4117	NYSEG st. ltg r3	A5182.438	1,730.66		

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4117	NYSEG exchange	A5182.438	100.68		
4117	NYSEG 1300 Exchang	FX	292.59		
4117	NYSEG arlington	FX8320.438	640.93		
4117	NYSEG park	FX8320.438	374.61		
4117	NYSEG 1908 crittenden	FX8320.438	341.25		
4117	NYSEG 13070 broadway	G8120.438	66.17		
4118	PROFESSIONAL AMBULANCE BILLING october	AM4510.485	412.07		
4118	PROFESSIONAL AMBULANCE BILLING	AM4510.485	80.71		
4119	RESERVE GAS COMPANY, INC dpw	A1640.438	532.34		
4119	RESERVE GAS COMPANY, INC maple ridge	A3410.438	15.41		
4119	RESERVE GAS COMPANY, INC well #4	FX8320.438	16.22		
4119	RESERVE GAS COMPANY, INC well #3	FX8320.438	139.37		
4119	RESERVE GAS COMPANY, INC stp	G8130.440	1,605.22		
4110	SIEWERT EQUIPMENT Roch31057/IXOM mixer w/120v meter & 150' chain	FX8320.272	15,580.00		
4111	SLACK CHEMICAL COMPANY 479742/bleach	G8130.416	6,440.30		
4111	SLACK CHEMICAL COMPANY 213425/drum return credit	G8130.416	-2,083.00		
4120	STATE COMPTROLLER may 2024	A690	1,326.00		
4120	STATE COMPTROLLER june	A690	143.00		
4120	STATE COMPTROLLER july	A690	191.00		

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Number 014

Voucher #	Claimant	Account #	Amount	Check	Date
4120	STATE COMPTRROLLER august	A690	121.00		
4120	STATE COMPTRROLLER no sept. october	A690	946.00		
4120	STATE COMPTRROLLER nov.	A690	1,968.00		
4121	THOMANN ASPHALT PAVING 219524/Ticket 2706 8 yds topsoil	A5410.435	288.00		
4121	THOMANN ASPHALT PAVING 219524/Ticke 2710 20 yds topsoil	A5410.435	720.00		
4122	TSC TRACTOR SUPPLY CO	A1620.450	14.98		
4122	TSC TRACTOR SUPPLY CO	FX8320.497	172.97		
4122	TSC TRACTOR SUPPLY CO November 2024 purchases	G8130.450	26.98		
4106	WNY STORMWATER COALITION Annual Membership to fund MS4 Permit compliance	A8140.432	1,800.00		
Total:			61,440.49		

AUTHORIZATION FOR PAYMENT

I hereby certify that the claims presented on this abstract dated _____
and consisting of ___ page(s), were audited and allowed in the amounts shown.

Authorized Official

Date

Authorization is hereby given for the amounts paid to each of the
claimants listed above.

Authorized Official

Date

Authorized Official

Date

Authorized Official

Date

Authorized Official

Date

Authorized Official

Date

MOTION by Trustee _____, seconded by Trustee _____, to approve the request from the Alden Hook & Ladder Fire Company, Inc. to use the Fireman's Memorial Bandstand Park and gazebo from 9:00 a.m. on 12/31/24 to 12 noon on 1/1/25. There will be a kid's ball drop at noon and the main ball drop at midnight.

MOTION by Trustee _____, seconded by Trustee _____, to approve the request from the Alden Hook & Ladder Fire Company, Inc. to waive the open container law from 11:00 p.m. 12/31/2025 for two hours and to further provide for the removal of snow around the gazebo for the event, if necessary.

MOTION by Trustee _____, and seconded by Trustee _____, to authorize Clerk Galbraith to destroy all outdated records following NYS Sara regulations.

MOTION by Trustee _____ and seconded by Trustee _____, to set a public hearing February 11, 2025, at 7:35 PM in Village Hall to hear comments on Local Law #1-2025, exceeding the tax cap for budgetary purposes as required by New York State.

MOTION by Trustee _____ and seconded by Trustee _____, to approve the sign permit for Bulldog Pizza, 13268 Broadway, as per submitted documentation.

MOTION by Trustee _____ and seconded by Trustee _____, to authorize the Mayor's signature on the Intermunicipal Agreement between the Village and Town of Alden, for Temporary CEO Services in the Town of Alden, as amended.

MOTION by Trustee _____ and seconded by Trustee _____, to approve Junior Girl Scout troop 31905 to sell Girl Scout cookies at the triangle, Saturday, March 8 from 10am-3pm.

MOTION by Trustee _____ and seconded by Trustee _____, to Approve new Member for Alden Hook & Ladder Fire Department, as approved by fire dept. membership.