

Approved BOARD MINUTES October 8, 2024.

Motion by Trustee Refermat, seconded by Trustee Cieszki to enter into an Executive Session at 6:10 for two matters of personnel On the question: 4 ayes, Carried.

Motion by Trustee Refermat, seconded by Trustee Becker to adjourn the Executive Session at 6:19 p.m. On the question: 4 ayes, Carried.

The regular meeting of the Village of Alden Board of Trustees was held in the Municipal Building, 13336 Broadway, Alden, NY 14004.

The Village Board meeting was called to order at 6:30 pm by Mayor Retzlaff, who led the pledge to the flag.

PRESENT: Mayor Retzlaff, Trustees: Cieszki, Becker, Refermat, Attorney Trapp, Deputy Attorney Joseph Trapp, Clerk/Treasurer Galbraith, CEO Czechowski Superintendent Fleck, John Cieszki, Randy & Deb Crist, and Jonathan & Sarah Wysomierski
Absent: Trustee Casell

MOTION by Trustee Cieszki and seconded by Trustee Refermat, to approve the minutes from the September 24, 2024, meeting. On the question – no comment, 4 ayes, carried.

MOTION by Trustee Becker and seconded by Trustee Cieszki, to approve payment of bills on abstract dated October 8, 2024.

Payroll	\$44,721.44
Abstract	\$225,980.30

On the question – no comment, 4 ayes, carried.

MOTION by Trustee Becker, seconded by Trustee Refermat, to approve and file the monthly reports as submitted and reviewed by the Board of Trustees.

- Ethics Committee meeting minutes 9/24
- Building permits for September
- NY Class September 30 statement, Sept. interest \$14,430.35, YTD \$50,662.54
- NYSDOH report for WWTP – September
- Fire/EMS calls for payroll #21

On the question - no comment 4 ayes, carried.

MOTION by Trustee Becker and seconded by Trustee Cieszki, to file the following correspondence: Bid for paving milling work for Irving/Emerson will be opened Oct. 18 at noon. We will be using CHIP funding, CEO Inter-municipal Agreement with the Town of Alden, signed by the town last night
On the question - no comment 4 ayes, carried.

MOTION by Trustee Refermat and seconded by Trustee Becker, to enter into the Public Hearing for the CDBG (Community Development Block Grant) Funding 6:35 pm

The Community Development Block Grant (CDBG) program is a flexible program that provides communities with resources to address a wide range of unique community development needs. The NYS CDBG program provides financial assistance to eligible cities, towns, and villages with populations under 50,000 to develop viable communities by providing decent, affordable housing, and suitable living environments, as well as expanding economic opportunities, principally for persons of low and moderate income. This grant is designated to be used on the south side of Broadway (Elm St., Kellogg St., and Mechanic St.)

The mayor recommended not submitting a project for this year. We are hoping to receive a WIIA grant for our lift stations, which would pay 25%, but we would have to pay the remaining 75%. We will also be transitioning to a new DPW Superintendent. The mayor would rather see the board wait till next year. That would give us more points if we don't submit for another year.

When we do submit it would be for Kellogg St. reconstruction.

There was no public comment.

MOTION by Trustee Becker and seconded by Trustee Cieszki ,to close the Public Hearing at 6:37 pm

MOTION by Trustee Cieszki and seconded by Trustee Becker to open the Public Hearing for Local Law #5 Disconnections of water facilities. 6:45 pm.

The current code allows village residents to disconnect. Some of but not all the revisions include:

All properties within the Village of Alden must remain part of the village water system unless the county extends service throughout the entire village.

Such disconnects shall be permitted only upon the approval of the Board of Trustees.

Disconnection from the system is to be done in only the rarest of circumstances in light of the negative impacts that such disconnection will have with respect to other users.

There was no public comment.

MOTION by Trustee Becker and seconded by Trustee Refermat, to close the Public Hearing at 6:47 pm

MOTION by Trustee Refermat, seconded by Trustee Cieszki to enter into the Public Hearing on Local Law #6 for 2024, 6:50 pm.

This local law is with respect to Village Clerk/Treasurer and Deputy Village Clerk/Treasurer residency. NYS Village Law requires the Village Clerk to be a resident of the respective village of which they are employed. This can be overturned by passing a local law. This will open the residency up to all of Erie County. We have had difficulty finding people to work. There is a lot of responsibility to find a qualified candidate. Mayor – candidate must do personnel, retirement, accounting, payroll, record keeping and more.

MOTION by Trustee Becker and seconded by Trustee Refermat, to close the Public Hearing at 6:55 pm

Resolutions/Appointments/Requests/Motions for October 8, 2024

MOTION by Trustee Becker and seconded by Trustee Refermat, to approve the following resolution: Community Development Resolution At a meeting of the Village Board held on October 8, 2024, the board authorized Mayor Retzlaff to sign, submit and execute the contract with Erie County Community Development Block Grant (ECDBG) program in the amount no greater than \$150,000 for the following project upon approval of ECCDBG.

#1). _____

#2). _____

On the question – Mayor Retzlaff will not submit for this year.

Roll call vote: Trustee Becker-aye

Trustee Cieszki-aye

Trustee Refermat-aye

Trustee Casell-absent

Mayor Retzlaff-aye 4 ayes-carried.

MOTION by Trustee Cieszki and seconded by Trustee Becker, to hold Halloween in the Village on Tuesday, October 31, 2023, from 6-8 pm. On the question, no comment 4 ayes carried.

MOTION by Trustee Becker and seconded by Trustee Cieszki, to approve the ems/fire calls from Sept. 21-Oct. 4, Payroll #21. On the question, no comment 4 ayes carried.

MOTION by Trustee Becker, seconded by Trustee Cieszki, to approve Local Law #5 for 2024 with respect to Disconnections of water facilities. On the question, no comment 4 ayes carried.

MOTION by Trustee Refermat, seconded by Trustee Cieszki, to approve Local Law #6 for 2024, with respect to Village Clerk/Treasurer and Deputy Village Clerk/Treasurer residency. On the question, no comment 4 ayes carried.

MOTION by Trustee Refermat and seconded by Trustee Cieszki, to approve the following request from The Alden Chamber of Commerce: step up 10 Christmas Trees in the Alden Fireman's Park before Monday Dec. 2nd to be taken down on Monday, January 6th, have power for the trees and for the power to be turned

on Saturday, December 7th and installation of the Snowflakes throughout the Village prior to Thursday, November 28. This is for the annual Christmas in the Park event held in the Town Park. On the question, no comment 4 ayes carried.

MOTION by Trustee Becker and seconded by Trustee Refermat, to authorize the mayor to execute the fire/ems dispatch agreement on behalf of the Village. On the question, no comment 4 ayes carried.

MOTION by Trustee Becker and seconded by Trustee Refermat, to approve the following:

RESOLUTION TO AMEND 2024-2025 GENERAL FUND BUDGET

WHEREAS, the Village of Alden has purchased an Industrial Sidewalk Blower, and

WHEREAS the funds for this purchase were not included in the 2024-2025 budget, and

WHEREAS the Village wishes to use DPW Reserve Funds for this purchase, now therefore be it

RESOLVED that the Village Clerk/Treasurer is hereby directed to amend the 2024-2025 General Fund budget as follows:

Increase General Ledger account A511 Appropriated Reserves in the amount of \$23,359.00 and Increase Appropriation account A5410.203 Sidewalk Maintenance/Sidewalk Plow in the amount of \$23,359.00. On the question, no comment 4 ayes carried.

MOTION by Trustee Refermat and seconded by Trustee Becker, to approve the following:

RESOLUTION TO APPROVE GENERAL FUND BUDGET TRANSFERS

WHEREAS the Mayor of the Village of Alden wishes to update the manner in which computer-related purchases and services are recorded in the Village records by designating 1 appropriation expense account for computer hardware, 1 for computer software, 1 for internet services and 1 for technical support, and

WHEREAS, the Mayor also wishes to properly fund these expense accounts, now therefore be it **RESOLVED** that the Village Clerk/Treasurer is hereby directed to:

Decrease Appropriation Account A1010.470 Board of Trustees/Travel Expense by \$300.00

Decrease Appropriation Account A1325.235 Clerk/Printer by \$500.00

Decrease Appropriation Account A1325.440 Clerk/Service Contract-Computer by \$4,000.00

Decrease Appropriation Account A1490.217 DPW Administration/DPW Computers (2) by \$3,000.00

Decrease Appropriation Account A1490.470 DPW Administration/Travel by \$2,000.00

Decrease Appropriation Account A1620.450 Building/Repairs & Maintenance by \$3,500.00

Decrease Appropriation Account A1919.4 Special Items/Unallocated Insurance by \$12,000.00

Decrease Appropriation Account A3410.460 Fire Department/Equipment Maintenance by \$2,000.00

Decrease Appropriation Account A3620.470 Building Inspection/Travel Expense by \$300.00

Decrease Appropriation Account A5410.435 Sidewalk Maintenance/Village Maint by \$2,000.00

Decrease Appropriation Account A8140.450 Storm Sewers/Repairs and Maintenance by \$1,000.00

Decrease Appropriation Account A8170.490 Street Cleaning/Equipment Rental by \$1,000.00

Increase Appropriation Account A1620.218 Computer Hardware by \$8,500.00

Increase Appropriation Account A1620.403 Computer Software by \$5,500.00

Increase Appropriation Account A1620.432 Internet Services by \$4,600.00

Increase Appropriation Account A1620.405 Computer Technical Support by \$13,000.00.

On the question, no comment 4 ayes carried.

MOTION by Trustee Becker and seconded by Trustee Refermat, to authorize the mayor's signature on the Intermunicipal Agreement between the Village and Town of Alden for Temporary CEO Services in the

Town of Alden, as amended. On the question – amended to say Section 3 – when village offices are open. Town board approved it last night. 4 ayes-carried.

MOTION by Trustee Becker and seconded by Trustee Cieszki, to waive the late fees / penalties on the Alden Central School- Crittenden & Park Street Schools Water & Sewer Billing. On the question – error on our end on billing, agreed to pay, no late fees. 4 ayes-carried.

MOTION by Trustee Becker and seconded by Trustee Cieszki, to approve the change of date for the Alden Hook & Ladder Fire Company Meat Raffle, from October 19, 2024, to November 16, 2024. On the question – new date due to poor ticket sales. 4 ayes carried.

BUSINESS FROM THE FLOOR

REPORTS FROM COMMITTEES/DEPARTMENT

Clerk Galbraith – regular hours will resume for the clerk’s office on October 18. NOV. 1st water bills. Re-levying taxes Nov. 1st.

Superintendent of Public Works Fleck – Bid for street milling and paving will be Oct.18 noon, DPW building. Joe Trapp will be there.

CEO Czechowski – working on policy revisions.

Attorney Trapp. Marzec is progressing.

Trustee Reformat – Joe, what is happening with Fenninger? CEO- planning on removing steel structure in front – opening summer 2025

Mayor Retzlaff – working with Chamber on inventorying lighted Christmas decorations. We should be sharing the cost. Resolved NYSEG bill , from over \$10,000 to \$261.00

UNFINISHED AND TABLED BUSINESS:

ADJOURNMENT

Motion by Trustee Reformat, seconded by Trustee Cieszki, to exit the regular meeting at 6:58 p.m. On the question: 4 ayes, Carried.

I respectfully submit,

Sue Galbraith, Village Clerk