

Approved BOARD MINUTES July 9, 2024.

Motion by Trustee Casell, second by Trustee Cieszki, to enter into Executive Session at 6:18 pm, for the purpose of personnel. On the Question – Vote: 5 ayes, 0 nays.

Motion by Reformat second by: Cieszki, to exit from Executive Session at 6:23 pm, and to return to the Regular Work Session. Vote: 5 ayes, 0 nays.

The regular meeting of the Village of Alden Board of Trustees was held in the Municipal Building, 13336 Broadway, Alden, NY 14004.

The Village Board meeting was called to order at 6:30 pm by Mayor Retzlaff, who led the pledge to the flag.

PRESENT: Mayor Retzlaff, Trustees: Cieszki, Reformat, Becker, Casell, CEO Czechowski, Clerk/Treasurer Galbraith, Attorney Chris Trapp, Deputy Attorney Joseph Grecco Trapp, and General Crew Chief, Patrick Cavanaugh.

Absent - Superintendent Fleck

MOTION by Trustee Reformat and seconded by Trustee Becker, to approve the amended minutes from the June 25, 2024, meeting. On the question – Trustee Casell – the vote for the HOP motion, is not included in the minutes, must be amended, 5 ayes, carried.

MOTION by Trustee Becker and seconded by Trustee Cieszki, to approve payment bills on abstract dated July 9, 2024.

Payroll \$47,731.14

Abstract \$46,008.31

On the question – no comment, 5 ayes, carried.

MOTION by Trustee Casell, seconded by Trustee Cieszki, to approve and file the monthly reports as submitted and reviewed by the Board of Trustees.

DPW for May

Fire/EMS calls for June 1-14, 2024, as reflected in payroll

Unapproved Planning Board minutes for June

Court report for May

LOSAP statement for May

On the question - no comment 5 ayes, carried.

Resolutions/Appointments/Requests/Motions for July 9, 2024

MOTION by Trustee Becker and seconded by Trustee _____ to allow the Alden Chamber of Commerce to erect two farmers market signs in the Firemen’s Memorial Bandstand Park from 7/9-7/19 and 7/20-7/30/24. Denied, motion dies on the floor for lack of a second.

MOTION by Trustee Becker and seconded by Trustee Cieszki, to Authorize the termination of the probationary period and employment of Carson Burke, DPW Laborer effective Monday, July 8, 2024, at 7:00am. On the question: The Mayor, Superintendent and union steward were present. 5 ayes, carried.

MOTION by Trustee Casell and seconded by Trustee Becker, to approve a one day “unpaid leave of absence” for Brendan Bruce, DPW Laborer on June 21, 2024. On the question: he was out of

state for a family emergency. Trustee Casell – so this was previously approved. Mayor – yes, I approved it. 5 ayes, carried.

MOTION by Trustee Becker and seconded by Trustee Refermat, to authorize Phil Fleck, DPW Superintendent, to work 20/hours per week at an hourly rate of \$61.68 (2024-2025) and will receive no benefits except for those identified in the Village Policy Manual for part-time employees (i.e.: Holiday pay, at 4/hrs. per holiday) until further notice. On the question: Trustee Casell – till further notice? Attorney Trapp – waiting on Civil Service CEO - civil service will tell you the date. 5 ayes, carried.

MOTION by Trustee Becker and seconded by Trustee Cieszki, to pay back “Holiday Pay” due to the part-time employees based upon the Village of Alden, Policy Manual, (4/hours per approved holiday) and supported by the internal audit by Village Accountant Barbara J. Kapperman, CPA:

- Mrs. Diane Casell, Justice Clerk (former): \$1,020.16 (Gross-Pay)
- Susan Schumacher, DPW Clerk: \$47.50 (Gross-Pay)
- Donna Taylor, Deputy Clerk/Treasurer (-\$155.96) DEDUCT

It should also be noted, that under NYS-Municipal Law the statutory limit may only go back one (1) year, and ninety (90) days when looking at such issues. On the question: Trustee Casell –need to include update of 4 hours in policy manual. Mayor – this is a board decision, not policy.4 ayes, 1- abstain, Casell. carried.

MOTION by Trustee Casell and seconded by Trustee Refermat, to authorize the “Emergency Purchase and Replacement” of the Rooftop AC Unit located at the Department of Public Works Building, 11195 Railroad Street, Village of Alden, and that the work be awarded to MJ Mechanical Services, Inc. at the cost of \$13,251.00. This expense is to come out the DPW General Fund 2024-2025 budget. On the question - no comment 5 ayes, carried.

MOTION by Trustee Becker and seconded by Trustee Refermat, to accept the following Proclamation recognizing “Alden Pools & Play” for 60-years in business, and proclaiming Saturday, July 20, 2024, as Alden Pool & Play Day in the Village of Alden. On the question - no comment 5 ayes, carried.

MOTION by Trustee Refermat and seconded by Trustee Becker, to approve the sign permit for Pfannenberg, 13395 Broadway, as submitted on the application. On the question - no comment 5 ayes, carried.

COMMUNICATIONS

Reviewed by the board.

BUSINESS FROM THE FLOOR

General Crew Chief, Patrick Cavanaugh – is there a way to advertise to inform our residents of the Code Red Emergency Alert System? It is on the website, can we put something in the Advertiser?

REPORTS FROM COMMITTEES/DEPARTMENT

Clerk Galbraith – tax bills mailed June 1st, due by July 1 with no penalty. We will be sending out second reminders.

CEO Czechowski – Have inspected the Mobile home parks and sent correspondence.

Deputy Village Attorney Joseph Greco Trapp – going to a NYCOM seminar, will update the board at the next meeting.

Mayor Retzlaff – Erie County tax receipts are down 2.9% year to date. Have not received any updated information on the railroad crossing closure. Please submit encumbrances needed for auditors.

UNFINISHED AND TABLED BUSINESS:

ADJOURNMENT

Motion by Trustee Becker, seconded by Trustee Casell, to exit the regular meeting at 6:43p.m, with a standing moment of silence for Roger Erny, On the question: 5 ayes, Carried.

I respectfully submit,

Sue Galbraith,
Village Clerk