

Approved Special BOARD MINUTES August 1, 2023

The Village Board meeting was called to order at 3:37 pm by Mayor Prucnal, who led the pledge to the flag.

PRESENT: Mayor Prucnal, Trustees: Pruitt, Refermat and Becker, Attorney Trapp, CEO Czechowski, Clerk Galbraith and Working Crew Chief Patrick Cavanaugh
Absent: Trustee Casell

CEO Czechowski started the meeting by voicing a request from the water & sewer department, that the village purchase an additional hydrant meter. Fire Hydrant water meter is designed for mobile use in metering flows from fire hydrants. The meter measures a wide flow range to maximize revenue. We currently have 2. One is at Zoladz and the other is at the DPW. We need one anyways, as they do wear out, and the one at the DPW leaks. There has been a request made by Wetzl Development to have one at the construction site to prevent them from having to go to the DPW every time they need water. The cost is \$3,000 to \$3,600.
Trustee Becker – do they get charged more? Yes 1 ½ times the normal rate.

Those present reviewed the Personnel Policy, the following was discussed:
Trustee Pruitt:

do new hires have to wait one month before accruing vacation time? Yes

Page 24 tardiness, they must tell the department head 20 minutes before the start of the day if they will not be coming in, that way the department head can let the board know, 15 minutes before their scheduled start time.

page 29 – r802A the word and has to be removed

CEO Czchowski:

P8902B – vacation leave, currently is one week for every 5 years of 20 years of employment. Would like to see it say a fifth week every year after 20 years of employment. The board is leaving it as it is currently with no change.

P808B – would the Medical insurance buy-out be equal to 50% of the cost? Attorney Trapp – proposed scale is an incentive, will leave it as it is, so it matches the Union contract.

Clerk Galbraith – P-802L sick leave, the current is 20 years of employment to use sick for retirement medical insurance, could this number of years be less? What number of years is the employee considered dedicated to the village? This currently matches the Union contract and will stay as is. The board is looking to have the non union employees sign employment contracts, which would give the board more flexibility, towards certain aspects.

Trustee Refermat – P807 – Medical Bank, The medical bank is currently an additional reimbursement of \$850 per year to cover DOPM (dental, optical, prescription and medical not currently cover with our insurance). Attorney Trapp – a long time ago the village did not cover the deductible, now they pay a large amount towards it. Trustee Refermat – take it out, the insurance is good and the village should not be expected to pay it. Attorney Trapp – it is out of the current proposed union contract, so this is just for the full time non union employees. Becker, Pruitt, Prucnal – ayes, Refermat – ney. 3 ayes, carried to continue to pay DOPM for full time non-union employees.

Resolutions/Appointments/Requests/Motions for August 1, 2023

MOTION by Trustee Becker and seconded by Trustee Pruitt, to authorize the Department of Public Works to purchase a combination hydrant meter/backflow prevention device at a cost not to exceed \$4,000.00. Prucnal, Becker, Pruitt – aye, Refermat – apposed. 3 ayes, carried.

The following resolution was offered by Trustee Becker, who moved its adoption, seconded by Trustee Pruitt

To wit:

WHEREAS, the Alden State Bank, 13200 Broadway, is requesting site plan approval for a change of occupancy/site work; and

WHEREAS, the site plan approval are classified as Unlisted actions and are subject to review within the requirements of the New York State Environmental Quality Review Act (SEQR); and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, 13447 Broadway Property LLC has prepared a short environmental assessment form, which is now on file with the Village of Alden, and may be reviewed at the Village offices, 13336 Broadway, Alden, New York 14004; and

WHEREAS, pursuant to the Law, the Village of Alden Board of Trustees assumes lead agency status;

NOW, THEREFORE, BE IT:

RESOLVED, that the Village of Alden Board of Trustees hereby assumes the role of lead agency for the purpose of determining what significance this project has on the environment, and be it further

RESOLVED, that the Village of Alden Board of Trustees, as Lead Agency, upon taking an independent hard look and reasoned evaluation of the above-referenced information, comments and written documentation, hereby determines that the proposed Unlisted actions, as described in the attached SEQR Negative Declaration, Notice of Determination of Non-Significance, which attached notice is hereby made part of this resolution, will not have a significant effect on the environment and that an environmental impact statement is not required to be prepared with respect to said proposed action. On the question, 4 ayes, carried.

MOTION by Trustee Becker and seconded by Trustee Pruitt to approve the following:

**SEQR Negative Declaration
Reasons Supporting Determination
For: Alden State Bank, 13200 Broadway**

The Village of Alden acted as lead agency for the project.

The proposed site work/change of occupancy at 13200 Broadway, located in a B-1 Business Zoning District, reflects the use of land within the Village of Alden as recommended by the Village of Alden's Comprehensive Master Plan. The properties immediately west, east and south are also zoned B-1 Business. The properties immediately north are zone R-C Residential-Commercial.

The Village of Alden Board of Trustees decided that a potential moderate to large impact could occur related to a possible adverse change in the existing level of traffic. This is because of the installation of the westernmost entrance driveway on the subject property.

After analysis, the Village of Alden Board of Trustees decided that those impacts which would be moderate in magnitude over the long term probably will occur and thus are potentially significant impacts.

Previously there was an existing driveway just east of the new proposed driveway location, and the internal layout of the site plan for the proposed work will aid in alleviating additional vehicle traffic in and around the subject area. The main concern lies with the traffic flow and patterns along Route 20 (Broadway) in front of the subject parcel, which are difficult to navigate due to the medians installed previously by the New York State Department of Transportation (NYS DOT).

As many of the current and potential traffic issues and concerns raised previously and now by the Village of Alden were/are promulgated by these NYS DOT medians, the Village of Alden will defer to the NYS DOT for final comment and approval of the newly proposed entrance driveway.

Therefore, the Village of Alden Board of Trustees has determined that there is likely to be no adverse environmental impacts relating to this project of immediate concern to the Village of Alden.

Considering there are no indicators of significant effect on the environment and these changes are consistent with the Village of Alden's Comprehensive Master Plan, a negative declaration is declared. On the question, 4 ayes, carried.

MOTION by Trustee Becker and seconded by Trustee Pruitt, to approve the formal site plan for the Alden State Bank, 13200 Broadway, with the following conditions:

- 1) Updated copies of the finalized site plan must be submitted to the Village of Alden for final review & endorsement.
- 2) At the applicant's request, the requirement for approval from the New York State Department of Transportation may remain as a condition of final site plan approval, understanding that lack of NYS DOT approval for the submitted plan may result in additional reviews and approvals needed by the Village of Alden.
- 3) If there are any complaints regarding exterior illumination of the site within one year of the date of issuance of the final Certificate of Occupancy for the property, the property owner must mitigate the complaints to the satisfaction of the Village of Alden.
- 4) If there are any complaints regarding buffering of the site adjacent to the residential properties within one year of the date of issuance of the final Certificate of Occupancy for the property, the property owner must mitigate the complaints to the satisfaction of the Village of Alden.
- 5) The Village of Alden Board of Trustees will review and determine the necessity/safety of on-street parking in front of the site, and may amend the Village Code through the Local Law process as necessary.
- 6) With the proposed installation of the westernmost driveway, there is a street light pole that will need to be moved. The Village Board of Trustees and/or their designees will determine the location and related requirements for this relocation.
On the question, 4 ayes, carried.

For the currently vacant DPW Clerk position: 64 letters have been sent of the Civil Service list.

Assistant CEO – one yes off the Civil Service list, but has not responded to two emails looking for a resume. A lot from Indeed, but no one has any qualifications posted.

Mayor Prucnal - Now that the Personnel Policy has been reviewed and is slated to be approved at the next meeting, we need to call applicants who have submitted for the Laborer position.

Working Crew Chief Cavanaugh – we need to decide on duty nights, now that Shawn is gone and there is a hole in the schedule. There is no restrictions on who can be a floater, based on their job classification. It was determined that Laborer, Austin Kremer would be the next in line to fill in.

To follow up on the previous request by Laborer Ausitn Kremer concerning the village paying for CDL Classes, so he can advance his career with the Village of Alden:

The class is 18 hours of training, 12 ½ hour classes, and 2 road tests and cost roughly \$4,000. Attorney Trapp will reach out to the union, for a MOA (memorandum of agreement).

With the shortage of employees at the Department of Public Works Dept, it was decided that recycling will now be done on Tuesdays and garbage on Wednesdays. This way the other departments will not have to short themselves on employees. The guys will post the change on doors, it will go on the website, facebook, twitter, Instagram and Code Red.

MOTION by Trustee Becker and seconded by Trustee Pruitt, to adjourn the regular meeting at 4:45 p.m., On the question – no comment 4 ayes, carried.

I respectfully submit.

Sue Galbraith,
Village Clerk