

## Approved BOARD MINUTES January 10, 2023

The Village Board meeting was called to order at 7:30 pm by Mayor Prucnal, who led the pledge to the flag.

**PRESENT:** Mayor Prucnal, Trustees: Refermat, Pruitt, Casell. Clerk Galbraith, CEO Czechowski, Superintendent Pruitt, Patrick Cavanaugh, Shawn Eastland, Kevin Wypij and Charles Trottier, Drescher Malecki.

Absent –Trustees Becker and Attorney Trapp

### **Audit Report – Charles Trottier – Drescher Malecki**

Charles thanked the village for choosing their firm, as this was the first time, they did our audit. (Previous auditors FreedMaxick no longer do municipal audits)

Best Opinion rating on Financial Statement, as the numbers are reliable as of 5/31/2022.

No material weaknesses on internal controls

All estimates are reasonable

Fund balance growth is good at 71%.

Need to keep an eye on Enterprise Funds, ambulance is down and need to continue to evaluate our fees, as they should be self-sustainable.

The General Fund is stable, the village gets a clean bill of health.

**MOTION** by Trustee Refermat seconded by Trustee Casell, to approve the corrected minutes dated December 27, 2022. On the question – changes to reflect Trustee Casell abstained from the motions involving the upcoming election. 4 ayes, Carried.

**MOTION** by Trustee Casell seconded by Trustee Pruitt, to approve for payment bills on abstract dated January 10, 2023.

Payroll \$ 52,208.17

Abstract \$ 110,802.96

ON the question – Trustee Refermat – there were bills from Napa for lug nuts for the Ford F-450 on Dec. 3 & 21? Superintendent Pruitt – they got loosened up during the storm and had to be replaced. Trustee Refermat – in the future, can you please identify the vehicles the parts are going to? 4 ayes, Carried.

**MOTION** by Trustee Casell seconded by Trustee Refermat, to approve the following monthly reports: DPW, Court, Planning Board, Safety Committee, CEO and Annual Building Inspector's report.

### **COMMUNICATIONS**

Erie County – Village Officials meeting notice, Sales tax 33.82% less than 2022 corresponding amount – check for \$107,400.80, check for early voting building use \$3,000, Association of EC Governments meeting notice, DWI reimbursement request for \$40. NYS – NYCOM – winter legislative meeting, Advocacy update concerning Property Tax Exemptions for Volunteer firefighters. Letter from Attorney Trapp to Occhino concerning 2 repair that need corrective action. PERMA – training

opportunities and result from Payroll audit. Request from Zoladz Construction to use community room

MOTION by Trustee Refermat and seconded by Trustee Casell, to file as received all correspondence. On the question –no comment, 4 ayes, Carried.

### **Resolutions/Appointments/Requests/Motions for January 10, 2023**

MOTION by Trustee Pruitt, and seconded by Trustee Refermat, to authorize Clerk Galbraith to destroy all outdated records following NYS Sara regulations. On the question –no comment, 4 ayes, Carried.

MOTION by Trustee Casell seconded by Trustee Pruitt, to set a public hearing February 15, 2023, at 7:35 PM in Village Hall to hear comments on Local Law #1-2023, 2% tax cap for budgetary purposes as required by New York State. On the question –no comment, 4 ayes, Carried.

MOTION by Trustee Casell, seconded by Trustee Refermat, to accept the health insurance program for 2/2023-2/2024, and authorize Clerk Galbraith to sign the annual Blue Cross/Blue Shield Health care plan renewal. On the question –no comment, 4 ayes, Carried.

MOTION by Trustee Pruitt, seconded by Trustee Refermat, to approve the sign permit application for The Hair Station, 1352 Exchange Street, as per submitted application. On the question –no comment, 3 ayes, Casell abstain. Carried.

MOTION by Trustee Casell, seconded by Trustee Pruitt, to approve Zoladz Construction request to use our Community Room on Monday, February 20th through Friday, February 24th, from 7:30am-4:30pm, for a weeklong training for their employees. On the question – The training would be for 25-50 employees. Trustee Pruitt – why here, they used to use the Substation, why the change? Is there enough parking? Superintendent – parking is not an issue. Trustee Refermat – is there a refundable cleaning fee associated with the use of the building? There is an open and close policy we will consult. Tabled for more information.

### **BUSINESS FROM THE FLOOR**

#### **REPORTS FROM COMMITTEES/DEPARTMENT**

**CEO Czechowski** – annual report summary - 96 building permits for \$24,970. 5 sign permits - \$535.00, not including fines. Request an Executive Session for litigation, BCR.

**Superintendent Pruitt** – there is a correction to the DPW report daily pumping, have put up one LED light on certain village streets, board should check out the difference.

**Trustee Refermat**– one of the village vehicles was unoccupied but running when I passed it on Exchange St., and no one was around. Shawn Eastland – that was me, I was working with Green Mountain, and I was away from my truck longer than I expected.

They showed me a video, showing a lot of water coming from the lateral, ground water. Superintendent Pruitt – too much infiltration, violation flow over average.

**Trustee Casell** – has there been flooding at Kellogg and Broadway since the work by Green Mountain? Superintendent Pruitt – no.

**UNFINISHED AND TABLED BUSINESS:**

**ADJOURNMENT**

Motion by Trustee Refermat, seconded by Trustee Casell to enter into Executive Session at 8:11 On the question –no comment, 4 ayes, Carried.

Motion by Trustee Casell seconded by Trustee Refermat, to exit the Executive Session at 8:45 On the question –no comment, 4 ayes, Carried.

Motion by Trustee Refermat, seconded by Trustee Casell to exit the regular meeting at 8:46 On the question –no comment, 4 ayes, Carried.

I respectfully submit.

Sue Galbraith,  
Village Clerk