

Approved BOARD MINUTES April 11, 2023

MOTION by Trustee Becker, and seconded by Trustee Casell, to enter into an Executive Session to discuss litigations, 6:48 pm. On the question –no comment, 5 ayes, Carried.

MOTION by Trustee Refermat, and seconded by Trustee Becker, to adjourn from the Executive Session at 7:03 p.m., On the question –no comment, 5 ayes, Carried.

The Village Board meeting was called to order at 7:30 pm by Mayor Prucnal, who led the pledge to the flag.

PRESENT: Mayor Prucnal, Trustees: Refermat, Casell, Pruitt and Becker, Attorney Trapp. Clerk Galbraith, CEO Czechowski, Superintendent Pruitt, Patrick Cavanaugh, and Dan Czelusta.

MOTION by Trustee Becker seconded by Trustee Pruitt, to approve the minutes dated March 28, 2023. On the question, 5 ayes, Carried.

MOTION by Trustee Casell seconded by Trustee Refermat, to approve for payment bills on abstract dated April 11, 2023.

Payroll	\$ 39,776.42
Abstract	\$82,447.79

On the question –no comment, 5 ayes, Carried.

MOTION by Trustee Becker seconded by Trustee Pruitt, to approve the following monthly reports: E.C. Sheriff, court, RBC Wealth Management, and historian (yearly) . On the question –no comment, 5 ayes, Carried.

MOTION by Trustee Casell seconded by Trustee Refermat, to enter into the Public Hearing, Tentative Budget 7:35 pm. On the question –no comment, 5 ayes, Carried.

Copies of the Tentative Budget were distributed. No public comment.

Motion by Trustee Refermat and seconded by Trustee Becker, to leave the Public Hearing and re-enter into the regular meeting 7:36 pm. Carried. On the question –no comment, 5 ayes, Carried.

COMMUNICATIONS

Request – Alden Hook & Ladder Chief rotation, Birch Creek Run use of hall. Town of Alden agendas and minutes, notice from insurance company concerning a possible 20-25% increase and change from replacement cost to functional replacement cost. Erie County: Association of Governments agenda and sales tax payment. NYS: NYCOM – annual meeting and Ems inspection of ambulance. Results: the agency is well managed, the ambulance is clean, well-organized, no expired items, great job. Missing one policy on patient abuse.

MOTION by Trustee Becker and seconded by Trustee Casell, to file as received all correspondence. On the question –no comment, 5 ayes, Carried.

Resolutions/Appointments/Requests/Motions for April 11, 2023

MOTION by Trustee Becker and seconded by Trustee Casell, to set a Public Hearing April 25, 2023, at 7:35 pm to hear comments regarding the proposed water/sewer/capital rate increases. On the question, this motion as passed at a budget work session meeting, on April 4 to ensure publication deadline. 4 ayes, carried.

MOTION by Trustee Casell and seconded by Trustee Becker, to set a Public Hearing April 25, 2023, at 7:45 pm to hear comments regarding the proposed garbage/refuse rate increases. On the question, this motion as passed at a budget work session meeting, on April 4 to ensure publication deadline. 4 ayes, carried.

MOTION by Trustee Becker and seconded by Trustee Casell, to accept the fire/ems calls for March 10-24, 2023. On the question –no comment, 5 ayes, Carried.

MOTION by Trustee Pruitt and seconded by Trustee Refermat, to allow The Birch Creek Run Condominium Homeowners Association to use the Village Community Room, or other available space for their Annual Homeowners Meeting, Tuesday 6/6/2023. They are requesting availability for the meeting space from 6PM-8PM. They request that they be able to have access to the room before the 6PM start in order to set up for the meeting. They anticipate approximately 30 attendees. They will pay the \$30 cleaning fee. On the question –no comment, 5 ayes, Carried.

MOTION by Trustee Refermat and seconded by Trustee Becker, to approve a sign permit for International Black Belt Studio, 13118 Broadway, as per submitted application. On the question –no comment, 5 ayes, Carried.

MOTION by Trustee Becker and seconded by Trustee Pruitt, to change A220, Fees, as follows: Restoration of shut off water service \$50.00 to \$100.00. On the question –no comment, 5 ayes, Carried.

MOTION by Trustee Becker and seconded by Trustee Pruitt, to transfer \$5,000 from FX8320.456 to FX8320.272 to cover eid replacement voucher for Ferguson Water Works. On the question –no comment, 5 ayes, Carried.

MOTION by Trustee Casell and seconded by Trustee Becker, to transfer \$44,900 from FX8320.418to FX8320.272 to cover eid replacement voucher for Ferguson Water Works. On the question –no comment, 5 ayes, Carried.

MOTION by Trustee Becker and seconded by Trustee Casell, to approve the following elected chiefs as voted on and approved by membership:

Chief - Bryce Gossel

1 st Assistant Chief – Albert Boucher

2 nd Assistant Chief – open

3 rd Assistant Chief – Keith Sitzman On the question –no comment, 5 ayes, Carried.

ORGANIZATIONAL MEETING April 11, 2023

MOTION by Trustee Casell and seconded by Trustee Becker, to approve all following appointments at the reorganizational meeting.

RESOLVE that the regular meeting of the Board of Trustees shall be held on the 2nd and 4th Tuesday of the month.

RESOLVE that the regular meeting of the Board of Trustees shall convene at 6:30 P.M. for a work session and the regular meeting start at 7:30 P.M. The clock in the boardroom shall be designated as the official time.

RESOLVE that the regular meeting of the Planning Board be held on the third Wednesday of each month.

RESOLVE that the regular meeting of the Zoning Board of Appeals be held the third Tuesday of each month on an as needed basis.

RESOLVE that the Board of Trustees shall authorize payment in advance of audit of claims for utility services, postage, payroll, and debt service, all such claims shall be presented at the next regular meeting for audit.

RESOLVE to designate the Alden State Bank, as the official depositories of Village funds.

RESOLVE to designate the Alden Advertiser as the Village of Alden’s official newspaper.

RESOLVE that the Treasurer be authorized to invest surplus funds as per investment policy.

RESOLVE that the Mayor be authorized to sign checks in the absence of the Village Clerk/Treasurer.

RESOLVE to authorize the Mayor Board of Trustees, and other municipal officials to attend at reasonable expense to the village, meetings of the following named organizations to which the Village of Alden or an official is a member: Conference of Mayors, Village Officials Association of Erie County, Western New York Village Officials Association, Erie County Governments, Municipal Administrative Officers Association, Water Pollution Control Federation, American Water Works Association, New York State Bar Association, New York State Court Clerks Association, Niagara 2 Frontier Building Officials Association,

NYS Magistrates Association, Judges & Police Conference of Erie County, NYS Rural Water Association, NEST, Alden Chamber of Commerce, Western New York Storm Water Coalition, NYS Society of Municipal Finance Officers, New York Planning Federation, International Codes Council, American Public Works Association.

RESOLVE to approve the Alden Hook & Ladder Fire Company Inc., to conduct fund raisers throughout the upcoming fiscal year as submitted.

RESOLVE to approve the Alden Hook & Ladder Fire Company's list of active, and fire police members as Volunteers for the Village of Alden Fire Department, Village of Alden Emergency Medical Services Department.

RESOLVE to approve travel reimbursement for mileage at the current IRS rate, to approve toll and parking receipts, and those meals be at reasonable cost to the Village, while performing their official duties on behalf of the Village.

RESOLVE to approve the use of Village owned and/or insured vehicles by Village employees and/or volunteers while performing their official duties on behalf of the Village.

RESOLVE to approve a stipend rate of \$230 per month for the Code Enforcement Officer/Building Inspector, for the use of his personal vehicle and personal cell phone while performing his official duties on behalf of the Village. Increase as of June 2023 will be reflected in the 2023-2024 budget.

RESOLVE to adopt the Procurement Policy on file in the Village Clerk's office.

RESOLVE to adopt the investment policy of the Village of Alden on file in the Village Clerk's office.

RESOLVE to approve the annual performance evaluations every April 1st.

RESOLVE to approve \$35 per meeting to members of Planning Board and Zoning Board of Appeals.

RESOLVE to approve \$45 per meeting to secretaries/clerks and Chairmen of Planning Board and Zoning Board of Appeals.

RESOLVE to approve any changes made to the Chapter A220 Fee Schedule of the Village Code Book as reviewed by all department heads.

RESOLVE to approve the Village of Alden Disaster Plan on file in the Village Clerk's office.

RESOLVE to approve the Village of Alden Pandemic Operation Plan on file in the Village Clerk's office.

RESOLVE To allow Village employees to respond to Fire/EMS calls during regular business hours.

RESOLVE to adopt the EMS Transportation Rates for 2023-2024 as follows:

Lift assist \$50

Treat & Release \$500.00

Basic Life Support \$900.00

ALS I \$1150.00

ALS II \$1400.00

Mileage Rate \$30.00/mile

RESOLVE to approve the use of village vehicles outside of village limits for the following: approved training, seminars, meetings, emergency purposes (hospital on ambulance call, mutual aid calls), parades, and other village business. Any other use of any Village owned vehicle outside the Village limits must be approved by Village Board On the question –no comment, 5 ayes, Carried.

MAYOR'S APPOINTMENTS

MOTION by Trustee Casell and seconded by Trustee Becker, to approve Mayor Prucnal's appointment of Trustee Refermat as Deputy Mayor of the Village of Alden for term to expire 3/31/2024. ON the question: Trustee Refermat – abstain.

MOTION by Trustee Refermat and seconded by Trustee Casell, to approve Mayor Prucnal's appointment of Susanne Galbraith as Clerk/Treasurer term to expire 3/31/2024.

MOTION by Trustee Refermat and seconded by Trustee Becker, to approve Mayor Prucnal's appointment of Donna Taylor as Deputy Clerk/Treasurer term to expire 3/31/2024.

MOTION by Trustee Pruitt and seconded by Trustee Becker, to approve Mayor Prucnal's appointment of Pat Meyer as 2nd Deputy Clerk/Treasurer term to expire 3/31/2024.

MOTION by Trustee Pruitt and seconded by Trustee Becker, to approve Mayor Prucnal's appointment of Diane Casell as Clerk to Village Justice, term to expire 3/31/2024 at an hourly rate.

On the question: Trustee Casell to abstain from the vote.

MOTION by Trustee Becker and seconded by Trustee Pruitt, to approve Mayor Prucnal's appointment of Sue Galbraith, Clerk & Secretary to the Zoning Board of Appeals.

MOTION by Trustee Refermat and seconded by Trustee Casell, to approve Mayor Prucnal's appointment of Karen Muchow, as Village Historian.

MOTION by Trustee Becker and seconded by Trustee Casell, to approve Mayor Prucnal's appointment of Robert Woods, as Associate Village Justice term to expire 3/31/2024.

MOTION by Trustee Casell and seconded by Trustee Refermat, to approve Mayor Prucnal's appointment of Joseph Czechowski as SEQR and Development Officer for the Village of Alden.

MOTION by Trustee Refermat and seconded by Trustee Becker, to approve Mayor Prucnal's reappointment of Sue Galbraith as Secretary to the Planning Board.

MOTION by Trustee Pruitt and seconded by Trustee Casell, to approve Mayor Prucnal's appointment of Susan Schumacher as a member of the Planning Board, term to expire 3/31/2030.

MOTION by Trustee Casell and seconded by Trustee Refermat, to approve Mayor Prucnal's appointment of Charles Gaffney as a member of the Zoning Board of Appeals, term to expire 3/31/2028.

MOTION by Trustee Refermat and seconded by Trustee Becker, to approve Mayor Prucnal's appointment of Dave Metz, as Disaster Coordinator, and Trustee Casell, as Assistant Disaster Coordinator for a one-year term. On the question: Trustee Casell to abstain from this vote

MOTION by Trustee Refermat and seconded by Trustee Becker, to approve Mayor Prucnal's appointment of Bob Eleccko as alternate Disaster Coordinators for a one-year term.

MOTION by Trustee Becker and seconded by Trustee Pruitt, to approve Mayor Prucnal's appointment of Chris G. Trapp as Village Attorney/Village Prosecutor term to expire 3/31/2024.

RESOLVE by Trustee Refermat and seconded by Trustee Becker, to approve the following list of committees.

COMMITTEES FOR 2023-2024

CHAIRPERSON: Trustee Casell

- Budget Officer-Prucnal
- Disaster Coordinator- Asst. Coordinator
- Multi-channel Service - Chris Trapp
- Insurance Refermat
- Fiscal Oversight Committee- Refermat
- Nest Representative -TBD

CHAIRPERSON Trustee Becker

- Streets & Sidewalks- Refermat
- Solid Waste-\ Prucnal
- Sanitary & Storm Sewers- Casell
- Liaison to Alden Chamber of Commerce- Prucnal

CHAIRPERSON: Mayor Prucnal

- Personnel-Refermat
- Municipal Building Maintenance & Cleaning-TBD
- Liaison to the School- Pruitt
- Ordinances- Counsel CEO/BI Czechowski, Attorney Trapp

CHAIRPERSON: Trustee Refermat

- Water- Prucnal, Casell
- Affirmative Action and Fair Housing Officer
- Safety- Clerk/Treasurer Galbraith, Fire Chief, Becker
- Parks-TBD and Becker
- Liaison to the Town

CHAIRPERSON: Trustee Pruitt

- Grant writer
- Fire Dept. & EMS Dept., Prucnal
- Computer- TBD, Prucnal

Roll Call Vote:
Trustee Becker-aye
Trustee Refermat-aye
Trustee Pruitt-aye
Trustee Casell- aye
Mayor Prucnal-aye On the question –no comment, 5 ayes, Carried.

BUSINESS FROM THE FLOOR

REPORTS FROM COMMITTEES/DEPARTMENT

CEO Czechowski – will look into the rodeo, and review work session comments. Finishing up policies and code revisions.

Superintendent Pruitt – Elm St. reconstruction started, should be done in 3 weeks. Green Mountain is finishing up their work and Junk Day is April 24.

Clerk Galbraith – 2 Public Hearings at the next meeting

Attorney Trapp - will get ambulance policy to CEO. Need Executive Session for negotiations.

Trustee Becker – congratulated the fire department on the fine job they did on the ambulance inspection. They do an outstanding job.

Mayor Prucnal – town is still looking at a splash pad, estimated to use 500 gallons/day

UNFINISHED AND TABLED BUSINESS:

ADJOURNMENT

Motion by Trustee Becker, seconded by Trustee Refermat, to enter into an Executive Session to discuss negotiations at 7:58 p.m., On the question –no comment, 5 ayes, Carried.

Motion by Trustee Becker, seconded by Trustee Casell to adjourn from executive session at 8:23 p.m., On the question –no comment, 5 ayes, Carried.

Motion by Trustee Becker, seconded by Trustee Refermat to adjourn the regular meeting at 8:24 p.m., On the question –no comment, 5 ayes, Carried.

I respectfully submit.

Sue Galbraith,
Village Clerk