

## APPROVED BOARD MINUTES AUGUST 23, 2012

The Village Board meeting was called to order at 8:00 AM by Mayor Manicki, who led the pledge to the flag.

**PRESENT:** Mayor Manicki, Trustees Smith, Mezydlo, Sitzman, Clerk/Treasurer 8/23/2012 Wachowiak, Deputy Clerk/Treasurer Galbraith, CEO Czechowski, Supt. Keith Sitzman, and Attorney Trapp

**ABSCENT:** Trustee Warmus

**MOTION** by Trustee Mezydlo, seconded by Trustee Smith, to approve the minutes of the August 9, 2012. Carried

**MOTION** by Trustee Sitzman, seconded by Trustee Mezydlo to approve for payment bills on abstract dated August 23, 2012. Carried

Payroll \$35,167.30

General Fund \$185,932.71

### COMMUNICATIONS:

Letter from Alden Community Scholarship Foundation requesting sign placement in Firemen's Bandstand park to advertiser BBQ fundraiser, request by Alden Central School to erect a sign in the park to announce the fall Community Education Registration, correspondence from Mike Hananel – owner of Alden Landings addressing steps they are making to come into compliance, including drafts of easement options, letter from Duke, Holzman, Photiadis and Gresens requesting CBO Glass PILOT agreement be assigned to new owner Gamma Buffalo, complaint from Mildred LiPuma concerning water being un-consumable and recyclables not being handled correctly, Alden Hook and Ladder Fire Comp. request to use the hall for a Fall Sportsmen Raffle October 13, and requesting letter to NY Liquor Authority, Assist. Chief Steve Chase request for himself and three other firemen to attend a parade in Scholharie to be honor for their assistance to the town, notice of meeting of Community Advisory Board at Wende Correctional Facility for Wednesday, September 12 at 9 am, acknowledgement concerning Governor Cuomo's signature on law legislation requiring cities and employers of firefighters providing them with emergency escape systems, notice from NYS Dept. of Labor notice of unemployment potential charges, County of Erie participation in raccoon rabies vaccine airdrop times in an effort to abate the spread of rabies, invitation to annual labor and employment seminar on Sept. 20, newsletter from NYS Assembly Commission on Government Administration, and fuel card options from Wright Express.

**MOTION** by Trustee Smith, seconded by Trustee Mezydlo to file as received all correspondence. Carried

**RESOLUTIONS/APPOINTMENTS/REQUESTS/MOTIONS:**

**Motion August 23, 2012**

Motion by Trustee Smith, and seconded by Trustee Mezydlo, to authorize the Mayor to execute the revised PILOT agreement with CBO Glass which is the subject of assignment with the new purchaser upon finalization by the Village Attorney. Unanimous, carried.

Motion by Trustee Smith, seconded by Trustee Mezydlo, to approve Alden Community Scholarship Foundations request to erect one sign at the peak, in Firemen's Park September 17 – 27 to advertise their annual chicken barbeque on September 27, 2012. Unanimous, carried.

Motion by Trustee Sitzman, seconded by Trustee Mezydlo, to appoint the Village Clerk as the designated contact person for reporting any incidents relating to the Village's Workplace Violence Prevention Policy. Unanimous, carried.

Motion by Trustee Mezydlo, seconded by Trustee Smith, to approve Board of Elections request to hold Primary Election September 13, 2012 from 6 am – 9 pm, and to hold General Election November 6, 2012 from 6 am – 9 pm. Unanimous, carried.

Motion by Trustee Sitzman, seconded by Trustee Smith, to approve Alden Hook & Ladder Fire Companies request to hold a Fall Sportsman Raffle in the municipal building, October 13, 2012 from 6 pm – 12 midnight, and to apply for their annual Liquor Permit. Unanimous, carried.

Motion by Trustee Mezydlo, seconded by Trustee Smith, to approve Steve Chase, Ryan Sheedy, Don Gold and Dave Seigal request to attend the celebration in Schoharie on September 9. This is to honor those who helped last year after Schoharie was devastated by Hurricane Irene. The request includes use of the Chief's vehicle, and expenses not to exceed \$250. Unanimous, carried.

Motion by Trustee Mezydlo, seconded by Trustee Smith, to approve Alden Central Schools request to erect one sign on the southwest end of the firemen's park from September 19 – 28, to announce continuing education classes. Unanimous, carried.

Motion by Trustee Smith, seconded by Trustee Mezydlo, to declare the following as Fire Department surplus: Dell computer, keyboard, monitor and mouse, serial #5PVZL31. Disposal by DPW. Unanimous, carried.

Motion to table approval of adjustment of this quarters sewer charges for the Town of Alden, with no further reductions, until a formal request has been sent.

**BUSINESS FROM FLOOR:**

Linda Okonzak manager of Alden Landings was present to represent the mobile home park and address the remaining 3 code violations. A couple residents of the park were also present in support of the park manager. Okonzak had picked up the two carport permits for the owners and will make sure they are filed before 30 days. Okonzak has submitted drafts from Engineer Mike Metzger for the drainage options, and has obtained a lawyer to try to obtain easements from the neighbors. Estimated cost on drainage up dates for the owners of the park is \$47,000., and a 1-2 month delay on trying to obtain easements. CEO Czechowski recommended the board convene to discuss in Executive session.

**REPORTS FROM COMMITTEES/DEPARTMENTS:**

**Trustee Smith-** has procurement policy from the Town of Alden if anyone would like to review it, Supervisor Milligan had announced at the Chamber of Commerce meeting that town and village were looking into joining the Lancaster IDA, would like to look into getting a sign for the community in the Bandstand Park to replace all the temporary signs and the sign in front of the Municipal building, however cost estimated at \$20,000 and not in the budget, board to readdress this at a later meeting.

**Trustee Sitzman-** commended DPW on nice paving, and pipe repair on Irving St., request special work session scheduled for Thursday, September 6 at 6:30 pm, to discuss water/sewer billing.

**Trustee Mezydlo-** N/A

**Superintendent Sitzman** – completed paving of streets, and sidewalks, will send thank you to town and residents, need roofs on well site #1, bandstand and village hall garage, temporary repair to Irving St, residents will be billed for repairs, waiting on complete repair from county, water project meeting and bid openings today, may need special meeting with board to award bid, project completion date is slated for December 6.

**Clerk/Treasurer Wachowiak** –Freed Maxick, accountants will be present at the next work session and board meeting to discuss the annual audit, and year end, discussed combining \$3,036,000. BAN for water improvement and project, and received quote on server from Integrated, to apply for JCAP grant hard to find other companies to compare prices and specs.

**Mayor Manicki** Attorney Trapp is reviewing the Occustar contract will address at an upcoming work session, mileage reimbursement is the same as the IRS current rate, if firemen turn in vouchers with tax, village will pay vouchers minus the taxes and the submitter can pay the tax, if they did not obtain a tax exempt form prior to purchase.

**UNFINISHED AND TABLED BUSINESS:**

- Policy Manual Update-ongoing
- Surplus equipment to auction - ongoing

**MOTION** by Trustee Smith, seconded by Trustee Sitzman, to adjourn to Executive Session at 8:43 AM. Carried

**MOTION** by Trustee Sitzman, seconded by Trustee Smith, to end Executive Session at 8:55 AM. Carried

**MOTION** by Trustee Smith, seconded by Trustee Mezydlo, to adjourn the board meeting at 8:58 AM. Carried

Respectfully submitted,

Sue Galbraith  
Deputy Village Clerk/Treasurer