

Approved BOARD MINUTES April 9, 2019

The Village Board meeting was called to order at 7:30 pm by Mayor Manicki, who led the pledge to the flag and welcomed those in attendance to the meeting.

PRESENT: Mayor Manicki, Trustees: Daluisio, Overhoff, Superintendent Sitzman, CEO Czechowski, Clerk Galbraith, Eugene Nuwer, Patrick Cavanaugh, Shawn Eastland, Loren Prucnal, Keith Landers and Sue DeWitt, Alden Advertiser reporter.

Absent: Trustee Casell and Warmus, Attorney Trapp,

MOTION by Trustee Daluisio, seconded by Trustee Overhoff, to approve the minutes of the March 26, 2019 meeting. Carried.

MOTION by Trustee Overhoff, seconded by Trustee Daluisio, to approve for payment bills on abstract dated April 9, 2019. Carried.

Payroll	\$42965.57
Abstract	\$124775.74

MOTION by Trustee Daluisio, seconded by Trustee Overhoff, to approve the following monthly reports: for Feb. DPW, Treasurer, for March: Fire, CEO, DPW, Sheriff and fire fuel, Carried.

COMMUNICATIONS:

From Erie County – SEQR for state parks, check for first quarter sales tax, free rabies clinic for 2019, office of District Attorney offering to outreach to communities by attending a meeting, minutes from E. C. Village Officials Assoc. and newsletter from Legislator Brusco. 2 sign requests, NYCOM updates, pipeline pamphlet, check from Charter for Franchise Fees, approval of 4 solicitors’ permits for “My Smart House”, skywarn training sessions, Perma update, notification from the Town of Alden co. Local Law no.2 – flood damage prevention law and RBC Wealth Management portfolio

MOTION by Trustee Overhoff seconded by Trustee Daluisio, to file as received all correspondence. Carried

MOTION by Trustee Overhoff, seconded by Trustee Daluisio, to exit the regular meeting and enter into the **Public Hearing for the 2019-2020 Tentative Budget** 7:35 pm.

Mayor Manicki summarized the Tentative Budget.

General Fund spending \$2.495 mil.

Tax Rate \$6.44 up \$.15 from 2018-19. We are just under the tax cap.

New 4 year union contract calls for 3% raises. Nonunion employees will also receive 3%. No changes in fringe benefits.

No increase in Water (\$6.00) Sewer (\$8.60) or Refuse (\$197.40)

Capital Projects: We continue to invest in village infrastructure: Broadway streetscape, Elm St. Sidewalks (improved walkability and appearance), Stormwater outfall repair, WWTP and Collection system Phase 2, ECWA connection on Exchange St., DPW Building repairs and updates. In addition, we will be doing several paving, drainage and sidewalk repairs this summer.

State of the Village

Per NYS the village is fiscally sound and is not under financial stress. We have been able to maintain our surplus and reserve funds with the exception of Water. However, the last water rate increase should erase our deficit this fiscal year. There will be no changes in the level of village services.

Challenges

State Government: Unfunded mandates, attempts to decrease aid to local government and expansion of the prevailing wage as well as attempts to navigate the state bureaucracy will continue to be an issue.

Recycling: As I'm sure you have read or seen on TV the recycling market has been totally upended. We will continue to seek the lowest cost for recycling disposal

EMS/Ambulance: Our EMS Department answers several hundred calls per year. We are still in need of EMT's and drivers to operate the department. Please consider volunteering.

Trustee Overhoff – commented he would like to abstain from voting, until the whole board was present.

No public comment

MOTION by Trustee Daluisio, seconded by Trustee Overhoff, to exit the Public Hearing and reenter into the regular meeting 7:39 pm.

Resolutions/Appointments/Requests/Motions for April 9, 2019

MOTION by Trustee Daluisio and seconded by Trustee Overhoff, to approve the request from Alden Meal on Wheels to place 2 signs in Firemen's Memorial Bandstand Park from April 5-14, 2019 to advertise their Family Day. Carried.

MOTION by Trustee Overhoff and seconded by Trustee Daluisio, to approve the request from Alden Garden Club to place 1 sign in Firemen's Memorial Bandstand Park from May 10-15, 2019 to advertise their Plant Auction. AS there is already 3 signs in the park, it will go on the corner of West Main and Church St. Carried.

MOTION by Trustee Daluisio and seconded by Trustee Overhoff, to approve the fire/EMS calls from March 16-29, 2019. Carried.

MOTION by Trustee Overhoff and seconded by Trustee Daluisio, to repeal Local Law #1-2019, 2% tax cap, as we will be under the cap this year. Carried.

MOTION by Trustee Daluisio and seconded by Trustee Overhoff, to waive the \$250.00 Temporary C of O fee for Joseph Kraus, 13394 Broadway, due to a delay by the NYS DOT (All other items complete, waiting on DOT to issue permit). Carried.

On the question – Mayor Manicki – how long has this been? CEO Czechowski – at least a year.

MOTION by Trustee Overhoff and seconded by Trustee Daluisio, to approve the following properties as exempt from the requirements of Chapter 203 of the Code of the Village of Alden, as it pertains to the storage of unlicensed vehicles on said properties. All of the following have submitted appropriate request letters accompanied by valid New York State Department of Motor Vehicles licenses for this type of activity. Approval to expire March 31, 2020.

- Impala Brothers, 13409 Broadway
- Orlando DiCenso Auto Sales, 13429 Broadway
- MW Equipment Sales, 13448 Broadway
- D & S Automotive, 13450 Broadway
- Miller & Son Collision, 13374 Broadway Carried.

MOTION by Trustee Daluisio and seconded by Trustee Overhoff, to authorize Mayor Manicki to sign Change Order #2, Contract No. 2, with Blue Heron Construction for a final project closeout credit of \$115,408.48. Carried.

MOTION by Trustee Overhoff and seconded by Trustee Daluisio, to authorize Mayor Manicki to sign the agreement with Nussbaumer & Clarke Engineers for construction inspection services for the Broadway Streetscape project at a rate of \$80 per hour plus expenses. Carried.

MOTION by Trustee Daluisio, seconded by Trustee Overhoff, to exit the regular meeting and enter into the **Public Hearing for Local Law #2-2019, Small Cell Siting**. 7:45 pm.

As described in the code: Small wireless facilities are critical to delivering wireless access to advanced technology, broadband, and 9-1-1 services to homes, businesses, and schools in the Village of Alden. Because of the integral role that the delivery of wireless technology plays in the economic vitality of the Village of Alden and in the lives of its citizens, the Board of Trustees has determined that a law addressing the deployment of wireless technology is of vital interest to the Village. To ensure that public and private residents continue to benefit from these services as soon as possible and to ensure that providers of wireless access have a fair and predictable process for the deployment of small wireless facilities in a manner consistent with the character of the area in which the small wireless facilities are deployed, the Village of Alden recognizes that it must regulate the construction and location/collocation of small wireless facilities.

No public comment

MOTION by Trustee Overhoff, seconded by Trustee Daluisio, to exit the Public Hearing and reenter into the regular meeting 7:49 pm.

MOTION by Trustee Daluisio and seconded by Trustee Overhoff, to adopt Local Law #2-2019 –small cell siting.

Roll Call Vote: Trustee Casell -absent
Trustee Warmus -absent
Trustee Overhoff - aye
Trustee Daluisio- aye
Mayor Manicki-aye Carried.

BUSINESS FROM FLOOR-

REPORTS FROM COMMITTEES/DEPARTMENTS:

CEO Czechowski –filing Local Law #2-2019 tomorrow, researching chickens.

Trustee Daluisio – commended the Mayor, Superintendent and Clerk on their work on the budget.

Superintendent Sitzman – waiting for NYSDOT for streetscape, working on Birch Creek drainage with CEO Czechowski.

Trustee Overhoff –questions for Superintendent Sitzman – water report shows plants 1, 2 &3 where is 4? What happened with meeting with ECWA for connection? Do we have to paint the water tower this year? Superintendent Sitzman – wells 3&4 were combined, there is a difference in pressure between the village and ECWA- working on that, water tower needs painting 5 years from now.

UNFINISHED AND TABLED BUSINESS:

Sesquicentennial – please join us 5/9 for our next events. Time Capsule, memorial marker, cake and ice cream.

ADJOURNMENT

Motion by Trustee Daluisio, seconded by Trustee Overhoff, to adjourn, the regular meeting with a moment of silence for John Meyers and Patricia Willig at 8:06 pm. Carried.

I respectfully submit

Sue Galbraith,
Village Clerk

ORGANIZATIONAL MEETING APRIL 9, 2019

MOTION by Trustee Daluisio, and seconded by Trustee Overhoff, to approve the all following appointments on the reorganizational meeting.

RESOLVE that the regular meeting of the Board of Trustees shall be held on the 2nd and 4th Tuesday of the month.

RESOLVE that the regular meeting of the Board of Trustees shall convene at 6:30 P.M. for a work session and the regular meeting start at 7:30 P.M. The clock in the board room shall be designated as the official time.

RESOLVE that the regular meeting of the Planning Board be held the third Wednesday of each month.

RESOLVE that the regular meeting of the Zoning Board of Appeals be held the third Tuesday of each month on an as needed basis.

RESOLVE that the Board of Trustees shall authorize payment in advance of audit of claims for utility services, postage, payroll and debt service, all such claims shall be presented at the next regular meeting for audit.

RESOLVE to designate the Alden State Bank, as the official depositories of Village funds.

RESOLVE to designate the Alden Advertiser as the Village of Alden's official newspaper.

RESOLVE that the Treasurer be authorized to invest surplus funds as per investment policy.

RESOLVE that the Deputy Clerk/Treasurer be authorized to sign checks in the absence of the Village Clerk/Treasurer.

RESOLVE to authorize the Mayor Board of Trustees, and other municipal officials to attend at reasonable expense to the village, meetings of the following named organizations to which the Village of Alden or an official is a member: Conference of Mayors, Village Officials Association of Erie County, Western New York Village Officials Association, Erie County Governments, Municipal Administrative Officers Association, Water Pollution Control Federation, American Water Works Association, New York State Bar Association, New York State Court Clerks Association, Niagara 2 Frontier Building Officials Association, NYS Magistrates Association, Judges & Police Conference of Erie County, NYS Rural Water Association, NEST, Alden Chamber of Commerce, Western New York Storm Water Coalition, NYS Society of Municipal Finance Officers, New York Planning Federation, International Codes Council, American Public Works Association.

RESOLVE to approve the Alden Hook & Ladder Fire Company Inc., to conduct fund raisers throughout the upcoming fiscal year as submitted.

RESOLVE to approve the Alden Hook & Ladder Fire Company's list of active, and fire police members as Volunteers for the Village of Alden Fire Department, Village of Alden Emergency Medical Services Department.

RESOLVE to approve travel reimbursement for mileage at the current IRS rate, to approve toll and parking receipts, and that meals be at reasonable cost to the Village, while performing their official duties on behalf of the Village.

RESOLVE to approve the use of Village owned and/or insured vehicles by Village employees and/or volunteers while performing their official duties on behalf of the Village.

RESOLVE to approve a stipend rate of \$230 per month for the Code Enforcement Officer/Building Inspector, for the use of his personal vehicle and personal cell phone while performing his official duties on behalf of the Village.

RESOLVE to adopt the Procurement Policy on file in the Village Clerk's office.

RESOLVE to adopt the investment policy of the Village of Alden on file in the Village Clerk's office.

RESOLVE to approve \$35 per meeting to members of Planning Board and Zoning Board of Appeals.

RESOLVE to approve \$45 per meeting to secretaries/clerks and Chairmen of Planning Board and Zoning Board of Appeals.

RESOLVE to approve any changes made to the Chapter A220 Fee Schedule of the Village Code Book as reviewed by all department heads.

RESOLVE to approve the Village of Alden Disaster Plan on file in the Village Clerk's office.

RESOLVE To allow Village employees to respond to Fire/EMS calls during regular business hours. **RESOLVE** to adopt the EMS Transportation Rates for 2019-2020 as follows:

Treat & Release \$400.00

Basic Life Support \$675.00

Intermediate/basic Life Support \$750.00

ALS I \$950.00

ALS II \$1050.00

Mileage Rate \$20.00/mile

RESOLVE to approve the use of village vehicles outside of village limits for the following: approved training, seminars, meetings, emergency purposes (hospital on ambulance call, mutual aid calls), parades, and other village business. Carried.

MOTION by Trustee Overhoff and seconded by Trustee Daluisio, to approve the all following

MAYOR'S APPOINTMENTS

RESOLVE to approve Mayor Manicki's appointment of Trustee Warmus as Deputy Mayor of the Village of Alden for a one year term.

RESOLVE to approve Mayor Manicki's appointment of Donna Taylor as Deputy Clerk/Treasurer for a one year term.

RESOLVE to approve Mayor Manicki's appointment of Pat Meyer as 2nd Deputy Clerk/Treasurer for a one year term.

RESOLVE to approve Mayor Manicki's appointment of Jeff Keenan, Officer of the Court, at a rate of \$50 per session.

RESOLVE to approve Mayor Manicki's appointment of Randy Crist, Alternate Officer of the Court, at a rate of \$50 per session.

RESOLVE to approve Mayor Manicki's appointment of Sue Galbraith, Clerk & Secretary to the Zoning Board of Appeals.

RESOLVE to approve Mayor Manicki's appointment of Karen Muchow, as Village Historian.

RESOLVE to approve Mayor Manicki's appointment of Sarah Hinsken as Clerk to Village Justice, for a period of one year at an hourly rate.

RESOLVE to approve Mayor Manicki's appointment of Robert Woods, as Associate Village Justice for a one year term.

RESOLVE to approve Mayor Manicki's appointment of Joseph Czechowski as SEQR and Development Officer for the Village of Alden.

RESOLVE to approve Mayor Manicki's reappointment of Sue Galbraith as Secretary to the Planning Board.

RESOLVE to approve Mayor Manicki's appointment of Craig Bieniek, as a member of the Planning Board, term to expire 3/31/2026

RESOLVE to approve Mayor Manicki's appointment of Michael DeWitt, as a member of the Zoning Board of Appeals term to expire 3/31/2024.

RESOLVE to approve Mayor Manicki's appointment of Susan Schumacher, as a member of the Ethics Committee term to expire 3/31/2022.

RESOLVE to approve Mayor Manicki's appointment of Joel McAlpine and Bob Eleccko, as Co-Disaster Coordinators for a one year term.

RESOLVE to approve Mayor Manicki's appointment of Chris G. Trapp as Village Attorney/Village Prosecutor for a one year term.

RESOLVE to approve Mayor Manicki's appointment of Trustee Mark Casell, as representative to the NEST board.

RESOLVE to approve Mayor Manicki's appointment of Keith Sitzman, Supt. of Public Works as alternate representative to the NEST board.

RESOLVE to approve Mayor Manicki's appointment of Keith Sitzman, Supt. of Public Works as Storm Water Management Officer.

RESOLVE to approve the following list of committees.

COMMITTEES FOR 2019-2020

CHAIRPERSON: Mayor Manicki

- Budget Officer-
- Disaster Coordinator- Asst. Coordinator
- Multi-channel Service - Chris Trapp
- Insurance -
- Fiscal Oversight Committee- Warmus

CHAIRPERSON Trustee Casell:

- Streets & Sidewalks-Warmus, Manicki,
- Solid Waste-Supt. Sitzman
- Sanitary & Storm Sewers-Daluisio, Warmus
- Liaison to Alden Chamber of Commerce-Manicki

CHAIRPERSON: Trustee Daluisio

- Personnel-Manicki,
- Municipal Building Maintenance & Cleaning-Supt. Sitzman
- Liaison to the School
- Ordinances- Counsel CEO/BI Czechowski, Attorney Trapp

CHAIRPERSON: Trustee Overhoff

- Water- Manicki,
- Affirmative Action and Fair Housing Officer
- Safety-Supt. Sitzman, Clerk/Treasurer Galbraith, Fire Chief
- Parks-Sitzman, Warmus

CHAIRPERSON: Trustee Warmus

- Liaison to the Town
- Fire Dept. & EMS Dept., Casell, Manicki
- Computer- Supt. Sitzman, Mayor Manicki

Roll Call Vote:

Trustee Warmus - absent
Trustee Casell - absent
Trustee Overhoff - aye
Trustee Daluisio - aye
Mayor Manicki – aye Carried.