

## APPROVED BOARD MINUTES March 13, 2014

The Village Board meeting was called to order at 7:30 PM by Mayor Manicki, who led the pledge to the flag.

**PRESENT:** Mayor Manicki, Trustees Retzlaff, Daluisio, Warmus and Mezydlo, Clerk/Treasurer Wachowiak, Attorney Trapp, CEO Czechowski Deputy Clerk Galbraith, Superintendent Sitzman, Eugene Nuwer and the following students from economics/government class: Raeann Over, Melanie Hoffman and Gabbey Palermo.

**MOTION** by Trustee Retzlaff, seconded by Trustee Daluisio, to approve the minutes of the February 27, 2014 meeting. Carried.

**MOTION** by Trustee Mezydlo, seconded by Trustee Daluisio, to approve for payment bills on abstract dated March 13, 2014. Carried

Payroll	\$35,278.68
Abstract	\$3,155.46

**MOTION** by Trustee Mezydlo, seconded by Trustee Daluisio, to approve the following monthly reports: Addendum to Public Works Report for January and the following for February; Treasurer, DPW, CEO, Fire Comp. fuel, Fire calls and Justice Reports. Carried.

### COMMUNICATIONS

Request from Alden Presbyterian Church for Formal Site Plan extension, reminder for next Superintendent Advisory Committee meeting, email from Mayor Kasprzak, Village of East Aurora concerning recent articles in the Buffalo News concerning opposition to Governor Cuomo's Executive Budget, resignation letter from Fred Heinle, Economic Developer, Workers Comp. Safety Group Newsletter, minutes from Alden Chamber of Commerce Directors meeting Feb. 20, information on NYCOM 27<sup>th</sup> Annual Local Government Achievement Award, Alden Garden Club sign request for plant sale, invitation to Alden Medical Groups open house, celebration conference for NYS Assembly/Senate Puerto Rican Hispanic Task Force, Erie County Board of Elections voting schedule, RBC Wealth Management portfolio statement, request from Frank DiChristina to designate 15 minute parking sign in front of his business, Associations of Erie County governments meeting notice, information on Community Choice Act concerning local IDAs, minutes from the Town of Alden March 2 meeting, letter to Supervisor Milligan from E.C. Executive Poloncarz concerning signage on West Main St. and Sandridge Rd., email from Governor Cuomo highlighting No Excuses property tax relief for proposition, thank you card from Erie County Comptroller Stefan Mychajliw, ECIDA brochure, Government Product News magazine and American City and County magazine.

**MOTION** by Trustee Retzlaff, seconded by Trustee Warmus, to file as received all correspondence. Carried.

**RESOLUTIONS/APPOINTMENTS/REQUESTS/MOTIONS:**

Motion March 13, 2014

MOTION by Trustee Warmus, and seconded by Trustee Daluisio, to approve the Alden Garden Club's request to erect a two sided sign half way down the Broadway side of Firemen's Memorial Bandstand Park from May 12-19 to advertise their annual plant sale. Carried.

MOTION by Trustee Mezydlo, and seconded by Trustee Daluisio, to approve for payment EMS/Fire for payroll period February 22-March 7, 2014. Carried.

MOTION by Trustee Retzlaff, and seconded by Trustee Warmus, to approve an extension of the Formal Site Plan Approval for Alden Presbyterian Church, 13298 Broadway, to expire May 31, 2014. Carried.

MOTION by Trustee Mezydlo, and seconded by Trustee Daluisio, to set a Public Hearing March 27, 2014 at 7:45 pm, to hear comments regarding the 2014-2015 Tentative Budget. Carried.

MOTION by Trustee Retzlaff, and seconded by Trustee Mezydlo, to set the Solicitor's Permit fee to \$100 for one year, which includes the cost of the background check. Carried.

MOTION by Trustee Retzlaff, and seconded by Trustee Warmus, to authorize Supt. Sitzman and up to two DPW staff to attend Rural Water Assoc. Technical Conference, April 14 through April 17, 2014. Budgeted Item. Carried.

Whereas, the Board of Trustees believes that the presentation of an Auto show will provide certain economic advantages for the benefit of local businesses, and

Whereas, such an event will also enhance the cultural experiences for local residents, and

Whereas, certain conditions must be met in order to ensure the safety and security of the residents of Alden,

Now, be it therefore resolved, that the Board of Trustees hereby consents to taking such steps as may be necessary to assist the Town Board of the Town of Alden to host such event upon the following conditions:

1. There shall be no additional budgetary impact to the Village of Alden.
2. The operators/event organizers of such function shall supply the Village of Alden with proof of comprehensive liability insurance in an amount not less than \$2,500,000 per occurrence naming the Village of Alden as an additional insured and further providing that such policy shall provide notice of any changes to the Village within ten (10) days of such change. It shall be further provided that such policy shall be provided to the Village no fewer than thirty (30) days prior to the event and that same shall be subject to approval by the Village Attorney. To the extent that any employees shall be used, proof of worker compensation insurance shall also be provided. Such insurance

policies shall also provide coverage for volunteers and the use of any golf carts, ATV's or any similar devices or motor vehicles.

3. The operators/event organizers agree to execute an indemnification agreement both personally and in their corporate capacity prepared by the Village Attorney.
4. Copies of all necessary permits issued by any County, local, State, and/or Federal agency and/or government shall also be provided, including, but not limited to any Health Department permits for any vendors.
5. The names, addresses, and telephone numbers of all individuals in charge of the event shall be provided to the Village Clerk at least thirty (30) days in advance of the event. The names, addresses, telephone numbers, and cellular numbers of each operator/event organizer shall be provided to the Village Clerk and Town Clerk at least ninety (90) days prior to the date of the event.
6. The names, addresses, and telephone numbers of all vendors shall be provided to the Village Clerk at least ten (10) days in advance of the event. Such vendors shall also provide evidence of insurance in a form and amount acceptable to the Village.
7. The names, addresses, and telephone numbers of all towing operators shall be provided to the Village Clerk at least ten (10) days in advance of the event. Such operators shall also provide evidence of insurance in a form and amount acceptable to the Village.
8. The names, addresses, and telephone numbers of all security personnel shall be provided to the Village Clerk at least ten (10) days in advance of the event. Such individuals must be police officers as that term is defined under State law or professionally trained security guards, but may not include individuals not otherwise engaged in such profession. In the event that a professional security company is used, information with regard to the company, its address, insurance coverage, and officers/directors shall be provided.
9. In the event that any golf carts, ATV's or similar equipment is to be operated, the names and addresses of such operators shall be provided to the Village Clerk in advance of the event. It is further understood that at no time shall there be more individuals riding such equipment than the number of seats on such piece of equipment. Such equipment shall be used only to transport handicapped individuals, respond to an emergency, for security patrols by individuals set forth in section eight above, or for the movement or delivery of supplies.
10. An itinerary and schedule of events shall be provided to the Village Clerk and the Town Clerk at least thirty (30) days in advance of the event.
11. A parking plan shall be provided to the Village and the Town prior to the event. Parking shall be clearly posted and monitored to ensure compliance with local laws and the directives of law enforcement. At no time shall parking be permitted on any sports fields as designated by the Town of Alden.
12. A list of exhibitors containing their names and address shall be provided to the Village Clerk and Town Clerk prior to the date of the event.
13. Individuals shall be present at all times to control access and traffic flow at the event.
14. A sufficient number of individuals as determined by the Code Enforcement Officer and/or Superintendent of Public Works, or their designee(s), shall be utilized for purposes of trash removal throughout the entire event and grounds. Dumpsters shall be

supplied, emptied, and removed by the event organizers at such times as may be deemed necessary by Village and/or Town personnel. The placement of such dumpsters shall be subject to approval by Village and/or Town personnel.

15. A sufficient number of outdoor restroom facilities as determined by the Town and/or Village shall be supplied, maintained, and removed by the event organizers.
16. A first aid tent/facility shall be in place at all times under the direction of the Village of Alden Fire Company.
17. A parking plan for visitors and exhibitors shall be provided to the Village and the Town no later than ten (10) days prior to the date of the event.
18. A payment in the amount of One Thousand Dollars (\$1000.00) shall be provided to the Village to be held in escrow in the event of any damages or additional expenses to the Village. Such payment may be in the form of a bond, certified check, or cash and must be paid no later than thirty (30) days prior to the event. Any unused amount shall be returned to the event organizers within thirty (30) days of the close of the event.
19. The event organizers shall remain responsible for all acts and/or omissions of any invitee, guest, exhibitor, employee, volunteer, vendor, security personnel, or other individuals associated in any way whatsoever, either directly or indirectly, with the event.
20. The event organizers shall take such steps as may be necessary to prevent any annoyance and/or nuisance to any adjoining landowner and/or property to the event.
21. The event organizers shall take such steps as may be necessary to ensure the protection, safety, and security of the persons attending the event and the property used for the event.
22. All applications and fees shall be provided to each municipality at least thirty (30) days prior to the date of the event.
23. All grounds shall be maintained at all times. Within forty-eight (48) hours after the close of the event, the property shall be returned to its original state, normal wear and tear excepted, and all trash shall be removed from the area to the satisfaction of the Village and the Town.
24. The event organizers/operators shall prominently display the location of the event as occurring in Alden, New York on any literature, advertising, brochures or similar documents, and through any electronic media.
25. The event organizers/operators shall provide such notice to visitors as may be practicable to remind individuals of the parking regulations of the Village of Alden and Town of Alden.
26. The event organizers/operators shall provide sufficient and adequate space in prominent locations throughout the event for use by local charitable, educational, and civic organizations.

MOTION by Trustee Retzlaff, and seconded by Trustee Mezydlo, to approve the above resolution for the car show.

Roll Call Vote: Trustee Retzlaff  
Trustee Warmus  
Trustee Mezydlo  
Trustee Daluisio  
Mayor Manicki Carried.

MOTION by Trustee Retzlaff, and seconded by Trustee Mezydlo, to set a Public Hearing for 8:00 pm on March 27, 2014, for Local Law #2, revisions to the Village Code, Chapter 205, water use and service. Carried.

**BUSINESS FROM FLOOR:**

All three of the students in attendance asked questions to the board, concerning salary, voter qualifications and meeting schedule. Trustee Daluisio in returned asked them a question on what they do with their answers. The students responded that they compose an essay and are graded on it.

**REPORTS FROM COMMITTEES/DEPARTMENTS:**

**Superintendent Sitzman** – Bulk trash is April 28, clean up from the second blizzard of year went well. Trustee Daluisio asked if the Superintendent of schools contacts them concerning school closings. Superintendent Sitzman said Interim Superintendent Stoldtman is the only Superintendent that has ever called for his opinion.

**Clerk Wachowiak** – Village election is Tuesday, March 18, from noon – 9 pm. Good luck to all the candidates.

**Mayor Manicki** – For the record, I am very upset about not having a reporter present from the Alden Advertiser. The Mayor asked the board their opinion on whether they think they should have to pay for coverage in which the board responded, no. The Mayor then asked if the board would like to seek our a new official newspaper? Again the boards reply was no. The Mayor expressed his unhappiness after talking to the Editor, that they would have to pay for coverage. The Mayor would like to see an increase of awareness to the website and face book page.

**UNFINISHED AND TABLED BUSINESS:**

None

MOTION by Trustee Retzlaff, seconded by Trustee Daluisio, to adjourn at 7:53 p.m. Carried.

Respectfully submitted,

Sue Galbraith,  
Deputy Village Clerk/Treasurer