

**Approved BOARD MINUTES April 13, 2017**

The Village Board meeting was called to order at 7:30 pm by Mayor Manicki, who led the pledge to the flag and welcomed those in attendance to the meeting.

**PRESENT:** Mayor Manicki, Trustees: Warmus, Overhoff, Green and Daluisio, Superintendent Sitzman, Clerk/Treasurer Wachowiak, Attorney Trapp, Deputy Clerk Galbraith, CEO Czechowski, Alan Sitzman, Eugene Nuwer, Ted Mezydlo, Scott & Barb Sitzman, Pete Kelchlin and Sue DeWitt, Alden Advertiser,

**MOTION** by Trustee Warmus, seconded by Trustee Green, to approve the minutes of the March 23, 2017 meeting. Carried.

**MOTION** by Trustee Warmus, seconded by Trustee Daluisio, to approve for payment bills on abstract dated April 13, 2017. Carried.

Payroll	\$35,964.46
Abstract	\$68,437.17

**MOTION** by Trustee Daluisio, seconded by Trustee Warmus, to approve the following reports for March: Safety Committee, CEO, Fire/EMS, Fire fuel, DPW, Court, Treasurer and E.C. Sheriff. Carried.

**MOTION** by Trustee Green, seconded by Trustee Warmus, to enter into the three Public Hearings. 7:35 pm. Carried.

Public Hearing on the tentative 2017-2018 budget consisting of the General, Water, Sewer, Garbage and Ambulance Fund budgets.

Public Hearing on a proposed increase in the water and sewer rates for all users within the corporate limits of the Village, and for those out of district users. Increase to be reflected in the August 2017 billing quarter.

Water charge within village-increase from \$3.95 per thousand to \$5.00 per thousand.  
Water charge outside village-increase from \$7.90 per thousand to \$10.00 per thousand.  
Sewer charge within the village increase from \$6.45 per thousand to \$7.45 per thousand.  
Sewer charge outside the village increase from \$12.90 per thousand to \$14.90 per thousand.

Water Capital charge increase from \$20 to \$22.

Public Hearing to consider an increase in the garbage/refuse fee, assessed to the Village taxes, effective with the 2017-2018 tax roll.

Garbage/Refuse increase from \$192.40, to \$197.40/per unit.

Mayor Manicki opened all three Public Hearings with the following comments:

**Budget** – General: Spending \$2.5 million up \$200,000. Tax rate will increase 5 cents to \$5.94. We are within the 1.15% tax cap, however we continue to spend down our surplus. If we are to continue our current level of service and invest in our infrastructure

tis may be the last year we are under the cap. This year we are increasing funding for sidewalk repairs and additions. New software, to replace a 20 yr. old system.

**Ambulance:** self-supporting through EMS transport fees. Severe shortage of EMT's to staff ambulance has caused loss of revenue. Need to recruit EMT's, seeking volunteers thru ads in the Alden Advertiser, notices on sign and Facebook.

**Refuse:** fee will increase to \$197.40 due to loss of recycling in come and increased operating costs.

**Water:** proposed rate increase of \$1.05to \$5.00. Double for out of district customers. Lower sales due to drought. Debt service on the \$2.5 million water improvement project is \$108,000 this year.

**Sewer:** Proposed rate increase of \$1 to \$7.45. Double for out of district customers. Phase I of our \$6.8 million improvement project is underway at the Waste Water Treatment Plant. Debt service this year is \$92,000. Good news: we have been told by the DEC that our score has improved this year and we should get 0% loans and possible grants from the EFC that we did not qualify for last year.

**Governor Cuomo's Countywide Share Service Initiative:** Original proposal watered down. Local municipalities are always working to find ways to share services and save money. This is another paper exercise similar to three years ago. If the state wants to save local taxpayers serious money, it needs to reform the onerous rule and regulations that drive up the cost of government. We need reasonable regulations, not micromanagement. Tort reform and scaffold law repeal would reduce the cost of our general insurance and Workman's Comp. Repeal the Wicks Law, prevailing wage and MBWE requirements could save 20-25% on public project costs. Excessive bureaucracy such as ambulance Certificate of Need, DEC and DOT.

At his point the Public Hearing was opened up for comment.

Scott Sitzman-Alden Full Service Laundry. According to the code fee schedule, out of district customers are double, this is out dated and should be looked at. Scott thought the school and town should also pay sewer to keep the current rate. On January 14, 2016 a rate increase went into effect, but out of district was not raised at that time. Mayor Manicki agreed the rates were frozen at that time. The rates were voted on to resume at double, like it is stated in the code. Have to pay for \$6 million WWTP debt service. Although Akron and East Aurora charge out of district 150%, Springville 200%, the board decided to keep as double.

Scott Sitzman – may have to seek alternative route, was trying to preserve aquifer.

Alan Sitzman – does the school pay for water to fill the pool.

Supervisor Sitzman – yes they pay water and sewer on the pool. Only pays water on the irrigation of the field.

Mayor Manicki – cannot subsidize with tax dollars – don't like to increase taxes. Double rates is what you signed up for when you approached us.

Alan Sitzman – we are one of your largest users, if we change it will be a large impact. Rate increase is 30%.

Mayor Manicki – really it is a 20% increase, since we did not raise you last year.

Scott Sitzman – very disappointed by the Village Board.

**MOTION** by Trustee Warmus, seconded by Trustee Daluisio, to exit the Public Hearings.7:48 pm. Carried.

## **COMMUNICATIONS**

American City and County magazine, meeting minutes from: Town of Alden and Alden Chamber of Commerce. RBC Wealth Management portfolio statement. Charter Communications channel changes, notice of Village Board dress code at Official Meetings, NYCOM information concerning Governor Cuomo's proposals, Homeserve mailing solicitation notice, complaint from Eleanor White concerning poor condition of sidewalks on Kellogg St. Meeting notice and sales tax information for Association of Erie County Governments, sales tax information from E.C. Comptroller Mychajliw. J. O'Connell newsletter and notification from Teamsters Local 264 that Shawn Eastland will be Union Steward.

**MOTION** by Trustee Daluisio, seconded by Trustee Green, to file as received all correspondence. Carried.

## **RESOLUTIONS/APPOINTMENTS/REQUESTS/MOTIONS:**

Resolutions/Appointments/Requests/Motions for April 13, 2017,

**MOTION** by Trustee Warmus, and seconded by Trustee Green, to allow the following for the Alden Substance Abuse Coalition: For the Halloween Spooktacular – decorate the park from October 1 – November 5<sup>th</sup>, erect the banner from October 1 – November 5 and close Church Street to traffic on October 28<sup>th</sup> for the trunk or treat. For National Night Out – Use the Bandstand Park on Tuesday, October 3<sup>rd</sup> from 4-8 pm, including use of electric and put the banner up from on September 15<sup>th</sup>- October 1<sup>st</sup>. Use of the Firemen's Memorial bandstand Park for a possible Town Hall meeting tentatively scheduled for Tuesday, May 23, 2017. Carried.

**MOTION** by Trustee Daluisio and seconded by Trustee Green, to write off ambulance billing filed against the estate in Surrogate Court from Nov. 25 and Dec. 2, 2015, for call date 11/25/2015, for a total of \$985.90 as deemed uncollectable by the Village Attorney. Carried.

**MOTION** by Trustee Warmus and seconded by Trustee Daluisio, to approve Mayor Manicki to sign the Indemnification Agreement with the Town of Alden for the Alden Hook and Ladder to sell alcoholic beverages at the Alden Car Show on July 30, 2017. Carried.

**MOTON** by Trustee Daluisio, and seconded by Trustee Green, to write off any money in water and sewer that are closed accounts for a sum of \$134.97 and have been deemed uncollectible (each valued at less than \$40). Carried.

**MOTION** by Trustee Warmus and seconded by Trustee Green, to set a Public Hearing Thursday, April 27 at 7:35 pm, for HOP for Laura Ross, 13390 Irving St. Carried.

**MOTION** by Trustee Warmus and seconded by Trustee Daluisio, to authorize Mayor Manicki to sign Change Order No.1 for the Contract with Evoqua Water Technologies,

LLC extending the contract completion date to be 210 days from the Notice to Proceed date of March 29, 2017. Carried.

MOTION by Trustee Green and seconded by Trustee Daluisio, to authorize the Alden Hook and Ladder Fire Company to serve alcohol at the following event:

- Ham and Turkey Raffle on Sat., October 14, 2017 at the Municipal Building. Carried.

MOTION by Trustee Green and seconded by Trustee Warmus, to approve a sign permit for LJL Electrical & HVAC, 13419 Broadway, as per submitted application. Carried.

MOTION by Trustee Warmus and seconded by Trustee Green, to approve the following elected officers as voted on and approved by membership:

Chief Mark Pruitt

1<sup>st</sup> Assistant Chief – Dave Siegel

2<sup>nd</sup> Assistant Chief – Erik Maderer

3<sup>rd</sup> Assistant Chief – Frederick Mitchell Carried.

MOTION by Trustee Warmus and seconded by Trustee Daluisio, to approve the following properties as exempt from the requirements of Chapter 203 of the Code of the Village of Alden, as it pertains to the storage of unlicensed vehicles on said properties. All of the following have submitted appropriate request letters accompanied by valid New York State Department of Motor Vehicles licenses for this type of activity. Approval to expire March 31, 2018.

- Impala Brothers, 13409 Broadway
- Orlando DiCenso Auto Sales, 13429 Broadway
- MW Equipment Sales, 13448 Broadway
- Miller & Son Collision, 13374 Broadway
- JJB's Automotive, 13450 Broadway Carried.

MOTION by Trustee Warmus and seconded by Trustee Daluisio:

**BE IT RESOLVED**, that the Village of Alden hereby establishes the following as standard work days for elected and appointed officials and will report days worked to the New York State and Local Employees Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body

Title	Name	SS# Last 4 digits	Registration Number	Standard Work Day (Hrs/Days)	Term begins/ ends	Participates in Employer's Time Keeping System	Days/month Based on record of activities
Mayor	Michael Manicki	7770	36234912	6	4/1/2016-3/31/2020	Y	6.0
Village Clerk	Teresa L. Wachowiak	2533	42359323	8	4/1/2016-3/31/2020	Y	20
Deputy Clerk	Susanne M. Galbraith	7358	50164722	8	4/1/2017-3/31/2018	Y	20
Village Justice	Robert F. Woods	9320	declined		4/1/2014-3/31/2018	N	0
Village Attorney	Chris Trapp	8600	33237264	6.72	4/1/2017-3/31/2018	Y	6.72

Superintendent of Public Works	Keith Sitzman	8335	34976076	8	Competitive Civil Service	Y	20
Secretary to the Superintendent	Susan Lorenzi	9890	31487903	8	Competitive Civil Service	Y	20
Building Inspector	Joseph Czechowski	2023	38568051	8	Competitive Civil Service	Y	20
Crossing Guards	Marge Szajka	4123	40562597	3	6/1/2016-5/31/2017	N	Y
Trustee	Michael Green	2838	61554572	6	4/1/2017-3/31/2021	Y	6.0

On the 13<sup>th</sup> day of April 2017

\_\_\_\_\_  
(Signature of Clerk)

\_\_\_\_\_  
Date enacted

I, Teresa L. Wachowiak, Clerk of the governing board of the Village of Alden, of the State of New York, do hereby certify that I have compared the foregoing with the original passed by such board, at a legal convened meeting held on the 13th day of April 2017 on

file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

Full time employees, standard work day is 8 hours for the NYS Retirement System.

I further certify that the full board, consists of 5 members and that 5 of such members voted in favor of the above resolution in WITNESS WHEREOF, I have here unto set my hand and the seal of the Village of Alden.

Roll call vote: Trustee Green- aye  
Trustee Warmus- aye  
Trustee Overhoff- aye  
Trustee Daluisio - aye  
Mayor Manicki- aye Carried.

MOTION by Trustee Warmus and seconded by Trustee Green, to adopt the following rate increases. Increase to take effect July 14, 2017, and to be reflected in the August 2017 billing quarter

Water charge within village-increase from \$3.95 per thousand to \$5.00 per thousand.

Water charge outside village-increase from \$7.90 per thousand to \$10.00 per thousand.

Sewer charge within the village increase from \$6.45 per thousand to \$7.45per thousand.

Sewer charge outside the village increase from \$12.90 per thousand to \$14.90 per thousand.

Water Capital charge increase from \$20 to \$22.

Roll Call Vote: Trustee Green- aye  
Trustee Warmus - aye  
Trustee Overhoff - aye  
Trustee Daluisio- aye  
Mayor Manicki- aye Carried.

MOTION by Trustee Daluisio and seconded by Trustee Green, to adopt the following rate increase: Garbage/Refuse increase from \$192.40, to \$197.40/per unit.

Roll Call Vote: Trustee Green- aye  
Trustee Warmus - aye  
Trustee Overhoff - aye  
Trustee Daluisio- aye  
Mayor Manicki- aye Carried.

MOTION by Trustee Warmus and seconded by Trustee Daluisio, to adopt the 2017-2018 village budget at a tax rate of \$5.94 per thousand.

Roll Call Vote: Trustee Green- aye  
Trustee Warmus - aye  
Trustee Overhoff - aye  
Trustee Daluisio- aye  
Mayor Manicki- aye Carried.

**BUSINESS FROM FLOOR-**

Ted Mezydlo – 1387 Chestnut St. Ted asked Trustee Overhoff what he was referring to in a recent article in the Alden Advertiser when he referred to the board members as part of the “Good old boys club?” Trustee Overhoff explained it mean the members have been around, do whatever they wat and say whatever they want.

**REPORTS FROM COMMITTEES/DEPARTMENTS:**

**Superintendent Sitzman** -2 sections of new sidewalk, one W. Main and one Crittenden Rd. 2,000 linear feet – Park St., Exchange, Kellogg and W. Main St.

**Clerk Wachowiak** – insurance quotes moving along.

**CEO Czechowski** – Federal Government 2020 census seeking submittals within a year. Tough when you have property like Wetzyl’s is a single property with 48 units. The information if important for grant submittals.

**Attorney Trapp** – thank you for his reappointment.

**Trustee Warmus** – thank you for confidence in appointing him Deputy Mayor.

**Mayor Manicki** – met with the Boy Scout Council, not very well attended. Exchange St. is on the counties list for milling and paving this year. Working on Crittenden Rd.

Superintendent Sitzman – will help improve, but does not address the drainage issues.

Mayor Manicki – met with financial advisors – score is increased for possible 0% loans and some grants.

Water survey results – **A** – continue using village water exclusively – **38**

**B** – Use village wells and purchase minimum supplement from ECWA – **105**

**C** – Use village wells and purchase 25% of water from ECWA\_ – **29**

**D** – Close village wells and purchase 100% of water from ECWA – **88**

**2/3 responded in favor of keeping all or most of village water** – further discussion.

Governor Cuomo’s State budget has passed, working on countywide program for shared services. Working with NYCOM and town on shared services. Waiting on NYSDOT traffic study for pedestrian crossings.

**UNFINISHED AND TABLED BUSINESS:**

None

**ADJOURNMENT**

Adjournment by Trustee Green and seconded by Trustee Daluisio at 8:23 pm, with a moment of silence for Ron Savage – father of Town of Alden Supervisor Rick Savage... Carried.

I respectfully submit,

Sue Galbraith,  
Deputy Village Clerk

## ORGANIZATIONAL MEETING APRIL 13, 2017

MOTION by Trustee Green and seconded by Trustee Warmus, to approve the all following appointments on the reorganizational meeting of Mayor Manicki. Carried.

**RESOLVE** that the regular meeting of the Board of Trustees shall be held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of the month, except when such dates shall fall on a holiday, in which case the regular meeting will be held on Tuesday.

**RESOLVE** that the regular meeting of the Board of Trustees shall convene at 6:30 P.M. for a work session and the regular meeting start at 7:30 P.M. The clock in the board room shall be designated as the official time.

**RESOLVE** that the regular meeting of the Planning Board be held the third Wednesday of each month.

**RESOLVE** that the regular meeting of the Zoning Board of Appeals be held the third Tuesday of each month on an as needed basis.

**RESOLVE** that the Board of Trustees shall authorize payment in advance of audit of claims for utility services, postage, payroll and debt service, all such claims shall be presented at the next regular meeting for audit.

**RESOLVE** to designate the Alden State Bank, as the official depositories of Village funds.

**RESOLVE** to designate the Alden Advertiser as the Village of Alden's official newspaper.

**RESOLVE** that the Treasurer be authorized to invest surplus funds as per investment policy.

**RESOLVE** that the Deputy Clerk/Treasurer be authorized to sign checks in the absence of the Village Clerk/Treasurer.

**RESOLVE** to authorize the Mayor Board of Trustees, and other municipal officials to attend at reasonable expense to the village, meetings of the following named organizations to which the Village of Alden or an official is a member: Conference of Mayors, Village Officials Association of Erie County, Western New York Village Officials Association, Erie County Governments, Municipal Administrative Officers Association, Water Pollution Control Federation, American Water Works Association, New York State Bar Association, New York State Court Clerks Association, Niagara 2 Frontier Building Officials Association, NYS Magistrates Association, Judges & Police Conference of Erie County, NYS Rural Water Association, NEST, Alden Chamber of Commerce, Western New York Storm Water Coalition, NYS Society of Municipal Finance Officers, New York Planning Federation, International Codes Council, American Public Works Association.

**RESOLVE** to approve the Alden Hook & Ladder Fire Company Inc., to conduct fund raisers throughout the upcoming fiscal year as submitted.

**RESOLVE** to approve the Alden Hook & Ladder Fire Company's list of active, and fire police members as Volunteers for the Village of Alden Fire Department, Village of Alden Emergency Medical Services Department.

**RESOLVE** to approve travel reimbursement for mileage at the current IRS rate, to approve toll and parking receipts, and that meals be at reasonable cost to the Village, while performing their official duties on behalf of the Village.

**RESOLVE** to approve the use of Village owned and/or insured vehicles by Village employees and/or volunteers while performing their official duties on behalf of the Village.

**RESOLVE** to approve a stipend rate of \$200 per month for the Code Enforcement Officer/Building Inspector, for the use of his personal vehicle and personal cell phone while performing his official duties on behalf of the Village.

**RESOLVE** to adopt the Procurement Policy on file in the Village Clerk's office.

**RESOLVE** to adopt the investment policy of the Village of Alden on file in the Village Clerk's office.



**RESOLVE** to approve \$25 per meeting to members of Planning Board and Zoning Board of Appeals.

**RESOLVE** to approve \$35 per meeting to secretaries/clerks of Planning Board and Zoning Board of Appeals.

**RESOLVE** to approve any changes made to the Fee Schedule of the Village Code Book as reviewed by all department heads.

**RESOLVE** to approve the Village of Alden Disaster Plan on file in the Village Clerk's office.

**RESOLVE** To allow Village employees to respond to Fire/EMS calls during regular business hours. **RESOLVE** to adopt the EMS Transportation Rates for 2017-2018 as follows:

Treat & Release \$400.00

Basic Life Support \$675.00

Intermediate/basic Life Support \$750.00

ALS I \$950.00

ALS II \$1050.00

Mileage Rate \$20.00/mile

**RESOLVE** to approve the use of village vehicles outside of village limits for the following: approved training, seminars, meetings, emergency purposes (hospital on ambulance call, mutual aid calls), parades, and other village business.

MOTION by Trustee Daluisio and seconded by Trustee Green, to approve the all following

## **MAYOR'S APPOINTMENTS**

**RESOLVE** to approve Mayor Manicki's appointment of Trustee Warmus as Deputy Mayor of the Village of Alden for a one year term.

**RESOLVE** to approve Mayor Manicki's appointment of Sue Galbraith as Deputy Clerk/Treasurer for a term to expire March 31, 2018.

**RESOLVE** to approve Mayor Manicki's appointment of Jeff Patterson Sr., Officer of the Court, at a rate of \$40 per session.

**RESOLVE** to approve Mayor Manicki's appointment of Sue Galbraith, Clerk & Secretary to the Zoning Board of Appeals.

**RESOLVE** to approve Mayor Manicki's appointment of Karen Muchow, as Village Historian.

**RESOLVE** to approve Mayor Manicki's appointment of Patricia Tavlaris as Clerk to Village Justice, for a period of one year at an hourly rate.

**RESOLVE** to approve Mayor Manicki's appointment of Michael Cole, as Acting Village Justice for a one year term.

**RESOLVE** to approve Mayor Manicki's appointment of Joseph Czechowski as SEQR and Development Officer for the Village of Alden.

**RESOLVE** to approve Mayor Manicki's reappointment of Sue Galbraith as Secretary to the Planning Board. .

**RESOLVE** to approve Mayor Manicki's appointment of Esther Kibbe, as a member of the Planning Board, term to expire 3/31/2024

**RESOLVE** to approve Mayor Manicki's appointment of Tom Kirstenstein, as a member of the Zoning Board of Appeals term to expire 3/31/2022.

**RESOLVE** to approve Mayor Manicki's appointment of Joel McAlpine and Bob Eleccko, as Co-Disaster Coordinators for a one year term.

**RESOLVE** to approve Mayor Manicki's appointment of Chris G. Trapp as Village Attorney/Village Prosecutor for a one year term.

**RESOLVE** to approve Mayor Manicki's appointment of Trustee Michael Green, as representative to the NEST board.

**RESOLVE** to approve Mayor Manicki's appointment of Keith Sitzman, Supt. of Public Works as alternate representative to the NEST board.

**RESOLVE** to approve Mayor Manicki's appointment of Keith Sitzman, Supt. of Public Works as Storm Water Management Officer.

**RESOLVE** to approve the following list of committees.

## **COMMITTEES FOR 2017-2018**

### **CHAIRPERSON: Mayor Manicki**

- Budget Officer-Clerk/Treasurer Wachowiak
- Disaster Coordinator- Asst. Coordinator
- Multi-channel Service - Chris Trapp
- Insurance - Clerk/Treasurer Wachowiak,
- Fiscal Oversight Committee- Warmus

### **CHAIRPERSON Green:**

- Streets & Sidewalks-Warmus, Manicki,
- Solid Waste-Supt. Sitzman
- Sanitary & Storm Sewers-Daluisio, Warmus
- Municipal Building Maintenance & Cleaning-Supt. Sitzman

### **CHAIRPERSON: Trustee Daluisio**

- Personnel-Manicki, Clerk/Treasurer Wachowiak
- Liaison to Alden Chamber of Commerce-Manicki
- Liaison to the School
- Ordinances- Counsel CEO/BI Czechowski, Attorney Trapp

### **CHAIRPERSON: Trustee Overhoff**

- Water-Green, Manicki,
- Affirmative Action and Fair Housing Officer
- Safety-Supt. Sitzman, Deputy Clerk/Treasurer Galbraith, Fire Chief
- Parks-Sitzman, Warmus

### **CHAIRPERSON: Trustee Warmus**

- Liaison to the Town
- Fire Dept. & EMS Dept., Green, Manicki
- Computer- Supt. Sitzman, Clerk/Treasurer Wachowiak, Mayor Manicki

Roll Call Vote:

Trustee Green - aye

Trustee Warmus - aye

Trustee Overhoff - aye

Trustee Daluisio - aye

Mayor Manicki – aye Carried.

I respectfully submit,  
Sue Galbraith, Deputy Village Clerk