

TOWN OF SARDINIA
PLANNING BOARD MEETING MINUTES

October 15, 2025

The Planning Board of the Town of Sardinia was scheduled for Wednesday, October 15, 2025, and was called to order at 7:00 PM by Chairman Ryan Wilkins.

Members Present:

Ryan Wilkins (Chair)
Aaron Root
Dan Szustakowski

Absent:

Attendees

Becky Burke, ZBA and Planning Board Secretary

Correspondence: none

Old Business:

1. Ryan asked if everyone had reviewed the minutes. Motion was made by Dan Szustakowski to accept the minutes, seconded by Aaron Root, to approve the July minutes. Vote was 3-0 Aye.
2. Ryan Wilkins stated that going forward, the Planning Board would only meet if there was an application received or other reason. Becky asked that the Town of Sardinia website page for the Planning Board be updated to state that meetings would be held as needed.
3. Ryan led a discussion on the site plan provided by Ray Hammer and Carminawood Design related to a proposed building site on Olean Road. At this time, a full application for a Site Plan Review has not been received from Mr. Hammer. The board went through the Planning Board Review Check List to familiarize themselves with the items that might be needed. There were several items that were found missing from the provided site plan.

New Business:

1. The board had received preliminary information on an upcoming solar project by nstsolar from their attorney, Block and Longo. Ryan led a discussion on the materials provided using the Planning Board checklist. The attorney had asked how many copies of materials would be needed to be provided. The board believed 5 copies of all materials would be appropriate.
2. Motion was made by Aaron Root, seconded by Dan Szustakowski, to adjourn. Vote was 3 to 0 approving this motion. Meeting was closed by Chairman Ryan Wilkins at 7:44 PM

Next scheduled meeting is November 19, 2025 at 7 pm if needed.

Submitted by: Becky Burke, Town of Sardinia Planning Board and Zoning Board Secretary