2-10-2011 - REGULAR BOARD MEETING

Present:

Councilman Cheryl L. Earl Councilman Daniel L. Miller Councilman David L. Montgomery Councilman Norman J. Uhteg Supervisor Mary L. Hannon

Also Present:

Attorney for the Town Linda Joseph Highway Superintendent Donald W. Hopkins Town Clerk Betsy A. Marsh Approx. 19 guests

The Sardinia Town Board held its Regular Town Board meeting for February on February 13, 2011 at the Sardinia Community Center. Supervisor Mary Hannon called the meeting to order at 6:30 PM, with the Pledge to the Flag and a moment of silence.

The Town Clerk has submitted the minutes of the January 13, 2011 Organizational Meeting and the January 13, 2011 Regular Board meeting. On a motion by Earl, seconded by Montgomery, those minutes were approved as written. Carried, 5 ayes, 0 noes.

Departmental Reports included:

Supervisor Hannon stated she has been reviewing quotes and receiving demonstrations for new municipal accounting software. She stated she has been fighting the change because of the expense, but due to the State mandated reporting requirements, it needs to be done. She stated she has shared the guotes with the Board, and a resolution for purchase is later in the agenda. She stated she has also been asking for quotes for a new copier, but the numbers keep changing, so she stated she will bring the matter forward at the next meeting. Supervisor Hannon stated that the Board performed an audit of the records of the Town Clerk/Tax Collector, and the Town Justices. She passed around a letter for Board members to sign stating that everything was found to be in order. The Supervisor also stated that she had worked with the Town's auditors on the audit of the Town's 2010 fiscal year, the Fire Company's 2009 procedural audit, and the 2009 Justice audit, and that hopefully at the April meeting, Drescher & Malecki will be on hand to report on those audits. Supervisor Hannon stated she has been attending meetings with other Town Supervisors, and has received a copy of a resolution adopted by the Town of Concord concerning the so called "hydrofracking" procedure. She stated that it looks acceptable for the Town of Sardinia, will give all Board members a copy, and would like the Attorney for the Town to review, and will then place on the agenda for the next Board meeting. The Supervisor stated that she has received today a copy of the Fire Company's 2008/2009 Procedural audit, and also wanted to note that even though the Town had voted to do an audit of the Fire Company's 2009 records, and had actually started the audit, the Fire Company took it upon themselves to conduct a procedural audit of their own. She has been told by the Town's auditors that it is unethical for two audits to run at the same time, so the Town's auditors had to back off, and the Town must produce a mutually accepted policies and procedures review. The Supervisor stated she is sure it was expensive for them to do so, but they chose to pay to have it done. Supervisor Hannon stated she has now received a copy of the Fire Company's by-laws, made copies for the Board, and asked Councilman Uhteg if he had a chance to review. He stated that he had, and that this is the latest set of By-laws, voted on by the Fire Company members. The Supervisor noted that the latest change allows for 45% of the Fire Company membership to be non-residents of the Town. She stated she has spoken to the Town's Compensation Insurance carrier, and they stated that non-residents can be covered as long as they are volunteer firemen. The Fire Company has also notified that they will be purchasing a new ambulance at a base cost of \$120,000.00, and up to an extra \$5,000.00 for lettering. The Treasurer of the Fire Company was asked if three quotes for the lettering had been solicited since it is taxpayers' money. He stated that he doesn't know why they couldn't. Supervisor Hannon stated she is also waiting for a letter from Danny Heineman for the certification of the Firemen's Retirement program. She stated that the Town must have a letter of certification from the President of the Fire Company. Finally, the Supervisor asked Councilmen Miller and Montgomery, as the Public Safety Committee, to look into setting up a dog census. She stated she has spoken to Duane Degolier, who seemed interested in doing a census, and she would like them to come up with a rate of pay.

Councilman Uhteg has provided information on a meeting, to be held in East Aurora on February 20, 2011, at the Aurora Town Hall, on natural gas drilling and the drilling technique known as "hydrofracking". Mr. Uhteg stated he would like to have the Town of Sardinia host a meeting, also. There were no objections, and he was asked to make any arrangements.

Councilman Montgomery reported that H.E.A.P. Program representatives will be at the Town Hall/Community Center on Monday, February 14th from 9 AM until 4 PM to take applications for funding. He stated that the water sampling program will be conducted on Monday and Tuesday, February 14th and 15th, and informed that there are approximately 55 people signed up for the testing, and they will be calling everyone this weekend to set up sampling times. Mr. Montgomery stated that there are 28 people signed up for the n AARP Defensive Driving course on March 16th and 17th, and reminded that the times are from 6 to 9 PM each night, and the cost will be \$12.00 for AARP members and \$14.00 for non-members.

Councilman Earl stated that the Employee Handbook is done, and that 110 have been printed. She also stated that there is now a Calendar of events on the Sardinia website, and that can be updated at any time, and she urged anyone with an upcoming event to contact her. Ms. Earl stated she will be attending the Springville Control Center budget meeting on February 21st, stating that the budget should change this year because the Springville School District is not in on it. She stated she had also attended the Youth Board meeting. Councilman Earl stated that the Youth Board is recommending that the pool be open June 25th through September 4th this upcoming season, and the Recreation Director Laura Marshall will contact Earth Spirit to ask them to put on their week-long program again this year, sponsored by Waste Management. They

have also asked about putting a board on the tennis courts, and she stated they think this is something the Park caretaker can do. She also stated that the Townwide Garage Sale is scheduled for July 15, 16, and 17. Councilman Earl stated that the Youth Board is recommending that out-of-Town pool passes and the cost of lessons be changed for 2011. She stated that last year, the costs were \$30.00 for resident family swim passes, and \$60.00 for non-resident family passes, with free swim lessons and free recreation for Town residents, and \$50.00 for non-resident swim lessons and \$20.00 for each additional child. This year, they are suggesting that the Town charge \$75.00 for the first child for lessons and recreation, and \$25.00 for each additional child. On a motion by Miller, seconded by Montgomery, those fees were approved. Carried, 5 ayes, 0 noes. Ms. Earl stated that tomorrow night will be another movie and popcorn night, and the movies are "Charlotte's Web" from 6 to 8 PM for kids aged 5 to 10; and "Spiderwick" from 8 to 10 PM for kids aged 11 to 15. Councilman Earl stated that she and Councilman Miller met with Manfred Koch of the Tri-County Business Park. She stated that they are still waiting for the Planning Board to complete the D.E.I.S. and to hold their public hearing. She stated that the Board may have to urge the Planning Board to move on these. Councilman Earl also stated that Mr. Koch brought up his intention to turn his road over to the Town, and she contacted the Highway Superintendent, who suggested giving a copy of the road specs to him, even though he was probably given a copy in the past.

Councilman Miller stated that, in regards to Mr. Koch and the Tri-County Business Park, the Town could actually be held liable because nothing has been done in several years, including the re-zoning of Hutchinson Rd., and the Town could be open to litigation. Mr, Miller stated he will also meet with the Highway Superintendent to see what needs to be done about the road. The Supervisor asked if the Planning Board needs to bring this to the Town Board, and was told yes. He stated there are three things hung up with the Planning Board. Mr. Miller stated he attended a Water Action Consortium meeting last month, and has another tomorrow. He stated that they will be working on grant money for stream bank stabilization, and stated it may not be in Sardinia, but in other Towns, and will let the Board know next month where that work will be.

Highway Superintendent Donald Hopkins reported that the new raw water sampling is now underway and the first sampling test results came back negative for any problems. He stated that the surplus tires are now on the Auctions International site, and they have sent the contract. Mr. Hopkins stated they will listed be on the site for 14 days. The Highway Superintendent then stated he would open the sealed bids for the tractor, mower, and broom, and stated that he does not intend to award the bids tonight, since he wants to review all of the bids thoroughly. The bids were then opened and were as follows:

Z & M, Springville, NY		(York) (Bush Hog)	,	\$37,105	5.81 \$ 4,208.40 \$ 7,294.67 \$12,504.00
Java Farm Supply, Java, NY	Mower	and Loader (Roadside F (Sweepster)	,	1)	\$37,938.00 \$ 8,150.00 \$ 6,100.00
Buffalo Tractor, Buffalo, NY	Mower	and Loader (Alamo) (Sweepster)	(Kubota 640))	\$12,207	\$31,626.00 7.00 \$ 6,443.00
Lamb & Webster, Springville, N	Tractor Mower Broom	and Loader (York)	(Farmall)		\$30,500.00 \$ 8,375.00 \$ 5,600.00
Tri-County Supply, Chaffee, NY	Tractor Mower	and Loader and Loader (Bush Hog) (Bush Hog s (York)	(Kioti)		\$39,430.00 \$37,650.00 \$6,535.00 \$6,196.00 \$3,639.00

Highway Superintendent Hopkins stated he would like to set up a date with Councilmen Miller and Montgomery for next week to review the bids and would then discuss the results at the next meeting. On a motion by Montgomery, seconded by Earl, all bidding was closed. Carried, 5 ayes, 0 noes.

Attorney for the Town Linda Joseph stated that the Town has obtained an order dismissing the Article 78 tax assessment case brought by Four Lakes Management. She stated that the Sardinia B.A.R. had rejected the application for lowering of the assessment because the person presenting the case was not authorized to act on behalf of the owner. She stated that a report has been received by the insurance carrier's attorney that the Webber case has now been closed, and the settlement was covered by the insurance carrier. Attorney Joseph stated she has spoken to Supervisor Hannon and Councilman Miller about obtaining former Attorney for the Town Anthony DiFilippo's records concerning Sardinia. She explained that since he is now deceased, his office has contacted and stated that the Town should take the records or they will be disposed of, and Attorney Joseph stated she feels it is important that the Town have them.

There were no Public Comments.

Supervisor Hannon then asked for a motion to approve payment of the bills, and on a motion by Earl, seconded by Miller, General Fund Warrant #2 of 2011, including vouchers #41 through #101 totaling \$38,916.31, and Highway Fund Abstract #2 of 2011, including vouchers #7 through #28, and totaling \$16,618.06, were approved for payment. Carried, 5 ayes, 0 noes.

Under Unfinished Business:

Supervisor Hannon stated that this resolution is to clarify the policy set at the Organizational meeting for paying those employees who are paid once a month, and is based on an answer to the question by the NYS Comptroller's office. The following resolution, to be known as Resolution #9 of 2011, was then moved for adoption by Earl, seconded by Montgomery:

RESOLUTION #9 - 2011 AMENDMENT TO ORGANIZATIONAL RESOLUTION REGARDING PAY SCHEDULE FOR MONTHLY EMPLOYEES

WHEREAS, the Sardinia Town Board established a pay schedule for all employees and set forth the rate of pay as being either hourly or annual pursuant to its 2011 organizational minutes:

WHEREAS, salaried employees who are paid monthly on the first payday of the month following the month that was worked;

WHEREAS, after consultation with the Office of the Comptroller, the Town Board wishes to clarify that the payments made to salaried employees will be on the last payday of the month and are inclusive of all wages owed and due to the employee for the month in which they are paid, even though they may receive their wages prior to the last day of the month:

BE IT RESOLVED, this resolution is retroactive to and includes the wages paid to salaried employees on January 27, 2011.

Upon roll call vote, Earl, aye, Miller, aye, Montgomery, aye, Uhteg, aye, Hannon, aye. So Resolved 5 ayes, 0 noes.

Supervisor Hannon stated that the next resolution is to approve the three audits performed by the Town Board of the Town Clerks books, the tax collection records, and of the Justices. The following resolution, to be known as Resolution #10 of 2011 was then moved for adoption by Earl, seconded by Montgomery:

RESOLUTION #10 - 2011 APPROVAL OF TOWN CLERK/TAX COLLECTOR AND TOWN JUSTICES AUDIT PERFORMED BY SARDINIA TOWN BOARD

WHEREAS, the Sardinia Town Board has conducted an audit of the Town Clerk/Town Tax Collector Betsy A. Marsh and Town Justice Sharlene Vossler and Town Justice Ronald Thompson, and

WHEREAS, the Sardinia Town Board has individually filled out reports indicating their review and approval of the records of each office of the Town Clerk/Tax Collector, and both Town Justices, and

WHEREAS, the Sardinia Town Board has not found any errors or wrongful procedures and has requested an addition to all procedures of signing and dating their individual bank reconciliations,

NOW, THEREFORE, BE IT RESOLVED, the Sardinia Town Board approves the audits performed on the Town Clerk/Tax Collector and the Town Justices completed by the Town Board on January 28, 2011, and

Upon roll call vote, Earl, aye, Miller, aye, Montgomery, aye, Uhteg, aye, Hannon, aye. So Resolved 5 ayes, 0 noes.

The Supervisor stated that the next resolution, to be known as Resolution #11 of 2011, is a resolution to open up the water testing program, approved at the last Board meeting, to the entire Town. The following resolution, to be known Resolution #11 of 2011, was moved for adoption by Montgomery, seconded by Earl:

RESOLUTION #11 - 2011 AMENDMENT TO RESOLUTION # 3 - 2011 TO INCLUDE OPENING WATER WELL TESTING TO ENTIRE TOWN

WHEREAS, after advertising to the public regarding water well testing for the first 100 residents living in the area of Warner Gulf Road East and Genesee Road North, a response of approximately 20 individuals was received in the Town Clerk's office, and

WHEREAS, the Board has approved the number of water wells to be tested as 100, and the Board hereby acknowledges the allowance of all residents within the Town of Sardinia on a first-come, first-serve basis and

WHEREAS, the Sardinia Town Board also authorizes the furtherance of this program for an additional 50 wells, should response from the public warrant this service, and

NOW, THEREFORE, BE IT RESOLVED, the Sardinia Town Board amends Resolution No. 3-2011 to open this program up to all Sardinia Town residents, homeowners, only, and allow for an additional 50 wells to be tested, should this service be requested.

Upon roll call vote, Earl, aye, Miller, aye, Montgomery, aye, Uhteg, aye, Hannon, aye. So Resolved 5 ayes, 0 noes. Supervisor Hannon stated that at the Organizational meeting in January, the Planning Board meetings were scheduled for the 1st Wednesday of each month. The Planning Board has decided that that the 3rd Wednesday of each month is a better night for its membership, and therefore, a resolution is needed to schedule those meetings for calendar year 2011. The following resolution, to be known as Resolution #12 of 2011 was moved for adoption by Earl, seconded by Uhteg:

RESOLUTION #12 - 2011
APPROVAL OF PLANNING BOARD MEETING DATE

WHEREAS, the Sardinia Town Board has agreed at the 2011 Organizational Meeting to place the Sardinia Planning Board on once per month meeting dates, being the first Wednesday of the month, unless more is needed, and

WHEREAS, the Sardinia Planning Board has met and has agreed that the 3rd Wednesday is a more acceptable date for the Board, and

NOW, THEREFORE, BE IT RESOLVED, the Sardinia Town Board approves the date of the 3rd Wednesday of each month as the date the Sardinia Planning Board will meet unless prior notice is given.

Upon roll call vote, Earl, aye, Miller, aye, Montgomery, aye, Uhteg, aye, Hannon, aye. So Resolved 5 ayes, 0 noes.

The Supervisor stated that a letter has been received from Fire Company President Danny Heineman asking the Board to reconsider Randi Shaw for out-of-Town membership in the Fire Company. She stated that they had the letter at the last Board meeting but were waiting for a copy of the Fire Company's By-laws, which have now been received. She noted that the By-laws were changed to allow them to have 45% of the membership be from out-of-Town. She stated that this person is employed at Heineman's Plumbing, and the Supervisor stated she assumed that Mr. Heineman, being the President of the Fire Company, would have a policy that would allow his employees to respond in the event of a fire call. She stated she has exchanged e-mails with Mr. Heineman on the subject, and his response was "It depends", and "If I have enough people to cover." She stated she wanted to let the Board know the facts, and stated that when she is looking at fire protection for this Town, which the Town contracts with, she is looking at people who will respond to calls. The Supervisor stated she would hope Mr. Heineman could change his policy and the Board could re-look at this. She then asked the Board if they would like to act on the matter. Councilman Uhteg made a motion to approve Randi Shaw's membership in the Fire Company. Councilman Earl stated she would go on faith that Mr. Heineman would allow Ms. Shaw to respond to calls, and seconded the motion. The matter was discussed. Mr. Uhteg stated that if someone was in the store, and she was the only employee, he could understand why she could not leave. He stated that there are businesses who won't even allow their in-Town fire company members to leave. Mr. Montgomery stated that the object of allowing out-of-Town members who work in Town is so that they can respond to calls during the day. Attorney Joseph stated that the New York statute says is that the Town Board has the right to approve or reject any particular firemen being put forward, and it is an important criterion to consider the availability in a crisis when they are needed. She stated with 45% of the Fire Company potentially being from out of Town, those issues need to be looked at. Supervisor Hannon stated she tried to lead Mr. Heineman into stating that if there was an emergency in Town, and they needed all available personnel, that he would close his doors and send whoever could come, to that incident, but she stated she has not received a reply on that. The Supervisor then called for a vote on the motion. Upon roll call vote: Earl, aye, Miller, no, Montgomery, no, Uhteg, aye, Hannon, no. Motion defeated, 2 ayes, 3 noes.

Under New Business:

The Supervisor stated that the next resolution is for the purchase of the municipal accounting and bookkeeping software, as explained earlier. She stated that the accountants recommended the KVS program, which was fabulous, and had all the bells and whistles, but is for much larger Towns. She stated that from what she can see, the Williamson law package is very compatible with our Town, and the Town Clerk has Williamson Law Book's Town Clerk package, so the two programs would be compatible with each other. She stated that Quik Books is just not working for municipal purposes. Supervisor Hannon stated that the price is \$3,850.00 for the accounting and budget software, and \$2,800.00 for the payroll software. She stated she would also like to include in the resolution the costs of annual maintenance contracts, which would be \$825.00 for the accounting/budget software and \$770.00 for the payroll software. The Supervisor noted that the KVS software, for all the same software and maintenance, cost \$17,407.00. Councilman Uhteg asked what was wrong with the previous software, and the Supervisor explained that it was not compatible for municipalities. He asked about the program previous to that, and it was explained that Mark Brown's program was DOS based, and he had to come in and enter everything. The following resolution, to be known as Resolution #13 of 2011, was moved for adoption by Earl, seconded by Miller:

RESOLUTION #13 - 2011 APPROVAL OF PURCHASE OF NEW SOFTWARE FOR SUPERVISOR'S OFFICE

WHEREAS, while preparing the audit of the books of the supervisor's office by Drescher & Malecki, it has been recommended that new software be purchased for the Town Supervisor's office, and

WHEREAS, after review and consideration of numerous software companies, the price of these programs, and the perquisite of municipal-friendly software, Supervisor Mary Hannon has recommended the purchase of the Williamson Law Book Company software for both the accounting/budget and payroll software packages, and

NOW, THEREFORE, BE IT RESOLVED, the Sardinia Town Board approves the purchase of the Williamson Law Book Company software for both the accounting/budget and the payroll software at a price of \$6,700.00, plus \$1,595.00 for annual maintenance contracts, along with training for these programs of \$85.00 per hour, plus mileage.

Upon roll call vote, Earl, aye, Miller, aye, Montgomery, aye, Uhteg, aye, Hannon, aye. So Resolved 5 ayes, 0 noes.

Supervisor Hannon stated that the next resolution is to fill vacancies for the Winter Recreation program. She noted that these three are already Tiny Tot Recreation attendants. The following resolution, to be known as Resolution #14 of 2011, was moved for adoption by Earl, seconded by Montgomery:

RESOLUTION #14 - 2011 APPROVAL OF VACANCIES

WHEREAS, the Sardinia Town Board approves of the following positions that were not filled at the organizational meeting:

Amy Pielechowski Donna Lyons Katie Benz Recreation Attendant/WR - \$9.27 per hour Recreation Attendant/WR - \$9.27 per hour Recreation Attendant/WR - \$9.27 per hour

NOW, THEREFORE, BE IT RESOLVED, the Sardinia Town Board approves these positions for the winter recreation program for the year 2011.

Upon roll call vote, Earl, aye, Miller, aye, Montgomery, aye, Uhteg, aye, Hannon, aye. So Resolved 5 ayes, 0 noes.

Supervisor Hannon stated that the Girl Scouts have asked for permission to use the Town Hall/Community Center, and the Clerk has verified the availability of those dates. Therefore, the following resolution, to be known as Resolution #15 of 2011, was moved for adoption by Earl, seconded by Montgomery:

RESOLUTION #15 - 2011 APPROVAL OF GIRL SCOUTS OF WNY ENCHANTED MOUNTAINS NORTH EAST USE OF TOWN HALL ON MARCH 12 AND MARCH 13

WHEREAS, the Sardinia Town Board has received a request from the Girl Scouts of WNY Enchanted Mountains of North East to use the Sardinia Town Hall on March 12 for their Health & Fitness Day and on March 13 for their Pinning Ceremony, and

WHEREAS, the Town Clerk has confirmed that availability and the Girl Scouts have a Certificate of Insurance on file, and

NOW, THEREFORE, BE IT RESOLVED, the Sardinia Town Board authorizes the Girl Scouts of WNY Enchanted Mountains North East the use of the Sardinia Town Hall on March 12 and March 13, 2011.

Upon roll call vote, Earl, aye, Miller, aye, Montgomery, aye, Uhteg, aye, Hannon, aye. So Resolved 5 ayes, 0 noes.

Supervisor Hannon stated that a second request was from the 4-H for permission to use the building on February 19th, which is also an available date, and a certificate of insurance is forthcoming. The following resolution, to be known as Resolution #16 of 2011, was then moved for adoption by Earl, seconded by Montgomery:

RESOLUTION #16 - 2011 APPROVAL OF 4-H CLUB TO USE TOWN HALL

WHEREAS, the Sardinia Town Board has received a request from the 4-H Club requesting to utilize the Sardinia Town Hall on February 19 for a meeting, and

WHEREAS, the Town Clerk has confirmed that date is available and we have confirmation that a Certificate of Insurance is forthcoming, and

NOW, THEREFORE, BE IT RESOLVED, the Sardinia Town Board hereby authorizes the 4-H Club to utilize the Sardinia Town Hall on February 19 for their meeting.

Upon roll call vote, Earl, aye, Miller, aye, Montgomery, aye, Uhteg, aye, Hannon, aye. So Resolved 5 ayes, 0 noes.

The Supervisor stated that a letter was received from Fire Company President Danny Heineman requesting the use of Veterans Park for the Firemen's Carnival from June 27 until July 7, 2011. A Certificate of Insurance was also received. Councilman Earl was asked to check the dates of the start of the swim lessons program to make sure there is no conflict. Ms. Earl also stated that when she met with Mr. Heineman, he had stated that if the Town does not pay for the fireworks, he might not even have a carnival, but he has obviously decided to have the carnival. Supervisor Hannon stated that last year, the increase in the electric bill alone during the carnival was \$1,000.00, another Town expense toward the carnival. She stated the fireworks would be discussed later on the agenda. On a motion by Earl, seconded by Miller, the Memorial Volunteer Fire Company of Chaffee-Sardinia, Inc. was given permission to use the Veterans Memorial Park on Genesee Rd. for its annual Carnival on those dates. Carried, 5 ayes, 0 noes.

Supervisor Hannon stated that a letter had been received, also from Fire Company President Heineman, requesting use of the Park bathrooms from June 27 through July 7, 2011. Highway Superintendent Hopkins asked that the Town have the septic tank at the Park pumped before those dates this year, since there were problems there last year. Board members agreed it should be done before the Carnival dates. On a motion by Earl, seconded by Uhteg, the Fire Company was given permission to use the Park bathrooms from June 27 through July 7, 2011. Carried, 5 ayes, 0 noes.

The Supervisor stated that the last letter from Mr. Heineman concerns the fireworks, requesting \$5,000.00 for the cost of the fireworks display. She stated that at budget time, the fireworks were an issue, and they were not included in the budget for this year. She stated that because the money was in the budget for them last year, the Town paid for them, but thinks that it is not a good practice for the Town to pay for things of this type. She stated that everyone is under financial constraints, she stated that there are businesses in this Town that pay no Town taxes, and feels it is time for the public and businesses to start helping out and help generate some of these funds. She stated she feels that we should think out of the box for funding of these types of things. Councilman Earl pointed out that the Fire Company used to pay for the fireworks themselves up until the last couple of years, out of their own funds. On a motion by Earl, seconded by Montgomery, the funding of the Fire Company's fireworks display at the Carnival for this year was denied, Earl, aye, Miller, aye, Montgomery, aye, Uhteg, no, Hannon, aye. Carried, 4 ayes, 1 no.

The Supervisor reminded that movie and popcorn night will be held February 11th from 6 PM until 8 PM for ages 5 through 10; and from 8 PM until 10 PM for ages 11 through 15. She also reminded that Legislator Dino Fudoli will be at the Sardinia

Town Hall on February 14, 2011 from 3 PM until 5 PM as part of his Community Outreach program. Lastly, she stated that the H.E.A.P. program will be at the Town Hall taking signups from 9 AM until 4 PM on February 14th.

There being no further business to come before the Board, on a motion by Earl, seconded by Montgomery, the meeting was adjourned at 7:28 PM. Carried, 5 ayes, 0 noes.

Respectfully Submitted,

Town Clerk