

## 9-10-2020 – SEPTEMBER REGULAR MEETING

Present:

Councilman Mike Domster  
Councilman Leonard R. Hochadel  
Councilman Matthew Krist  
Councilman John D. Marsh  
Supervisor Beverly A. Gambino

Also Present:

Highway Superintendent Donald Hopkins  
Town Clerk Jennifer L Bray  
Approx. 8 guests

Supervisor Gambino called the regular September meeting to order at 6:30 PM, with the Pledge to the Flag led by Gene Monaco.

Supervisor Gambino stated that the first item on the agenda was for approval of the minutes from the August regular Town Board meeting held on August 6<sup>th</sup>, 2020. **On a motion by Marsh, seconded by Hochadel, the minutes were approved, as submitted. Carried, 5 ayes, 0 noes.**

Supervisor Gambino stated that the next item on the agenda is to approve the payment of the bills. **Warrant #9 of 2020, including vouchers #454 through #538, totaling \$89,309.88, of which \$66,209.06 was for the General Fund and \$19,152.32 was for the Highway Fund and \$2,476.58 was for the Fire Protection Fund and \$1,471.92 was for the Street Lighting fund. On a motion by Marsh, seconded by Domster, the Warrant was approved for payment. Carried, 5 ayes, 0 noes.**

Departmental Reports were as follows:

Councilman Hochadel reported that the concerts in the park have went well this summer and he hoped to do them again next year. Councilman Hochadel noted that the new sign was installed at the Town Hall. Lastly Councilman Hochadel stated he would be meeting with the historical society regarding the upcoming budget amounts and that they are having their annual mum sale on September 12<sup>th</sup>.

Councilman Krist thanked the Board for giving him the opportunity to sever and noted he was looking forward to it.

Councilman Domster reported that he had reached out to the Erie County District Engineer regarding road side mowing and was told it would be being done in the near future.

Councilman Marsh reported that he has continued to try and get in touch with NYSEG regarding the new street lights for Rt. 16 but has not received a call or email back. Next Councilman Marsh reported that he had a meeting with the highway employees regarding their contract renewal and would need to go into executive session for that. Councilman Marsh stated that while at the highway garage he discussed the need for a new generator with Superintendent Hopkins as well as the amount of people using the Town parks with dogs and issues with the cleanup of dog waste. Councilman Marsh suggested a possible dog park at Veteran's Park. There was a brief discussion and it was agreed that Councilman Marsh would get more information.

Supervisor Gambino reported that the flu clinic will be on October 30<sup>th</sup> from 9am-Noon however due to COVID19 restrictions there will not be food available this year. Next Supervisor Gambino noted that Gernatt Asphalt is willing to help with the new walking path at Veteran's Park but have not said what that help would be. Supervisor Gambino noted that the next step would be to find out what company has a five foot wide paver.

Superintendent Hopkins reported on a number of items including the rescheduling of the pool operators class from this last spring, salt pricing for this winter, completed sidewalk work by the highway department and the status of items listed on Auctions International. Superintendent Hopkins updated the board on the status of the traffic study that was requested for Miller Ave. and noted that it was determined that the speed limit should be reduced to 35 mph. Next Superintendent Hopkins reported that he has spoken with Bennet's Sealcoating regarding sealing the blacktop under the shelters at Veteran's Park and was given a quote of \$1850.00 to sealcoat the blacktop in the four shelters. After a brief discussion the board agreed to have the shelter blacktop seal coated. **On a motion by Hochadel, seconded by Krist, the quote from Bennet's Sealcoating was accepted. Carried, 5 ayes, 0 noes.** Superintendent Hopkins stated that he had also asked for a quote from them to repair any cracks in the walking path and sealcoat the walking path at Manion Park. He stated that the quote for that was \$1750.00. After a brief discussion the board agreed to have the walking path repaired and seal coated. **On a motion by Marsh, seconded by Domster, the quote from Bennet's Sealcoating was accepted. Carried, 5 ayes, 0 noes.**

Supervisor Gambino stated that she had received a resolution from David DiMatteo regarding applying for grant funding from Erie County for updating the towns Comprehensive Plan and solar law. **Therefore the following resolution, to be known as Resolution #28 of 2020, was moved for adoption on a motion by Marsh, seconded by Domster:**

**RESOLUTION #28 – 2020**

**APPLICATION FOR FINANCIAL ASSISTANCE FROM ERIE COUNTY TO UPDATE THE  
COMPREHENSIVE PLAN AND SOLAR LAW**

**WHEREAS**, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

**WHEREAS**, pursuant to Governor Andrew Cuomo's Executive Orders put into place in consideration of the COVID-19 pandemic and the guidelines during Phase IV of New York Forward, said meeting was held in accordance with social distancing protocol and face coverings were worn by all Board Members and public attendees; and

**WHEREAS**, the Town Board of the Town of Sardinia wishes to apply for an application for financial assistance from Erie County to update their comprehensive plan and solar law, pursuant to NYS Executive Law 94-c, Major Renewable Energy Development Program.

**NOW ON MOTION OF** Councilman Marsh which has been duly seconded by Councilman Domster, now therefore, be it

**RESOLVED**, the Town Board of the Town of Sardinia authorizes and empowers Wedel, The Law Office of DiMatteo & Roach, and Beverly Gambino, Supervisor of the Town of Sardinia to submit a grant application for financial assistance from Erie County to update the Towns comprehensive plan, and solar law.

**DULY ADOPTED, this 10th day of September, 2020 by the following vote: Domster aye, Hochadel, aye, Krist, aye, Marsh, aye, Gambino, aye. So resolved, 5 ayes, 0 noes.**

Supervisor Gambino stated that the next item on the agenda was a resolution for the approval of engineering services from MRB Group for the septic system design at Veteran's Park. **Therefore the following resolution, to be known as Resolution #29 of 2020, was moved for adoption on a motion by Domster, seconded by Gambino:**

**RESOLUTION #29 – 2020**

**Approval of Proposal for Professional Services for Veteran's Park Septic System Design**

**Whereas** the Sardinia Veteran's Park Pool House Project will replace the existing pool house with a new facility, including expanded bathroom and showering facilities, and

**Whereas** as such a new septic system, including a new septic tank and leach field, must be designed to accommodate the construction of the new pool house, and

**Whereas** the peak use of the outdoor pool facilities on a given day can range from 80 to 90 people in summer months, and

**Whereas** it is anticipated that there may be a slight increase in use with the proposed improvements, and

**Whereas** a new septic system will be designed to accommodate approximately 120 people, and

**Whereas** MRB Group the appointed town engineer has proposed professional services for the Town of Sardinia Veteran's Park Septic System Design, and

**Whereas** the proposal includes a full set of site design drawings for agency permitting which includes Site Plan, Utility Plan, Grading & Erosion Control Plan, Construction details, specifications, Engineers report for the proposed septic system, preparation of application and review of proposed plans, reporting to Erie County Department of Health, and

**Whereas** the total cost of the Proposal for Professional Services for the Town of Sardinia Veteran's Park Septic System Design is Twelve thousand dollars (\$12,000.00), and

**Whereas** upon receipt of the signed proposal, MRB Group will begin work on the project.

**NOW THEREFORE, BE IT RESOLVED** that the Sardinia Town Board approves the proposal from MRB Group for Professional Services and the Veteran's Park Septic System Design and Agency Plan Review at the cost of \$12,000.00 (Twelve thousand dollars) and gives the Town Supervisor Beverly Gambino permission to accept and sign the proposal.

**DULY ADOPTED, this 10th day of September, 2020 by the following vote: Domster aye, Hochadel, aye, Krist, aye, Marsh, aye, Gambino, aye. So resolved, 5 ayes, 0 noes.**

Supervisor Gambino stated that the next item on the agenda was a resolution to adopt the new retention and disposition schedule form New York State. Supervisor Gambino noted that the Town is required to follow the retention schedule by New York State. **Therefore the following resolution, to be known as Resolution #30 of 2020, was moved for adoption on a motion by Marsh, seconded by Domster:**

**RESOLUTION #30 – 2020**

**Retention and Disposition Schedule for New York Local Government Records**

**Resolved**, by the Town Board of the Town of Sardinia that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**Further Resolved**, that in accordance with Article 57- A:

- (a) Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**DULY ADOPTED, this 10th day of September, 2020 by the following vote: Domster aye, Hochadel, aye, Krist, aye, Marsh, aye, Gambino, aye. So resolved, 5 ayes, 0 noes.**

Supervisor Gambino stated that the next item on the agenda was a resolution to approve the removal of gravity vents from the old heating system from the roof of the building. Supervisor Gambino noted that in order to not void the warranty on the roof that the same company and roof system needed to be used.

**Therefore the following resolution, to be known as Resolution #31 of 2020, was moved for adoption on a motion by Marsh, seconded by Hochadel:**

**RESOLUTION #31 – 2020**

**Approval to Remove and Dispose of Seven Gravity Vents on Town Hall Roof**

**Whereas** there are seven gravity vents that were once used with the heating system of the Sardinia Town Hall, and

**Whereas** these vents are still open on the roof of the Town Hall, and

**Whereas** these vents need to be removed and disposed of due to the remodeling of Town Hall, and not wanting water, debris, and miscellaneous items to be able to come into these vents, and

**Whereas** the Town has a quote from Weaver Roofing, the contractor that installed the Tremco Roofing system, and

**Whereas** the removal of the vents and installation needs to be compatible and of the same roofing system as not to void the warranty of the original roof, and

**Whereas** the Town has a quote from Weaver Roofing to remove and dispose of the seven gravity vents, infill wood deck with  $\frac{3}{4}$  plywood attaching to the rafters and stitching the butt joints, infill in kind to meet current insulation height, install PVC roofing over the infill area and heat welding to existing membrane, and membrane specifications will be adhered to as not void existing roof warranty, and

**Whereas** Weaver Roofing has quoted the Town of Sardinia for this work \$9,412.00 (Nine thousand, four hundred and twelve dollars).

**NOW THEREFORE, BE IT RESOLVED** that the Sardinia Town Board approves the proposal/quote from Weaver Roofing to remove seven gravity vents, and cover with membrane specifications that will be adhered to as not void the Town's existing roof warranty.

**DULY ADOPTED, this 10th day of September, 2020 by the following vote: Domster aye, Hochadel, aye, Krist, aye, Marsh, aye, Gambino, aye. So resolved, 5 ayes, 0 noes.**

Supervisor Gambino asked if the board had any other business and if not asked for a motion to adjourn into executive session. There was no other business. **Therefor on a motion by Hochadel, seconded by Krist, the Board adjourned into Executive Session at 6:53 PM. Carried, 5 ayes, 0 noes.**

**On a motion by Marsh, seconded by Krist, the Board returned from Executive Session at 7:52 PM. Carried, 5 ayes, 0 noes.**

**There being no further business to come before the Board, on a motion from Councilman Marsh, seconded by Councilman Krist the meeting was adjourned at 7:52 p.m. Carried 5 ayes, 0 noes.**

Respectfully Submitted,

Town Clerk