

**6-8-2023 – JUNE REGULAR MEETING**

Present:

Councilman Mike Domster  
Councilman Leonard R. Hochadel  
Councilman Matthew Krist  
Councilman John D. Marsh  
Supervisor Beverly A. Gambino

Also Present:

Acting Highway Superintendent Christopher Dabolt  
Town Clerk Jennifer L Bray  
Approx. 4 guests

Supervisor Gambino called the regular June meeting to order at 6:30 PM, with the Pledge to the Flag led by Councilman Hochadel

Supervisor Gambino stated that there was 3 sets of minutes to be approved. One from the May 11<sup>th</sup> Regular Meeting and two Special Meetings one held on May 24<sup>th</sup> and one held on June 5<sup>th</sup>. **On a motion by Marsh, seconded by Krist, the minutes were approved, as submitted. Carried, 5 ayes, 0 noes.**

Supervisor Gambino started with the approval of the payment of the bills. **Warrant #6 of 2023, including vouchers #248 through #298, totaling \$57,961.21 of which \$28,506.39 was for the General Fund, \$26,817.70 was for the Highway Fund, \$2,009.48 was for the Fire Protection Fund and \$627.64 was for the Street Lighting Fund. On a motion by Marsh, seconded by Domster, the Warrant was approved for payment. Carried, 5 ayes, 0 noes.**

Departmental Reports were as follows:

Councilman Marsh reported that Miller Ave. has been paved and new lines painted on it. Councilman Marsh stated that he would like the Town to look into doing water testing around Waste Management. There was a brief discussion. Supervisor Gambino ask Councilman Marsh to get more information for the Board. Councilman Marsh questioned when work would start on the planned walking path at Veterans Park. Supervisor Gambino stated that the bids may go out in July and hoped it would start this year. Lastly Councilman Marsh questioned if trees and brush could be taken out behind the fences at Manion Park so that the fence could be moved back to open the park up more. There was a brief discussion and it was agreed that it could be looked into.

Councilman Domster had nothing to report.

Councilman Hochadel reported that there had been another bad car accident at the Genesee Rd. and Rt. 16 intersection on May 28<sup>th</sup>. He stated that he had reached out to Assemblyman DiPietro to see if he could push to get the new light installed sooner than later. Next Councilman Hochadel reported that he has sent a letter regarding the poor condition of Curriers Rd. to County Executive Mark Poloncarz, Legislator John Mills and Bill Geary with the Erie County Highway Department. Lastly Councilman Hochadel reported on a few upcoming events in town such as Primary Day, the senior lunch and the Methodist Church rummage sale.

Councilman Krist had nothing to report but there was a brief discussion regarding the new light at Genesee Rd. and Rt. 16.

Action Highway Superintendent Dabolt had nothing to report.

Supervisor Gambino stated that the next item on the agenda was a resolution to appoint the new and returning lifeguards and recreation staff. Supervisor Gambino noted that there is extra staff being appointed due to availability reasons. **Therefore the following resolution, to be known as Resolution #10 of 2023, was moved for adoption on a motion by Hochadel, seconded by Marsh:**

**Resolution #10 – 2023**

**APPROVAL OF TOWN POSITIONS**

**WHEREAS**, the Sardinia Town Board has received recommendations from the Recreation Manager Toni Ann Orsini and Pool Manager Danielle Scott to fill the following positions with individuals listed at the pay rate posted:

<u>POSITION</u>	<u>NAME</u>	<u>RATE OF PAY per hour</u>
Rec Director – new	Gannamore Weltjen	\$17.00
Rec Attendant – return	Ethan Warner	\$16.25
Rec Attendant – return	Skyler Warner	\$16.00
Rec Attendant – new	Shay Travis	\$15.50
Rec Attendant – new	Nathaniel Janiga	\$15.50
Rec Attendant – new	Carly Nason	\$15.50
Rec Attendant – new	Lauren Bound	\$15.50
Rec Attendant – new	Grace Ranic	\$15.50
Rec Attendant – new	Parker Boyel	\$15.50
Rec Attendant – new	Jessica Robel	\$15.50

Rec Attendant – new	Gabriel Kempf	\$15.50
Lifeguard – WSI – return	Alexis Andres	\$20.35
Lifeguard – WSI - return	Heather Slomba	\$20.35
Lifeguard – return	Anna Killingbeck	\$19.50
Lifeguard – return	Ashley Bliss	\$19.23
Lifeguard – return	Brittany Bliss	\$18.50
Lifeguard – return	Heidi Schalberg	\$18.50
Lifeguard – return	Grace Zywczyński	\$18.50
Lifeguard – return	Porsha Harrington	\$18.50
Lifeguard – return	Nathan Schiener	\$19.75
Lifeguard – return	Cassidy Ralph	\$18.50
Lifeguard – return	Zane Mayerat	\$18.25
Lifeguard – return	Jesse Polcz	\$18.25
Lifeguard – new	James Carmody	\$18.00
Lifeguard – new	Samantha Palmisano	\$18.00

**NOW, THEREFORE, BE IT RESOLVED**, the Sardinia Town Board hereby approves the above listed personnel for the 2023 summer recreation season.

**BE IT SO RESOLVED:**

**DULY ADOPTED, this 8th day of June, 2023 by the following vote: Domster, aye, Hochadel, aye, Krist, aye, Marsh, aye, Gambino, aye. So resolved, 5 ayes, 0 noes.**

Supervisor Gambino stated that the next resolution was to approve an engineering proposal for construction of a new maintenance building at the park. **Therefore the following resolution, to be known as Resolution #11 of 2023, was moved for adoption on a motion by Domster, seconded by Krist:**

**Resolution #11 – 2023**

**APPROVAL PROPOSAL FOR ENGINEERING AMENDMENT TOWN OF SARDINIA –VETERANS MEMORIAL PARK IMPROVEMENTS AMENDMENT #1 NEW STORAGE AND MAINTENANCE BUILDING**

\*\* See attached copy of proposal from MRB

**NOW, THEREFORE, BE IT RESOLVED**, the Sardinia Town Board hereby approves the above Proposal for engineering amendment at Veterans Memorial Park Amendment #1 new storage and maintenance building:

**BE IT SO RESOLVED:**

**DULY ADOPTED, this 8th day of June, 2023 by the following vote: Domster, aye, Hochadel, aye, Krist, aye, Marsh, aye, Gambino, aye. So resolved, 5 ayes, 0 noes.**

There was a brief discussion regarding the Veterans banners for the power poles on Savage Rd. **There being no further business to come before the Board, on a motion by Hochadel, seconded by Marsh, the June Regular Meeting was adjourned at 6:50 p.m., carried, 5 ayes, 0 noes.**

Respectfully Submitted,

Town Clerk

**PROPOSAL FOR ENGINEERING AMENDMENT  
TOWN OF SARDINIA – VETERANS MEMORIAL PARK IMPROVEMENTS  
AMENDMENT #1  
MRB GROUP PROJECT NO. 1900.22001.001**

**I. Project Overview**

The maintenance and storage building project includes a new one-story, nine-hundred-square-foot (900 SF) CMU block and wood truss building as indicated on the MRB Group drawings dated 3/21/23.

**II. Scope of Services and Compensation**

MRB Group will provide services related to architectural design and structural and electrical engineering for this project. We understand that there will not be plumbing services in the building and that heating will be limited to an electric heater of some type. The electrical design will include the main service to the building, distribution to outlets, and other small electrical items such as overhead doors and interior and exterior lighting.

The cost of the building is anticipated to be under the Wick’s Law threshold of \$500,000, and therefore the building will be bid as a single prime contract, separate from the other work associated with the park improvements. The site work for the project will be bid under a second prime contract, bid at the same time as the building contract.

The following provides specific details of our services:

**A. Design and Documentation**

During this phase, we will utilize the proposed concept design to prepare detailed drawings and specifications for the bidding and construction of the project. Specific services will include:

1. Attending regularly scheduled online meetings. Up to five (5) total meetings.
2. Attend one site visit to verify site conditions.
3. Preparation of written specifications including assisting with front-end specifications.

**Subtotal of A, Items 1-3 ..... \$17,500.00**

**B. Bidding**

During the bidding phase, we will:

1. Assist with the distribution of documents to potential bidders using an on-line plan room.
2. Address RFI’s from bidders.
3. Prepare addenda as required.
4. Assist with the review of bids and the selection of the successful bidder.
5. Assist with the administration of the construction contract and Notice of Award.

**Subtotal of B, Items 1-5..... \$4,500.00**

**C. Contract Administration**

During the construction phase, we will:

1. Prepare conformed contract documents
2. Prepare and issue Notice to Proceed
3. Review shop drawings and submittals.
4. Address RFI’s from bidders.
5. Attend one (1) site visit during construction and one (1) punchlist walkthrough at the time of substantial completion.
6. Attend bi-weekly virtual construction meetings.
7. Assist with closeout-related paperwork.

**Subtotal of C, Items 1-7 ..... \$14,000.00**

**Total Compensation ..... \$36,000.00**

The cost figures shown above represent our lump sum amount. Any additional work beyond this fee and outside the scope of this proposal would be reviewed with the Client. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group Standard Rates are subject to annual adjustment.

**III. Project Schedule**

Based on our understanding of the scope and our professional opinion of the construction timeframe for a building such as this, we propose the following duration-based schedule:

- Design and Documentation – 5 weeks
- Bidding – 5 weeks
- Contract Administration – 4 months

**IV. Additional Services**

The following items, not included in the above services, can be provided on a personnel time-charge basis, but would only be performed upon receipt of your authorization.

- A. Geotechnical Investigation.
- B. HVAC Design beyond the use of basic electric heating.
- C. LEED related services.
- D. Construction observation
- E. Procuring or coordination of special inspections
- F. Construction phase services beyond the duration noted above.

**V. Commencement of Work**

Upon receipt of the signed amendment proposal, MRB Group will begin work on the project.

**VI. Standard Terms and Conditions**

Refer to the *Standard Terms and Conditions* executed by the Town for the original agreement dated August 29, 2022.