

TOWN OF SARDINIA
PLANNING BOARD MEETING MINUTES

March 21, 2018

The Planning Board of the Town of Sardinia was brought to order on Wednesday March 21st, 2018, at 7:00 PM by Nancy Spink, with a quorum of the board assembled.

Members Present:

Nancy Spink

Bob Hill

Christine Eisensmith

Keith Reynolds

Dan Szustakowski

Angela Wojcik

Absent:

Darren Farthing

Guests:

None

Minutes: The minutes for the previous month were not discussed at this meeting, as no meeting was held in February.

Correspondence:

Registration forms for the upcoming trainings at Houghton College, May 9th, were distributed and collected.

Old Business: Nancy Spink reminded the members that the Town Board has approved the Planning Board to take on the job of updating the Comprehensive Plan. She has a new book she received from the town regarding rules and regulations with regards to comprehensive plans "and it does not require us to set a time limit" (originally believed to be two years). Nancy said she will check with our attorney and her office to make sure the wording regarding timing is correct, once written.

New Business: Nancy Spink said that a member of the Town of Colden planning board called her, stating that they are looking to write a Comprehensive Plan for their town and they were wondering if we had advice and could "go together" with some resources (hiring one firm to do both Towns). Nancy referred the Colden board member to some engineering contacts of hers. She asked if you thought, as a Board, that we should go together with Colden and pay somebody to do the comprehensive plan. Nancy stated the Town of Sardinia is having all of our zoning redone....the firm will come in, go through every law that the Town has written, confirm with the state of New York that the zoning laws approved by the Town Board and presented it to New York State are correct. Once that is complete, we will be able to make any recommendations within these zoning laws for the comprehensive plan. She stated one question she had was, whether the Town of Sardinia has the rights to the maps in the current comprehensive plan. Nancy stated she will check with Betsy Marsh on details of the contract for the comprehensive before the next meeting. Nancy asked if each of those in attendance could take a particular section of the plan to review, if anyone felt more comfortable with any section, Nancy would be doing the bulk of the typing, with Angela's help, and then the file would be saved onto a flash drive as a digital copy. Nancy stated she needs to find out if the Town of Sardinia is required to have printed copies of the Comprehensive Plan and how many, available for those who can't get it online.

The attendees reviewed the Table of Contents for the chapters in the Comprehensive Plan and each chose sections to cover, as follows:

Farm & Agriculture: Christine
Parks & Recreation: Angela
Transport/Infrastructure: Dan
Future Land Use Plan: Bob
Natural Resources: Keith
Housing & Residential: Nancy
Government & Community Services: Angela
Historic Resources: Nancy
Economic/Business Development: Bob

Implement Strategies: do all together

Nancy stressed the importance of finding someone to do grant research. Nancy also suggested possibly finding a summer intern interested in engineering for assistance. She noted that the Town of Evans received fifty-thousand dollars to knock down old buildings. Nancy stated she'd approach the Town Board and possible other towns on suggestions of how to go forward.

Nancy asked the planning board, if Sardinia should combine with Colden on writing the Comprehensive Plan. Before the Planning Board would make recommendations for the new Comprehensive Plan, Nancy suggested a joint meeting with the Town Board (ideally this summer or early fall) which must be a public meeting to be announced in the newspaper, and/or send out as a mailing. Nancy suggested that the Planning Board start reviewing the sections and

making edits, highlighting questions, etc. beforehand. (No decision was made on combining forces with Colden; up for discussion at a future meeting.

Back to the Comprehensive Plan, Bob Hill asked if figures in the front of the Plan were easily accessible. Nancy agreed for the most part, and gave the example that some sections may only need to be reprinted since there were likely no changes – adding statistics in the sections could likely be found through Erie County. But many numbers may need to be verified. One example as Nancy pointed out, the current plan uses figures from the 1997 census in the Agricultural section, and stated a certain number of farms, but “who declared it a farm?” Discussion was had and it was agreed to update if needed to keep the information current.

Nancy will contact Erie County for the County’s Comprehensive Plan and what agency/agencies that this Board should work with on the new Comprehensive Plan.

Nancy plans to meet with Betsy Marsh & Jennifer Bray before the next meeting.

No further business was discussed.

Christine Eisensmith made a motion to adjourn the meeting.

Bob Hill seconded the motion.

The motion passed by a vote of 5 ayes to 0 noes.

Meeting adjourned at 7:35pm.

Next scheduled meeting is April 18th, 2018 at 7pm.

Minutes submitted by Angela Wojcik