Newstead Town Board Meeting – October 26, 2026

A public hearing was called to order by the Newstead Town Board on October 26, 2026, at 7:28pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor
Joe Dugan – Councilman
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Mike Coutu – Deputy Town Attorney
Tim Walck – Town Engineer
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

The Supervisor called the 1st public hearing to order at 7:28pm for a change in use at 13021 Main Road for Stephanie Barber/Akron Rescue Cats to open a gift shop and indoor cat lounge.

The Clerk read proof of publication, and the Supervisor opened the floor for public comment. This project was recommended by the town planning board and Erie County planning had no comments.

There being no comments, a motion was made by Councilman Burke, seconded by Councilman Mutter to close the public hearing at 7:31pm. Carried Unanimously

The Supervisor called the 2nd public hearing to order at 7:31pm for the 2027 Tentative Budget.

The Clerk read proof of publication, and the Supervisor opened the floor for public comment.

There being no comments, a motion was made by Councilman Dugan, seconded by Councilman Mutter to close the public hearing at 7:33pm. Carried Unanimously

The regular meeting was called to order by the Newstead Town Board on October 26, 2026, at 7:33pm at the Newstead Town Hall.

Councilman Jendrowski led the pledge to the flag.

Minutes from the regular meeting held on October 12, 2026 were presented. A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept as presented.
Carried Unanimously

Agenda Changes - none

Communications – The Town Clerk presented the following correspondence:

A letter was received from Erie County Department of Public Works notifying the town of road work on Clarence Center Rd between Davison and Hake. The road will be closed to one lane from 10/21 – 11/14 between 7am – 4pm for installation of fiber optic lines.

An initiative from the Town of Clarence was received asking for support of a resolution advocating for juvenile justice reform and restoration of judicial discretion.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence. Carried Unanimously

Work Session: at the work session held last week the following items were discussed: highway year-end purchasing, the 2027 budget, PIP fees, fire radios, buildng/project updates, grants updates, agenda for next meeting and an executive session on personnel matters.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Burke, seconded by Councilman Dugan to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated October 26, 2026. Carried Unanimously

Approval of Bills – Councilman Burke reported that the Abstract(s) from Batch(es) #2711 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2711 was presented for payment. Vouchers on this abstract(s) numbered 1184-1233, totaling $48,895.46. Councilman Mutter seconded to approve payment as follows:

Abstract Batch(es) #2711
General Fund (A)-$26,970.57
General Fund- Outside Village (B)-$5,000.00
Highway: Outside Village (DB)-$14,560.04
CAP-Multicultural Ctr (HMCC)- $2,240.
Sewer District #1 (SS01)-$4.98
Sewer District #2 (SS02)-$90.49
Consolidated Water (SW00)-$29.38
Total: $48,895.46 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:
Highway – no report

Assessor – no report

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Country Meadow Estates LLC	11922 Buckwheat Rd	Lot 27 – Roof
5720 Cummings Rd	Leisurewood Campground	79 Ashwood – Roof
Dorthy Gorski	10 Quarry Hill Est	Roof
Nancy Wittman	11495 Meahl Rd	Roof
Buffalo's Best Roofing Co	8155 Maple Rd	Roof
Paul Muck	6470 Utley Rd	Shed
Roland Selfridge	6807 Draper Rd	Shed
Living Trust Doris Griffin	5645 Davison Rd	Shed
Arrowhead Timberlodge	12292 Clarence Ctr Rd	Fireworks 9/25/26
Arrowhead Timberlodge	12292 Clarence Ctr Rd	Fireworks 9/26/26
Arrowhead Timberlodge	12292 Clarence Ctr Rd	Fireworks 10/10/26
Arrowhead Timberlodge	12292 Clarence Ctr Rd	Fireworks 10/17/26
Arrowhead Timberlodge	12292 Clarence Ctr Rd	Fireworks 10/12/26
Greenbriar Akron LLC	12983 Main Rd	Dogs on the Run Event 10/11/26
Calvary Baptist Church	12752 Lewis Rd	Trunk or Treat 10/31/26
Kyle Wagar	11180 Miland Rd	SFH
Barbara Anaka	12016 Main Rd	Bathroom/Laundry Remodel
Laura Haniszewski	11714 Main Rd	Plumbing Reno
Elizabeth Christie	11552 Main Rd	Interior Rebuild
Kevin Schmitt	11174 Miland Rd	Generator
Joseph Commisso	12213 McNeeley Rd	Generator
Frank Hojnacki	6541 Draper Rd	Generator
County Line Stone	4515 Crittenden Rd	Demolition
LV&L Resort	13800 Siehl Rd	Open Pavillion

Town Clerk – I will be out of town from 10/30 – 11/6 and will be available by phone or email.

Town Attorney(s) – nothing at this time

COUNCILPERSONS:
Jendrowski – attended a library board meeting, met with Gary regarding part-time workers and policy changes he is interested in making.

Dugan – will be attending the upcoming Community Special Events Committee meeting.

Burke – will be attending a meeting Thursday regarding recreation.

Mutter – nothing to report.

Supervisor – Colleen and I had our annual meeting with April on health insurance benefits for employees for 2027. I attended the monthly AOT supervisor's web meeting and continued work on the final 2027 budget and our grants.

UNFINISHED BUSINESS:

Buildings – the electric work at the town park is 75% done and will be done before winter.

Planning – continuing to work on law updates and several new commercial projects.

Water/Sewer – ECWA is planning on installing the water line for Kreher's new building on North Millgrove Road on November 2nd.

Grants – working on current grants.

NEW BUSINESS:

Approval- Change of Use – 13021 Main Road – Akron Rescue Cats, Inc:

A motion was made by Councilman Mutter, seconded by Councilman Dugan approving the proposed change of use application for Stephanie Barber/Akron Rescue Cats, at 13021 Main Road in the C-2 zoning district to operate a gift shop and indoor cat lounge/adoption center.
(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval-Northern Erie Sno-Seekers Request:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the request by the Northern Erie Sno-seekers snowmobile club to use portions of the west shore bike path, which it has used for over 20 years, for the 2026-27 season subject to required insurance being provided naming the town as additional insured.
(Resolution)Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval – Accept Bid on Two Surplus Sanders:

A motion was made by Councilman Dugan, seconded by Councilman Burke to accept the high bid for:
Lot #1 – Tarco Hydraulic Spreader - $1525,
Lot #2 – Tarco Hydraulic Spreader - $1525
which were received on Auctions International.
(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Motion – Temporary Hire in Court:

A motion was made by Councilman Dugan, seconded by Councilman Mutter to hire Dawn Stover and Wendy Rath to assist in the court at the cost of $22.50 per hour.
Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Motion – Increase in Pay:

A motion was made by Councilman Burke, seconded by Councilman Jendrowski to increase the pay rate for Joyleen Wagner to $22.00 per hour.
Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Approval- Annual Applications Ad:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the advertisement in the Akron Bugle for the annual town positions appointments ad for 2027.
Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

Approval - Fall/Winter Recreation Hire Employees and Volunteers:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the hiring of employees and volunteers to work the Fall-Winter 2026 Recreation program as per the attached listing as presented and recommended for approval by Recreation Director Justin Klodzinski.
Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Privilege of the Floor/Question Period: Debbie Leising, 11 Indianola Ave. – they had their meeting regarding data centers and wants to know who makes the changes to the laws.

Erie County Sheriff liaison informed the board there will be additional cars in the area on Halloween.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 7:40pm.
Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,
Jennifer L. DiChristina, Town Clerk