

Newstead Town Board Meeting – August 10, 2026

The regular meeting was called to order by the Newstead Town Board on August 10, 2026, at 7:34 pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor
Joe Dugan – Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Mike Coutu – Deputy Attorney
Justine Seefeldt – Town Engineer
Lisa Kaminski – Deputy Town Clerk

Roll Call was taken with all board members present, with the exception of Councilman Jendrowski.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on 7/27/2026 were presented. A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept as presented.

Carried

Agenda Changes – no changes

Communications – The Town Clerk presented the following correspondence:

A letter from Andrea Kersten Taylor, the Superintendent of Akron Schools, to the NYS DOT requesting reconsideration of the speed limit determination on Bloomingdale Avenue was received.

A copy of the NYS Legislative Commission on Rural Resources was received.

Two public hearing notices were received from the Town of Alden: one for Local Law No. 4 to regulate battery energy storage systems and one for Local Law No. 5 to override the tax cap.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence.

Carried

Work Session: at the work session held last week the following items were discussed: a meeting with Rotary Club members on the flagpole landscape project, ethics board open positions, unsafe buildings, 2027 budget, fire co request, avoidable alarms, data centers moratorium, parks- signage & new electric service, clerks enclosure, town hall parking lot, highway items and Congressman Langworthy's visit to Senior Center.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Mutter, seconded by Councilman Burke to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated August 10, 2026.

Carried

Approval of Bills – Councilman Dugan reported that the Abstract(s) from Batch(es) #2694 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2694 was presented for payment. Vouchers on this abstract(s) numbered 865-907 totaling \$203,425.74. Councilman Mutter seconded to approve payment as follows:

Abstract Batch(es) #2694

General Fund (A)-\$13,235.07, General Fund- Outside Village (B)-\$3,004.73, Highway(DA)-\$, Highway: Outside Village (DB)-\$12,341.44, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$27.15, Fire Protection (SF)-\$125,000.00, Refuse (SR)-\$47,783.88, Sewer #1 Fund (SS)-\$1,793.05, Sewer District #2 (SS02)-\$67.96, Sewer District #3 (SS03)-\$167.96, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$4.50, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$; Total: \$203,425.74

Carried

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – no report provided

Assessor - a report was presented by the Assessor and read by the Supervisor as follows: I have prepared some information for consideration for the new veteran’s exemption. I am just asking that you review when you have some time. We have plenty of time to adopt if that is what the board wishes to do. Just a reminder, I will be on vacation from the 15th of August to the 30th. I will have my phone and will be checking emails daily, response times may be a bit delayed. I have no concerns currently; if anyone has any questions for me, please feel free to contact me.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

5720 Cummings Road, Inc.	Ashwood (Leisurewood Campground)	FLOATING DECK 30" (93 ASHWOOD)
5720 Cummings Road, Inc.	Dogwood (Leisurewood Campground)	DECK & ROOF REBUILD 180 SQ FT (277 DOGWOOD)
5720 Cummings Road, Inc.	Applewood (Leisurewood Campground)	DECK ADDITION 92.5 SQ FT (76 APPLEWOOD)
John Castiglia	6880 Maple Rd	POLE BARN 2400 SQ FT
Christopher Alterio	7346 Cedar St	SHED 192 SQ FT
Clint Stanfield	12869 Clarence Ctr Rd	DECK 64 SQ FT
Friends of Limerick, Inc.	6074 Cummings Rd (Limerick Hall (VACANT))	SHED 112 SQ FT
Christopher Milhollen	11734 Meahl Rd	ADDITON TO POLE BARN 2400 SQ FT
Joseph Lasker	12297 Meahl Rd	GENERATOR 22KW
William Bevington	12777 Dorsch Rd	GENERATOR (GENERAC 24Kw w/ 200 amp)
NOCO Newstead Properties LL	13613 Main Rd (NOCO)	EV CHARGING STATION DCFC
Laura Ganz	5575 Barnum Rd	KITCHEN REMODEL/TAKING DOWN WALL 400 SQ FT
Paul Bender	4651 North Millgrove Rd	KITCHEN REMODEL 225 SQ FT
Country Meadow Estates LLC	11922 Buckwheat Rd (Country Meadows MHP)	BATHROOM REMODEL 48 SQ FT (Unit #14)
Philip Guarnotta	7608 Maple Rd	ROOF- 1 LAYER
Brian Welsh	11212 Hunts Corners Rd	ROOF- 1 LAYER
Stephen Odell	5436 Crittenden Rd	ROOF
Timothy Beers	12072 Buckwheat Rd	IG POOL 16X32
Kenneth Kieper	12434 Swift Mills Rd	WINDOWS 5+
11450 Main LLC	11450 Main Rd	ZONING COMPLIANCE CERTIFICATE LETTER
11450 Main LLC	11470 Main Rd (EMPTY)	ZONING COMPLIANCE CERTIFICATE LETTER
The Glen & Denise Kraft Family Trust	11368 Miland Rd	PAVILLION 12 X 16
5720 Cummings Road, Inc.	Cottonwood Circle (Leisurewood Campground)	DECK EXTENSION 100 SQ FT (171 Cottonwood)
5720 Cummings Road, Inc.	Leisurewood Lane (Leisurewood Campground)	DECK 160 SQ FT (103 LEISUREWOOD LANE)
Bedford's Greenhouse, Inc	5675 Buell St	SIGN (5525 Buell Street Suite 3) AETHERIUM EXPERIENCE ART
Michael Wilbert	13333 Stage Rd	AG POOL 24X12
Blake Weston Allen	5625 Cummings Rd	ROOF (tear off)
Wayne Ribbeck	13836 Knapp Rd	HP HOT WATER TANK

Town Clerk – nothing at this time

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – absent

Dugan – had multiple conversations with the chief of Newstead Fire and Wendel regarding the preliminary sewer study.

Burke – attended the Nick Langworthy meeting at the Senior Center regarding the new community center grant funding.

Mutter – also attended the community center grant funding meeting, and assisted Joe with the Newstead Fire conversations.

Supervisor – I met with a resident on a drainage issue, worked with Congressman Langworthy’s office coordinating his visit to the Senior Center, met with Newstead Historical Society President Kevin Scherk on their budget and councilman Dugan & I attended a sewer study kick-off meeting with Wendel. I also had a meeting with our Community Center team at Wendel on getting ready to move forward once we receive permission from HUD.

UNFINISHED BUSINESS:

Buildings – approving the new sign at Skyline park tonight

Planning – nothing new to report

Water/Sewer – nothing new to report

Grants – waiting for BRICKS grant to drop and community center HUD funds to release

NEW BUSINESS:

Resolution - Award Skyline Park Sign Project:

A motion was made by Councilman Mutter, seconded by Councilman Dugan to award the Skyline Park sign project to Garland Graphics in the amount of \$5,650.00 and to authorize the Supervisor to execute any necessary documents.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter-Aye
Carried

Resolution- Senior Center CDBG Purchase:

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the purchase of replacement furniture for the Senior Center under the CDBG funding award not to exceed \$8,000.22 and authorizing the Supervisor to execute any necessary documents.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter-Aye
Carried

Resolution – Authorize NYSDOT Undertaking Agreement:

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the undertaking in connection with work affecting state highways that would be performed by the Town Highway Dept. and to authorize the Town Highway Superintendent to execute any necessary documents.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter-Aye
Carried

Motion – Appoint Bryan Mertzlufft to an alternate position on the ZBA:

A motion was made by Councilman Mutter, seconded by Councilman Dugan to appoint Bryan Mertzlufft as an alternate member of the ZBA effective immediately with his term to end 12/31/2028.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter- Aye
Carried

Motion – Rotary Flagpole Landscape Project:

A motion was made by Councilman Dugan, seconded by Councilman Mutter allowing the Rotary Club to move forward with the proposed landscape project around the base of the flagpole on Buell Street, subject to satisfying insurance requirements and Town Attorney approval of contracts.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter- Aye
Carried

Motion- Lateral Restriction Hardship Application:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the application for lateral restriction exception hardship at 11825 Stage Road in WD #10 for L. Lattimer and 11154 Stage Road in WD #10 for Oasis Homes of WNY.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter- Aye
Carried

Privilege of the Floor/Question Period:

Erie County Sheriff Reeves reported that 16 vehicles were stolen in Clarence, most of which were unlocked with the keys in them. Officers will be going door to door to remind residents to not leave any keys or valuables in cars and to lock their doors. Supervisor Izydorczak then inquired about Flock cameras that recently appeared on Cummings and Barnum Roads. Officer Reeves confirmed they did not belong to the Erie County Sheriffs.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 8:09 pm.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter-Aye
Carried

Respectfully Submitted,
Lisa Kaminski, Deputy Town Clerk