

Newstead Town Board Meeting – June 22, 2026

A public hearing was called to order by the Newstead Town Board on June 22, 2026, at 7:37pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor
Joe Dugan – Councilman
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Mike Coutu – Deputy Attorney
Tim Walck – Town Engineer
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

The Supervisor called the public hearing to order at 7:37pm for Amendments to the Solar Law (Local Law #2).

The Clerk read proof of publication, and the Supervisor opened the floor for public comment.

There being no comments, a motion was made by Councilman Dugan, seconded by Councilman Mutter to close the public hearing at 7:39pm. Carried Unanimously

Councilman Jendrowski led the pledge to the flag.

Minutes from the regular meeting held on June 8, 2026 were presented. A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept as presented. Carried Unanimously

Agenda Changes - A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to add item I – motion to purchase rotary lift.

Communications – The Town Clerk presented the following correspondence:

A copy of a letter from Supervisor Izydorczak to Leisurewood Campgrounds reminding them that motorized vehicles are prohibited on the bike path.

A Dog Control Officer Inspection Report and a Municipal Shelter Inspection Report from NY Ag and Markets. Both inspections were rated “satisfactory”.

A notice from New York State Dept of Taxation & Finance notifying the Town that our equalization rate is 100%.

A copy of a letter from Supervisor Izydorczak to Mayor Perry requesting assistance from the Akron Police Department for traffic control during the annual July 3rd fireworks at Veteran’s Park.

A copy of a public hearing notice that was held on June 15th by the Lancaster Town Board to establish an outdoor lighting law.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence. Carried Unanimously

Work Session: at the work session held last week the following items were discussed: cell phone policy, vet exemptions revisions, ZBA alternate appointee, June 29th work session, village e-bike legislation, building/projects updates, highway items, and an executive session for a personal matter.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Dugan, seconded by Councilman Burke to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated June 22, 2026. Carried Unanimously

Approval of Bills – Councilman Burke reported that the Abstract(s) from Batch(es) #2679 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2679 was presented for payment. Vouchers on this abstract(s) numbered 625-680, totaling \$115,067.77. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #2679
General Fund (A)-\$45,128.70
General Fund- Outside Village (B)-\$4,660.06
Highway: Outside Village (DB)-\$39,099.61
Drainage (SD)-\$5,116.50
Fire Protection (SF)-\$20,505.00
Refuse (SR)-\$281.91
Sewer #1 Fund (SS)-\$39.47
Sewer District #2 (SS02)-\$97.21
Consolidated Water (SW00)-\$139.31
Total: \$115,067.77

Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – no report was given but he updated the board regarding several issues during the work session.

Assessor - a report was presented by the Assessor and read by the Supervisor as follows: Grievance Day(s) are here and gone. Overall, I feel it went well. The BAR determination notices should be going out within the next week or so. As soon as I receive the finalized values and update the file, I will be sending our final roll into the county for processing.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

2/19/26 The Kenline Family Trust	8238 Greenbush Rd	Generator
Anthony Wiechec	7920 Fletcher Rd	Roof
Brian Lords	4099 North Millgrove	AG Pool
Jonathan Decker Trust	11780 Clarence Ctr Rd	IG Pool
Kreher Brother LLC	5005 North Millgrove	Egg Processing Facility
Jonathan Decker Trust	11780 Clarence Ctr Rd	Pool House
Justin Ribbeck	13340 Steiner Rd	Pole Barn
Todd Pfeiffer	12320 Tonawanda Creek Rd	Pole Barn
5720 Cummings Rd Inc	Birchwood	Deck
Nicholas Leibring	5030 Havens Rd	Deck
Brian Siska	8025 Kathryn Dr	Pool Deck
Brian Braunscheidel	11152 Clarence Ctr Rd	Storage Structure
Jeffrey Burton	7367 Maple Rd	Shed
Michael Coppola	5393 Barnum Rd	Roof
Gordon Wood	5120 Havens Rd	Partial Finished Basement

Town Clerk – nothing to report

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – attended library board meeting. The remaining grant money is going to be used for a water fountain update, and he spoke to Dave Miller regarding the home-based business discussed tonight.

Dugan – had a resident contact him regarding a potential neighbor dispute. Dave Miller did a drive by and will be sending a letter to the resident. He also spoke to Pat Gallivan’s office regarding the new veteran’s exemption.

Burke – attended the celebration committee meeting.

Mutter – nothing to report.

Supervisor – worked on our BAN renewal, met with the building dept. & the new manager for Leisurewood, Colleen and I met with 3+1 on our investments, met with Brad Buyers of County Line Stone, continued working towards the gas well maintenance project and a new sign for Skyline Park.

UNFINISHED BUSINESS:

Buildings – Clerk’s window work should begin after July 4th holiday

Planning – continuing to work on code updates, JMF gas well work & park signage

Water/Sewer – nothing new to report

Grants – another meeting was held on HUD funding for the SEQR process

NEW BUSINESS:

Adoption- Local Law #2 of 2026- Amending Solar Law:

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the adoption of Local Law #2 of 2026 to repeal the Town’s current law concerning solar energy systems within the Town and replace it with a modified law as proposed.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Approval – Cell Phone Policy Amendments:

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to adopt a revised Cellular Phone Policy.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Approval – 2026 Park Budget Amendment:

A motion was made by Councilman Mutter, seconded by Councilman Burke to approve the follow budget amendments for 2026 for money received in the 2025 parks grant received from the Erie County Legislature as follows:

Increase Appropriations - \$15,000.00 – fund A2770 – Miscellaneous Revenues

Increase Expenditures: \$15,000.00 – fund A7110.4 – Parks Contractual

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Lead Agency Declaration – 11190 Main Street for ELEA Enterprises, LLC:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan to declare Lead Agency with a coordinated review with regards to the proposed construction of a 25,000 sq. ft. metalwork shop at 11190 Main Street and owned by ELEA Enterprises, LLC.

(Resolution)Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye

Carried Unanimously

Public Hearing-Site Plan Amendment – 13090 Main Road for Buck’s Motorsports:

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the calling of a public hearing on the site plan amendment application for Buck’s Motorsports to construct a 3,024 sq. ft. storage building connected to the existing storage building at 13090 Main Road in the C-2 district with the hearing to be held on July 13th at 7:20pm and authorizing the Clerk to publish legal notice in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Public Hearing-Site Plan Amendment – 4515 Crittenden Road for County Line Stone:

A motion was made by Councilman Dugan, seconded by Councilman Mutter approving the calling of a public hearing on the site plan amendment application for County Line Stone to construct a 2,438 sq. ft. building to be used as office space, a locker room, restrooms, and an employee breakroom at 4515 Crittenden Road in the R-A district with the hearing to be held on July 13th at 7:25pm and authorizing the Clerk to publish legal notice in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Approval – Site Plan/Special Permit Home-Based Business at 6061-6063 Cummings Rd:

A motion was made by Councilman Mutter, seconded by Councilman Dugan conditionally approving the site plan/special use permit application to operate a home-based business engaged in excavating at 6061-6063 Cummings Road on an approximately 18 acre parcel in the RA zoning district in the Town and subject to all conditions set forth.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

Motion – Purchase Rotary Lift:

A motion was made by Councilman Burke, seconded by Councilman Mutter to approve the purchase of rotary Lift from Vehicle Service Group through the GSA Contract #GS07F294AA, for the price of \$108,919.39.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

Privilege of the Floor/Question Period: No one spoke

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 8:01pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,
Jennifer L. DiChristina, Town Clerk