

## Newstead Town Board Meeting – May 26, 2026

The regular meeting was called to order by the Newstead Town Board on May 26, 2026, at 7:36pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor  
Joe Dugan – Councilman  
John Jendrowski - Councilman  
Mike Mutter - Councilman  
Edmund Burke – Councilman  
Emily Janicz – Town Attorney  
Mike Coutu – Deputy Attorney  
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on May 11, 2026 were presented. A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept as presented.

Carried Unanimously

**Agenda Changes** - None

**Communications** – The Town Clerk presented the following correspondence:

A letter was received from the Village of Akron informing the Town the reimbursement rate for a police officer assigned to the Town of Newstead will increase to \$43.00 per hour.

A notice was received from Charter Communications informing the Town of changes to its channel lineup effective on or after June 8, 2026.

Two notices were received from the Town of Lancaster informing us of Local Laws recently passed regarding establishing a municipal tree law and establishing an occupancy tax.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence.

Carried Unanimously

**Work Session:** at the work session held last week the following items were discussed: code revisions, engineering fees, unsafe buildings, July fireworks parking contract, recreation updates, building/projects updates, and grants.

**Agenda Items Question Period:** no one spoke

**Budget Transfers:** a motion was made by Councilman Burke, seconded by Councilman Jendrowski to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated May 26, 2026.

Carried Unanimously

**Approval of Bills** – Councilman Mutter reported that the Abstract(s) from Batch(es) #2673 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2673 was presented for payment. Vouchers on this abstract(s) numbered 515-555, totaling \$33,574.45. Councilman Burke seconded to approve payment as follows:

Abstract Batch(es) # 2673  
General Fund (A)-\$31,275.82  
General Fund- Outside Village (B)-\$59.85  
Highway: Outside Village (DB)-\$2,054.65  
Sewer #1 Fund (SS)-\$38.69  
Sewer District #2 (SS02)-\$95.44  
Consolidated Water (SW00)-\$50.00  
Total: \$33,574.45

Carried Unanimously

**COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – no report

**Assessor** – no report

**Building Office** – the following building report was presented by Julie Brady of the Planning & Building Department:

Thomas Hallett	7199 Scotland Rd	IG Pool
MPR 12089 LLC	12089 Clarence Ctr Rd	Tents (2)
12715 Lewis Rd LLC	12715 Lewis Rd	Zoning Compliance
Robert Eddy	4268 S Newstead Rd	AG Pool
Joseph Gonzales	11167 Main Rd	Joes Concessions/Pizza
Peter Ziders	6399 Dye Rd	SFH
Lucas James	13428 Main Rd	Sign
5391 Crittenden Rd LLC	5391 Crittenden Rd	Sign
Gerald Smith	6726 Cedar St	Roof
R Brain Hubbard	12469 McNeeley Rd	Roof
Jeffrey Borden	5922 Buell St	Roof
John & Sheila Ernst	11254 Crego Rd	Sump Pump Discharge
Marlene Rosenberg	12087 McNeeley Rd	Hot Water Tank
Katie Sawyer	11378 Crego Rd	Garage Addition
National Construction Group	6399 Dye Rd	Pole Barn
5720 Cummings Rd	Cottonwood Circle	Deck Replacement
5720 Cummings Rd	Peachwood	At Grade Deck
5720 Cummings Rd	Thornwood	Floating Deck
Sean Burrows	Foxhill	Covered Deck
Andy Kelkenberg	12607 Stage Rd	Pavillion
James Grant	6997 Sandhill Rd	Shed

**Town Clerk** – nothing to report.

**Town Attorney(s)** – nothing at this time

**COUNCILPERSONS:**

**Jendrowski** – nothing to report

**Dugan** – nothing to report

**Burke** – attended the Celebration Committee meeting, the kick-off meeting with the recreation director and assistants, had a conversation with the Supervisor regarding the security contract for the 3<sup>rd</sup> of July and attended the Limerick Hall open house.

**Mutter** – nothing to report

**Supervisor** – Doc and I had a kick-off meeting with new Recreation Director and 2 assistants, attended the Limerick Hall open house, attended the monthly AOT Supervisor’s meeting, addressed issues with the enclosure project with Dave and tried to get the AG Plan project moving again.

**UNFINISHED BUSINESS:**

**Buildings** – the B&A enclosure project is coming along with some minor revisions.

**Planning** – continuing to work on code updates and JMF gas well work.

**Water/Sewer** – nothing new to report

**Grants** – nothing new to report

**NEW BUSINESS:**

**Public Hearing – Local Law #2 – Amendment #2 to the Zoning Law:**

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the calling of a public hearing on June 22, 2026 at 7:25pm to hear comments on the proposed Local Law #2 of the year 2026 Amendment No. 2 to the Zoning Law of the Town of Newstead and orders the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye  
Carried Unanimously

**Resolution – Approve Budget Amendment for NFC FEMA Funds:**

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the budget amendment for money received from a 2022 blizzard claim for donated resources from the Newstead Fire Company. The funding will be passed through the 2026 budget by the Town Board directly to the Newstead Fire Company.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye  
Carried Unanimously

**Approval- Speed Study Request- Cummings Road:**

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the sending of a request for a speed study to be conducted by the Erie County DPW & NYS DOT on Cummings Road, a County Road, from Route 5 to Clarnece Center Road in the Town of Newstead based on a Resident request.

(Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter- Aye  
Carried Unanimously

**Approval- Beer/Wine Permit:**

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the following beer/wine permit: Vet’s Park , July 11th for N. Kreher and Skyline Park, July 18th for A. Warren.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

**Privilege of the Floor/Question Period:** Marilyn Kasperek informed the board that she will have an intern for the summer and she hopes she will be attending the board meetings instead of her.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Dugan to adjourn the regular meeting at 7:50pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,  
Jennifer L. DiChristina, Town Clerk