

Newstead Town Board Meeting – May 11, 2026

A public hearing was called to order by the Newstead Town Board on May 11, 2026, at 7:24pm at the Newstead Town Hall.

Roll Call was taken with the following board members present

Present: Mike Mutter – Deputy Supervisor
Joe Dugan - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Mike Coutu – Deputy Attorney
Tim Walck – Town Engineer
Gary Baehr – Highway Superintendent
Lisa Kaminski – Deputy Town Clerk

Roll Call was taken with all board members present with the exception of Councilman Jendrowski and Supervisor Izydorczak.

The Deputy Supervisor called the public hearing to order at 7:24pm for Site Plan/Home-Based business at 6060-6063 Cummings Road and owned by Rusty Roehling.

The Clerk read proof of publication, and the Supervisor opened the floor for public comment.

There being no comments, a motion was made by Councilman Dugan, seconded by Councilman Burke to close the public hearing at 7:25pm. Carried

The regular meeting was called to order at 7:26pm with the same members present as above.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on April 26th were presented. A motion was made by Councilman Dugan, seconded by Councilman Burke to accept as presented.

Carried

Agenda Changes – No changes.

Communications – The Deputy Town Clerk presented the following correspondence:

A letter was received from Jennifer Burden resigning from her position as Assistant Recreation Director effective May 31, 2026.

A letter was received from Charter Communications notifying the town of upcoming changes to its channel lineup.

A motion was made by Councilman Dugan, seconded by Councilman Burke to accept and file the presented correspondence. Carried

Work Session: at the work session held last week the following items were discussed: code revisions, budget allocations, engineering fees, unsafe buildings, July fireworks parking contract, building/projects updates, and personnel.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Burke, seconded by Councilman Dugan to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated May 11, 2026. Carried

Approval of Bills – Councilman Dugan reported that the Abstract(s) from Batch(es) #2669 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2669 was presented for payment. Vouchers on this abstract(s) numbered 462-514, totaling \$68,233.60. Councilman Burke seconded to approve payment as follows:

Abstract Batch(es) #2669

General Fund (A)-\$27,120.97, General Fund- Outside Village (B)-\$14.22, Highway(DA)-\$5,250.21, Highway: Outside Village (DB)-\$, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$, Fire Protection (SF)-\$, Refuse (SR)-\$34,382.66, Sewer #1 Fund (SS)-\$1,149.43, Sewer District #2 (SS02)-\$67.96, Sewer District #3 (SS03)-\$243.65, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$4.50, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;

Total: \$68,233.60

Carried

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – the tire dropoff and soccer tournament were successful, the recycling event is this Saturday May 16th.

Assessor - No report

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Ryan O’Neill	12477 Main Rd	Pole Barn
Richard Nigro	12260 Rapids Rd	Pole Barn
Stanley Tatara	4865 Schutt Rd	Generator
Thomas Powers	6674 Draper Rd	Barn Remodel 880 Sq Ft.
Michael Allen	7906 Cedar St	Roof
Kathryn & David Wahl	191 Quarry Hill Est	Roof
Donna McKenzie	4871-4873 N Millgrove	Roof
Christian Airmen Inc	1234 John St Ext	Memorial Breakfast
Jeffrey Keller	7287 Sandhill Rd	AG Pool
Susan Kelly Arellano	12831 Clarence Ctr Rd	Roof
CMK Builders Inc.	11591 Clarence Ctr Rd	SFH
Eric Pirson	11732 Rapids Rd	Solar Panel on Roof
Carl & Maureen Metzger	12250 Nice Rd	Generator
Kent Ranney	8155 Maple Rd	Gable Garage
Fellowship Baptist Church	11501 Rapids Rd	Shed
David Edwards	5821 Cummings Rd	Deck
Pete & Laura Andolina	5231 Crittenden Rd	Solar System on Roof

Town Clerk – Jennifer is out of the office until Tuesday 5/19 but is available by phone or email if needed.

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – absent

Dugan – attended a meeting at village hall with APD and Village Trustee regarding the soccer tournament and July 4th celebration about barrier placement and egress.

Burke – participated in rec dept interviews.

Mutter – also participated in rec dept interviews, met with EMS regarding ambulances, noticed ball diamonds are in great shape.

Supervisor – I conducted interviews for recreation with Mike and Doc, attended the monthly Supervisor’s meeting in East Aurora, and addressed issues with enclosure project.

UNFINISHED BUSINESS:

Buildings – the B&A enclosure project was delayed. Will start Wednesday this week.

Planning – continuing to work on code updates.

Water/Sewer – nothing new to report.

Grants – we received official confirmation from HUD on our \$5 million grant for the Community Center and Nathan assisted Sarah in applying for some private foundation funding for items.

NEW BUSINESS:

Motion – Hire Justin Klodzinski as Part-Time Recreation Director:

A motion was made by Councilman Burke, seconded by Councilman Dugan to hire Justin Klodzinski as the part-time Recreation Director.

Izydorczak-Absent, Dugan-Aye, Burke-Aye, Jendrowski- Absent, Mutter- Aye Carried

Motion – Hire Jennifer Blood as Part-Time Deputy Recreation Director:

A motion was made by Councilman Dugan, seconded by Councilman Burke to hire Jennifer Blood as the part-time Deputy Recreation Director.

Izydorczak-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter- Aye Carried

Approval- Beer/Wine Permit:

A motion was made by Councilman Burke, seconded by Councilman Jendrowski approving the following beer/wine permit: Vet’s Park , June 21st for A. King.

Izydorczak-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter-Aye Carried

Privilege of the Floor/Question Period:

Erie County Sheriff Deputy Joseph Reeves provided a report of calls and arrests in the area.

Kathy Capan thanked the board for their support and spoke with Supervisor Izydorczak last week about parking at the July 4th celebration.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Dugan to adjourn the regular meeting at 7:37pm.

Izydorczak-Absent, Dugan-Aye, Jendrowski-Absent, Burke-Aye, Mutter-Aye Carried

Respectfully Submitted,
Lisa Kaminski, Deputy Town Clerk