

Newstead Town Board Meeting – April 27, 2026

The regular meeting was called to order by the Newstead Town Board on April 27, 2026, at 7:30pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor
Joe Dugan – Councilman
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Mike Coutu – Deputy Attorney
Tim Walck – Town Engineer
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on April 13, 2026 were presented. A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept as presented.

Carried Unanimously

Agenda Changes - A motion was made by Councilman Dugan, seconded by Councilman Mutter to add item E. Approve quote for library fire alarm system.

Communications – The Town Clerk presented the following correspondence:

A letter of resignation from the Board of Assessment Review was received from Steve Carlson. The resignation is accepted with regret and the Town Board thanks Mr. Carlson for his years of service to the town.

A public hearing notice from the Town of Alden was received for a hearing that will be held on May 4th at 6:05pm for Local Law #2, “No Exemption from Taxation for Certain Energy Systems”.

A 2025 Year in Review was received from ECIDA.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence.

Carried Unanimously

Work Session: at the work session held last week the following items were discussed: highway items, code revisions, home-based business request, budget allocations, engineering fees, building and project updates, and personnel items.

Agenda Items Question Period: no one spoke

Budget Transfers: None

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch #2665 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch #2665 was presented for payment. Vouchers on this abstract(s) numbered #382-435, totaling \$\$49,833.93. Councilman Dugan seconded to approve payment as follows:

Abstract Batch #2665:

General Fund (A)-\$32,208.30

General Fund- Outside Village (B)-\$17.11

Highway: Outside Village (DB)-\$11,028.66

Drainage (SD)-\$527.04

Sewer #1 Fund (SS)-\$4,739.27

Sewer District #2 (SS02)-\$103.55

Consolidated Water (SW00)-\$50.00

WD10(SW10)- \$1,160.00

Total: \$49,833.93

Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – no report

Assessor - a report was presented by the Assessor and read by the Supervisor as follows: this is the last week for preliminary assessment challenges. The process has been going well and I hope it takes some of the burden off of the Board of Assessment Review.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Katie Smith	5140 Havens Rd	Shed
Norman Naab	4600 Crittenden Rd	Garage Addition
Jeffrey Liss	12234 Hunts Corners Rd	Roof
William Plourde	7 Golden Pond Est	Roof
5720 Cummings Road Inc	Leisurewood Campground	Roof
Jonathan Decker Trust	11838 Clarence Ctr Rd	Roof

Town Clerk – nothing to report

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – had several conversations with Kristine at the library regarding the HVAC system. MJ Mechanical found the board that wasn't working was under warranty and was able to replace it. Spoke to a resident regarding their reval and then spoke to Tina about it and spoke to Rusty Roehling about his home-based business.

Dugan – nothing to report

Burke – attended the celebration committee meeting on Saturday the 18th and will be taking part in the recreation interviews tomorrow evening.

Mutter – nothing to report

Supervisor – I had a meeting with Carl K on CAC items/parks, addressed recreation issues, celebration items were addressed for fireworks, and attended the AOT monthly Supervisor's meeting.

UNFINISHED BUSINESS:

Buildings – the B&A enclosure project will begin on May 6th.

Planning – continuing to work on code updates

Water/Sewer – nothing new to report

Grants – nothing new to report

NEW BUSINESS:

Approval- Extension of 6-month Moratorium on Solar Projects:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving an extension on the six-month moratorium on Solar Energy Systems within the Town ending on November 17, 2026.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter - Aye

Carried Unanimously

Public Hearing-Site Plan/ Special Use Permit Application 6061-6063 Cummings Rd:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the calling of a public hearing on the site plan/special use permit for Rusty Roehling, to operate a home-based excavating business at 6061-6063 Cummings Road in the RA zoning district with the hearing to be held on May 11th at 7:25pm and authorizing the Clerk to publish legal notice in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Motion – Hire Bob Massaro as Part-Time Seasonal Laborer:

A motion was made by Councilman Dugan, seconded by Councilman Mutter to hire Bob Massaro as a part-time seasonal laborer for the highway department.

Izydorczyk-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Approval- Lateral Restriction Hardship Application:

A motion was made by Councilman Dugan, seconded by Councilman Mutter approving the application for lateral restriction exception hardship at 11591 Clarence Center Road for CMK Builders.

Izydorczyk-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Approval – Award Library Fire Alarm System Project:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the quote from Johnson Controls in the amount of \$17,900 for the upgrade/replacement of the fire alarm system in the library and authorizes the Supervisor to take all steps necessary to ensure the project is completed.

(Resolution) Izydorczyk-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter- Aye

Carried Unanimously

Privilege of the Floor/Question Period:

Andrea Kersten Taylor, Paul Kowalski, and Erik Polkowski all appeared to present an overview of the upcoming school budget.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 8:15pm.

Izydorczyk-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,
Jennifer L. DiChristina, Town Clerk