

Newstead Town Board Meeting – April 13, 2026

A public hearing was called to order by the Newstead Town Board on April 13, 2026, at 7:36pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Mike Coutu – Deputy Attorney
Tim Walck – Town Engineer
Gary Baehr – Highway Superintendent
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present with the exception of Councilman Dugan.

The Supervisor called the public hearing to order at 7:36pm for a change of use application at 13025 Main Road for Fire & Ice Nutrition.

The Clerk read proof of publication, and the Supervisor opened the floor for public comment.

There being no comments, a motion was made by Councilman Burke, seconded by Councilman Mutter to close the public hearing at 7:38pm. Carried

The regular meeting of the Newstead Town Board was called to order at 7:38pm.

Councilman Jendrowski led the pledge to the flag.

Minutes from the regular meeting held on March 23, 2026 were presented. A motion was made by Councilman Mutter, seconded by Councilman Jendrowski to accept as presented. Carried

Agenda Changes - A motion was made by Councilman Burke, seconded by Councilman Jendrowski to add item I. Motion to hire Dave Borchert & Paul Palizay as full time seasonal help.

Communications – The Town Clerk presented the following correspondence:

Two notices from Charter Communications were received notifying the Town of upcoming changes to the channel lineup and a change in fees.

A notice was received from the State of New York Department of State notifying the Town that Local Law #1 was filed effective March 17, 2026.

A notice was received from the Department of Transportation notifying the Town that the speed study the Town requested on Martin and Scotland Road is complete. Their determination is to establish a 45 MPH speed limit on Martin Road and a 50 MPH speed limit on Scotland Road.

A motion was made by Councilman Mutter, seconded by Councilman Jendrowski to accept and file the presented correspondence. Carried

Work Session: at the work session held the past 2 weeks the following items were discussed: a meeting with Drscher & Malecki on the town's annual audit, highway items, parks items, code revisions, Community Center funding and proposal updates, hydrant request at Quarry Hills, building issues, grant updates and personnel items.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Jendrowski, seconded by Councilman Mutter to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 4/13/2026. Carried

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #2662/2663 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2662/2663 was presented for payment. Vouchers on this abstract(s) numbered 306-381, totaling \$618,482.53. Councilman Mutter seconded to approve payment as follows:

Abstract Batch(es) #2662/2663

General Fund (A)-\$49,773.99, General Fund- Outside Village (B)-\$286.47, Highway(DA)-\$, Highway: Outside Village (DB)-\$3,382.67, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$731.75, Fire Protection (SF)-\$375,322.45, Refuse (SR)-\$33,824.62, Sewer #1 Fund (SS)-\$1,250.39, Sewer District #2 (SS02)-\$84.78, Sewer District #3 (SS03)-\$243.65, Trust & Agency (TA)-\$750.00 and Consolidated Water (SW00)-\$190.29, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$89.12, WD6(SW6)- \$, WD7(SW7)- \$3.97, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$152,548.38

Total: \$618,482.53

Carried

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – resolution tonight to purchase a grapple, brush drop off has started early.

Assessor – no report was given

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Curtis Berghorn	8161 Greenbush Rd	Windows
Richard Cositore	6807 Sandhill Rd	Roof Overhang
Jeffrey Borden	5922 Buell St	Addition to Deck
Alfred Osborne	13227 Stage Rd	Rear Deck
Robert Cierniak	12087 Buckwheat Rd	Lean-To
Michael Knavel	5130 Havens Rd	Basement Remodel
Meagan Davenport	4218 South Newstead Rd	Generator
Elizabeth Christie	11552 Main Rd	Roof
Jeffrey Borden	5922 Buell St	Windows/Siding
Jason Johnson	13498 Stage Rd	Barn Demo
Niagara Specialty Metals	12600 Clarence Ctr Rd	Commercial Addition
Bradley Otto	11377 Hunts Corners Rd	SFH/Pole Barn
Michael Lagos	5100 Havens Rd	Shed

Town Clerk – I will be attending the Town Clerks conference in Albany from April 19-22. I will be available by phone and email if necessary.

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – had a meeting with Dawn & Dave Weirzba about the joint facility gas well, call from Kristine at the library regarding the HVAC system not working correctly, talked to someone about drywall work and getting a quote for painting in the front room. Also need to replace ceiling tiles. Took one complaint about the re-val. Spoke to Dave Miller regarding a personnel issue and homebased business.

Dugan – absent

Burke – nothing to report

Mutter – spoke to a Stage Road resident and referred them to Gary Baehr, spoke to Dan Kowalik about emergency management situation, attended a meeting with Jen Burden, and attended a meeting at the school.

Supervisor – Colleen & I attended our scoping call with EFC on the sewer study grant, the DASNY grant paperwork was submitted, Mike, Danny & I attended a meeting at ACS with the school board, village and fire services, I had a meeting with Deputy Rec Director Jen Burden, John & I met with Dave Wierzba on the JMF gas well, I had a meeting with Carl K on CAC items/parks, I met with Erik Polkowski on Planning Board, Recreation and ACS items, I attended the Supervisor’s meeting in East Aurora.

UNFINISHED BUSINESS:

Buildings – Skyline Park shelter project is now 100% completed.

Planning – continuing to work on code updates

Water/Sewer – nothing to report

Grants – all paperwork for all grants submitted and we are now waiting. Looking into private funding sources for the community center project.

NEW BUSINESS:

Approval-Change in Use Application – 13025 Main Road, Fire & Ice Nutrition:

A motion was made by Councilman Jendrowski, seconded by Councilman Mutter approving the change in use permit application for Fire & Ice Nutrition, Angel & Justin Stuber at 13025 Main Road in the

C-2 zoning district.

(Resolution) Izydorczak-Aye, Dugan-Absent, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried

Approval- Justice Court Audit for 2025:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the Justice Court Audit for 2025 as completed by Councilman Jendrowski and Councilman Dugan, who reported the court records have been found to be maintained in an exceptionally organized and proper manner. The Town Clerk is directed to send a copy of the resolution along with the Appendix 10 annual Checklist to the Director of Internal Audit at the Office of Court Administration.

(Resolution) Izydorczak-Aye, Dugan-Absent, Burke-Aye, Jendrowski-Aye, Mutter Aye

Carried

Approval – Support for Read to Lead Initiative:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the student-led program focused on cultivating leadership, empathy, emotional awareness, and a sense of belonging among elementary school students.

(Resolution) Izydorczak-Aye, Dugan-Absent, Burke-Aye, Jendrowski-Aye, Mutter Aye

Carried

Approval – Requiring Cash Tax Payments to be made in Exact Change:

A motion was made by Councilman Mutter, seconded by Councilman Burke that considering we will no longer be able to obtain pennies from the bank, all tax payments made in cash must be exact change. This will allow the Town to continue to accept cash tax payments.

(Resolution) Izydorczak-Aye, Dugan-Absent, Burke-Aye, Jendrowski-Aye, Mutter Aye

Carried

Approval – Purchase of Grapple for Highway Department:

A motion was made by Councilman Jendrowski, seconded by Councilman Burke to approve the purchase of a grapple attachment for the Gradall Excavator owned by the Town from Alta Equipment Co. for \$13,282.98.

(Resolution) Izydorczak-Aye, Dugan-Absent, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried

Motion – Appoint Daniel Dressel as an alternate on Planning Board:

A motion was made by Councilman Mutter, seconded by Councilman Jendrowski to appoint Daniel Dressel as an alternate member of the Planning Board effective immediately for a term ending 12/31/2029.

Izydorczak-Aye, Dugan-Absent, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried

Approval- Lateral Restriction Hardship Applications:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the applications for lateral restriction exception hardships at 6399 Dye Rd. for Peter & Karen Ziders in district 5.

Izydorczak-Aye, Dugan-Absent, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried

Approval- Beer/Wine Permit:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the following beer/wine permits: the Cultural Center on May 2nd for the S. Tamrowski party, Cultural Center May 3rd for the J. Sheehan party, Skyline park May 16th for the Salmon picnic, and Skyline Park September 12th for the S. Warren party.

Izydorczak-Aye, Dugan-Absent, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried

Privilege of the Floor/Question Period: No one spoke

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 8:03pm.

Izydorczak-Aye, Dugan-Absent, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried

Respectfully Submitted,
Jennifer L. DiChristina, Town Clerk