

## Newstead Town Board Meeting – March 23, 2026

The regular meeting was called to order by the Newstead Town Board on March 23, 2026, at 7:32pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor  
Joe Dugan – Councilman  
John Jendrowski - Councilman  
Mike Mutter - Councilman  
Edmund Burke – Councilman  
Emily Janicz – Town Attorney  
Mike Coutu – Deputy Attorney  
Tim Walck – Town Engineer  
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on March 9, 2026 were presented. A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept as presented.

Carried Unanimously

**Agenda Changes** - A motion was made by Councilman Dugan, seconded by Councilman Mutter to add item D. Approve increase in driveway permit fee.

**Communications** – The Town Clerk presented the following correspondence:

A notice from Charter Communications was received notifying the Town of upcoming changes to the channel lineup effective March 31, 2026.

A notice from Fluent Energy was received explaining the spike in electricity prices from 1/24 – 2/10.

A letter of resignation was received from Recreation Director Daniel Roland effective 3/31/2026.

A letter was received from Sarah Merlihan that was sent to Legislator Chris Greene regarding the Kreher’s proposed egg washing facility on N. Millgrove Road.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence. Carried Unanimously

**Work Session:** at the work session held last week the following items were discussed: a meeting with Highway Superintendent Baehr on form amendments, highway needs for 2026 and parks items, discussion on Kreher’s project comments and a request for soccer field use.

**Agenda Items Question Period:** no one spoke

**Budget Transfers:** none

**Approval of Bills** – Councilman Dugan reported that the Abstract(s) from Batch(es) #2653 & 2658 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2653/2658 were presented for payment. Vouchers on this abstract(s) numbered 236-279, totaling \$479,912.62. Councilman Burke seconded to approve payment as follows:

Abstract Batch(es) #2653/2658

General Fund (A)-\$150,119.61, General Fund- Outside Village (B)-\$420.00, Highway(DA)-\$, Highway: Outside Village (DB)-\$5668.69, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$11.82, Fire Protection (SF)-\$56,730.24, Refuse (SR)-\$, Sewer #1 Fund (SS)-\$50.88, Sewer District #2 (SS02)-\$130.67, Sewer District #3 (SS03)-\$, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$85,598.05, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$103,302.00,

WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$77,880.66;  
 Total: \$479,912.62 Carried Unanimously

**COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – no report

**Assessor** - a report was presented by the Assessor and read by the Supervisor as follows: I am wrapping up the reassessment , I plan to start mailing the change of assessment notices around the first week of April. To accommodate as many property owners as possible, in lieu of informal meetings, I am sending a form with the change notices to make it easier for individuals to have the opportunity for the informal assessment review. I have attached a copy of the form along with the informational letter that will be mailed with the notices. In addition to this, we have added the comparable sales list along with other educational information to our assessment page. My office is happy to assist property owners through the process whenever questions arise.

**Building Office** – the following building report was presented by Julie Brady of the Planning & Building Department:

Walter Duft	11063 Clarence Ctr Rd	Pole Barn
Keith Lennert	12148 Nice Rd	Pole Barn
Kevin Frost	12251 McNeeley Rd	Shed
5720 Cummings Road Inc	5720 Cummings Rd	Pavilion
Christopher Whitmarsh	12420 Clarence Ctr Rd	Roof/Siding/Windows
LC DJ Industrial Park LLC	13558 Bloomingdale Rd	Roof
Jurgen Arndt	12831 Dorsch Rd	Kitchen Renovation
Daniel Dressell	12287 Clarence Ctr Rd	Addition to Barn

**Town Clerk** – nothing at this time

**Town Attorney(s)** – nothing at this time

**COUNCILPERSONS:**

**Jendrowski** – nothing to report

**Dugan** – had lengthy conversation with Tom Forrestel, he and Councilman Jendrowski spoke to the CEO regarding the Kreher’s project, spoke to Laura in the court about the last report they are waiting for to complete the court audit, spoke to Brian Kreher about future projects, dealing with some celebration committee concerns, and had a meeting with Councilman Mutter and NFC.

**Burke** – attended the celebration committee meeting.

**Mutter** – attended the school board meeting where the Town was thanked for their help with the speed study and attended the emergency management meeting.

**Supervisor** – Colleen and I met with Drescher & Malecki on our annual audit, worked on getting quotes for the pickleball courts, attended a meeting at the senior center, and had a phone conversation with the school superintendent regarding an upcoming meeting.

**UNFINISHED BUSINESS:**

**Buildings** – believes the Skyline Park shelter project has been completed and will verify that in the morning.

**Planning** – code revisions being looked at and solar and cell tower projects on going

**Water/Sewer** – nothing new to report

**Grants** – applications were submitted for grant funding for the Community Center project. A scoping call will be held this week on the sewer study grant and the DASNY parks grant paperwork should be submitted by the end of week.

**NEW BUSINESS:**

**Approval-Site-Plan Application – 5005 N Millgrove Road, Kreher Brothers LLC:**

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the site-plan application for a 92,000 sq ft egg processing facility at 5005 N Millgrove Road in the RA zoning district and owned by Kreher Brothers LLC/Brian & Brett Kreher.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

**Public Hearing-Site Plan Application 13025 Main Rd:**

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the calling of a public hearing on the change of use submitted by Angel & Justin Stuber, to operate a nutritional drink shop called Fire & Ice Nutrition at 13025 Main Road with the hearing to be held on April 13th at 7:25pm and authorizing the Clerk to publish legal notice in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

**Approval – Authorize Laura Consiglio to Attend Training:**

A motion was made by Councilman Burke, seconded by Councilman Mutter to approve the request from Court Clerk Laura Consiglio to attend the New York State Association of Court Clerks training from September 27th – September 30<sup>th</sup>.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

**Approval – Increase Driveway Permit Fees:**

A motion was made by Councilman Jendrowski, seconded by Councilman Mutter to approve the request from the Highway Superintendent to increase the driveway permit fees.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

**Privilege of the Floor/Question Period:** no one spoke

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 7:50pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,  
Jennifer L. DiChristina, Town Clerk