

Newstead Town Board Meeting – February 23, 2026

The regular meeting was called to order by the Newstead Town Board on February 23, 2026, at 7:31pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor
Joe Dugan – Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Mike Coutu – Deputy Attorney
Tim Walck – Town Engineer
Gary Baehr – Highway Superintendent
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present with the exception of Councilman Jendrowski.

Highway Superintendent Baehr led the pledge to the flag.

Minutes from the regular meeting held on February 9, 2026, were presented. A motion was made by Councilman Dugan, seconded by Councilman Burke to accept as presented.

Carried

Agenda Changes - A motion was made by Councilman Dugan, seconded by Councilman Mutter to add item F. Update Cemetery Fee schedule.

Communications – The Town Clerk presented the following correspondence:

A notice of Public Hearing from the Lancaster Town Board was received. The Public Hearing was held on February 17th regarding a Temporary Moratorium on Certain Land Use Applications.

A letter of resignation was received from Fred Pask regarding his position on the Zoning Board of Appeals.

Supervisor Izydorczak accepts the resignation of Fred Pask, with regrets. Wants to thank him for his many years of service to the Town.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence. Carried

Work Session: no work session was held last week due to the holiday, but the following items were discussed prior to tonight's meeting: updates on planning items, highway items, building projects, grants and other items.

Agenda Items Question Period: no one spoke

Budget Transfers: None

Approval of Bills – Councilman Burke reported that the Abstract(s) from Batch(es) #2648 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2648 was presented for payment. Vouchers on this abstract(s) numbered 126-165, totaling \$121,833.56. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #2648:

General Fund (A)-\$27,925.26, General Fund- Outside Village (B)-\$, Highway(DA)-\$, Highway: Outside Village (DB)-\$58,349.05, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$, Fire Protection (SF)-\$, Refuse (SR)-\$35,227.47, Sewer #1 Fund (SS)-\$40.90, Sewer District #2 (SS02)-\$236.00, Sewer District #3 (SS03)-\$, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$54.88, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;

Total: \$121,833.56

Carried

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – no report

Assessor - a report was presented by the Assessor and read by the Supervisor as follows: I am still working on the residential valuation. I stopped at the office today to process some exemptions and provide Katie with an updated list. My recovery is going well and I have a post op appointment on Monday. I am hoping to return to the office in the first week of March.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Paul Hackett	12850 Stage Rd	Roof
John Story	5556 Barnum Rd	Basement Remodel
Steven Ludwig	4122 Crittenden Rd	Generator
Leslie Penders	4118 Crittenden Rd	Generator
Richard Schie	6554 Draper Rd	Generator
Brenden Hoffower	13881 Bloomingdale Rd	Roof Solar System
Grant Sanville	11985 Clarence Ctr Rd	Deck
William Irish-Baker	11635 Rapids Rd	IG Pool

Town Clerk – nothing at this time

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – absent

Dugan – met with Laura in the court to conduct the annual audit of the court records. Everything was found to be exceptional. Also spoke to Bernie Rotella to discuss grant opportunities.

Burke – nothing to report

Mutter – attended the EMS meeting.

Supervisor – met with representatives from Wendel about the Community Center building. They are preparing for the next step after the \$5 million grant is received.

UNFINISHED BUSINESS:

Buildings – nothing new

Planning – nothing new

Water/Sewer – nothing new

Grants – working on paperwork for grants that are currently in progress.

NEW BUSINESS:

Public Hearing – Site Plan Application Kreher Brother LLC:

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the calling of a public hearing on March 9, 2026 at 7:15pm to hear comments on the proposed 92,000 sq. ft. egg processing facility located at 5005 N Millgrove Rd, owned by Kreher Brother LLC, and orders the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczyk-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter- Aye

Carried

Public Hearing –Site Plan Application for Leisurewood Campground Inc:

A motion was made by Councilman Mutter, seconded by Councilman Dugan approving the calling of a public hearing on March 9, 2026 at 7:20pm to hear comments on the proposed construction of a 30’x30’ open air pavilion at 5720 Cummings Rd, owned by Leisurewood Campground Inc, and orders the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczyk-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter- Aye

Carried

Motion-Authorize Wendel for GIS Drainage Layer:

A motion was made by Councilman Mutter, seconded by Councilman Burke authorizing the Supervisor to sign the proposal from Wendel for the GIS drainage layer map.

(Resolution)Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter- Aye

Carried

Motion-Authorize Use of Town Roads for Ride for Roswell:

A motion was made by Councilman Burke, seconded by Councilman Mutter authorizing the use of town roads for the annual Ride for Roswell on June 27th.

(Resolution)Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter- Aye

Carried

Approval- Beer/Wine Permit:

A motion was made by Councilman Dugan, seconded by Councilman Mutter approving the request for a beer/wine permit at the Cultural Center on March 1st for the J. Warren party.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter-Aye

Carried

Approval- Update of Cemetery Fee Schedule:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the modifications as proposed to the Cemetery Fee Schedule by the Highway Superintendent.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter- Aye

Carried

Privilege of the Floor/Question Period: Alan Kidder, 147 East Ave. – asked the Town Board to issue a resolution to allow the airport to receive grant funding for updates to the airport.

A representative from the Erie County Sheriff’s Community Engagement unit updated the Board on the call volume from the last month and he said it was half of what it typically is. Also informed the board of their new app where the public can submit anonymous tips and the Sheriff’s can push out important information to the public.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 7:52pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Absent, Burke-Aye, Mutter-Aye

Carried

Respectfully Submitted,
Jennifer L. DiChristina, Town Clerk