

Newstead Town Board Meeting – February 9, 2026

The regular meeting was called to order by the Newstead Town Board on February 9, 2026, at 7:32pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor
Joe Dugan – Councilman
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Mike Coutu – Deputy Attorney
Tim Walck – Town Engineer
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

Clerk DiChristina led the pledge to the flag.

Minutes from the regular meeting held on January 19, 2026 were presented. A motion was made by Councilman Dugan, seconded by Councilman Burke to accept as presented.

Carried Unanimously

Agenda Changes - A motion was made by Councilman Dugan, seconded by Councilman Mutter to add item G. Motion to allow the use of Veteran’s Park by the AFC on 2/14/2026 for UTV training.

Communications – The Town Clerk presented the following correspondence:

A notice from Charter Communications notifying the Town of upcoming changes to its channel lineup effective on or after 2/22/2026.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence.

Carried Unanimously

Work Session: at the work session held last week the following items were discussed: meeting with Highway Superintendent Baehr on 2026 needs for the department, updates on planning items, building projects, water/sewer items, and grant items. We had an executive session on a personnel issue.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Burke, seconded by Councilman Jendrowski to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated February 9, 2026.

Carried Unanimously

Approval of Bills – Councilman Burke reported that the Abstract(s) from Batch(es) #2646 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2646 was presented for payment. Vouchers on this abstract(s) numbered 76-125, totaling \$220,425.56. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #2646

General Fund (A)-\$159,349.87, General Fund- Outside Village (B)-\$33.60, Highway(DA)-\$, Highway: Outside Village (DB)-\$55,723.78, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$, Fire Protection (SF)-\$4,024.00, Refuse (SR)-\$, Sewer #1 Fund (SS)-\$714.72, Sewer District #2 (SS02)-\$302.76, Sewer District #3 (SS03)-\$226.83, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$50.00, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;

Total: \$220,425.56

Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – no report was given.

Assessor - a report was presented by the Assessor and read by the Supervisor as follows: I am still working on the residential valuation. We have mailed the final reminder notices for the renewal of exemptions. Just a reminder, I will be out of the office for a scheduled surgery starting on the 11th of February. I will most likely be out for a minimum of two weeks, and I will be working from home after the two-week recovery until I have medical clearance to return to the office.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Richard Kaczmarek	13871 Indian Falls Rd	SFH
Town of Newstead	5929 Buell St	Kick It First Soccer Tourney
Arrowhead Timberlodge	12292 Clarence Ctr Rd	Fireworks
Bradley Otto	11377 Hunts Corners Rd	Excavate
K-1 Properties Inc	5725 Davison Rd	8-Bay Storage Unit

Town Clerk – town/county tax bills were received on January 19th and will be mailed out on Friday, February 13th.

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – court audit will be done next week. There is an issue with water at the Cultural Center due to the cold weather. Want to put a pump in to discharge the water. Roof leaks at the Senior Center have been taken care of. Need someone to fix damaged ceiling tiles and drywall with an access panel.

Dugan – had a follow up conversation with a N Millgrove resident regarding water pressure and the proposed Kreher’s project.

Burke – nothing to report

Mutter – nothing to report

Supervisor – met with Brenda on going places van items, attended the Erie County Watershed Advisory Committee meeting, met with the Rec Director and Deputy Director on issues, and attended a web meeting on the Kreher’s project.

UNFINISHED BUSINESS:

Buildings – enclosure projects should be starting in late February or March.

Planning – working on code revisions

Water/Sewer – nothing new to report

Grants – the Town received notice from Congressman Langworthy’s office that our Community Center project has been awarded \$5,000,000 in congressional funding. Will reapply for the BRICKS grant in the fall. We also were awarded \$50,000 for a park grant.

NEW BUSINESS:

Approval-Annual Insurance Proposal 2026:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the written proposal for insurance from Fred E. Thomas Agency, Inc. for the period running from February 1, 2026 – February 1, 2027.

(Resolution)Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Resolution – Wendel Engineering for Sewer Study:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan to authorize the Supervisor to accept the proposal from Wendel for engineering services with regards to the Sewer Expansion and Capacity Evaluation project.

(Resolution)Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried Unanimously

Public Hearing – Local Law #1 – Amend Special Events Permit Law:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the calling of a public hearing on March 9, 2026 at 7:25pm to hear comments on the proposed Local Law #1 of the year 2026 Amendment to the Special Event Permits Law and orders the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Motion- Request for Facilities- Akron Little League Football:

A motion was made by Councilman Dugan, seconded by Councilman Mutter approving the request of the Akron Little League Football & Cheer for use of the Veteran’s Park facilities for their 2026 season contingent on signing an agreement and providing proof of insurance approved by Town Counsel.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Motion – Authorize Annual HHW/Electronic Event on May 16th:

A motion was made by Councilman Burke, seconded by Councilman Jendrowski to authorize the annual household hazardous waste, electronics and shredding event with the Village of Akron on May 16th at the Joint Facility.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Approval- Beer/Wine Permit:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the request for a beer/wine permits at the Cultural Center on February 28th for the L. Mazur party.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

Approval – Fire Company Use of Veteran’s Park:

A motion was made by Councilman Burke, seconded by Councilman Dugan to allow the Akron Fire Company to use Veteran’s Park on Saturday February 14th for winter UTV training pending signed agreement, insurance certificate and approval from the Town Attorney.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

Privilege of the Floor/Question Period: Kevin Scherf, 57 East Ave., Akron NY – a member of the Newstead Historical Society that wanted to talk to the board about ideas they have for the 250th birthday of the country.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Mutter, seconded by Councilman Jendrowski to adjourn the regular meeting at 7:51pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,
Jennifer L. DiChristina, Town Clerk