



## **Town of Newstead Requests for Town Parks Use of Facilities/Pavilion Shelters**

Request for use of the Newstead Town Parks Pavilions and park facilities is open to Town of Newstead residents and organizations on a first come, first served basis.

Requests for reservations must be submitted on the attached application form to the Newstead Town Hall attention of the Town Clerk by the first business day of the event year but not before.

Please note that these are open town parks and that certain areas may be used by local residents at the same time as your groups function. Approval does not give you exclusive use of the entire park area you are requesting.

Any request for use of the park that requires extra services (police, port-a-johns, area dividers, event clean-up, etc.) are the responsibility of the renter.

A \$60.00 usage fee is due at time of application and should be made payable to: "Town of Newstead- Town Park Fee"

### **Park Rules:**

- \*Alcoholic beverages (beer & wine only) allowed by special permit only.
- \*No glass containers of any kind allowed.
- \*No inflatables/bouncehouses.
- \*No fireworks or firearms of any kind allowed.
- \*No open fires allowed.
- \*No parking on the athletic fields allowed.
- \*If using kitchen and/or restrooms, they must be cleaned after usage.
- \*You must clean up your own garbage by placing it in the on-site dumpster.
- \*Clean-up of the grounds and pavilion are required when your function is finished.
- \*Hours of usage are from dawn until dusk.
- \*No storage of equipment at the Pavilion without prior approval. Storage of equipment at the Pavilion is limited to 72 hours prior to and after your rental date.
- \*Animals in the park must be on a leash and cleaned up after.

If you have any questions, please contact Park Supt. Dale Gooch at 585-943-2448, Highway Supt. Gary Baehr at 716-574-0478 or Town Clerk, Jennifer DiChristina at 542-4573.