

Newstead Town Board Meeting – December 22, 2025

The regular meeting was called to order by the Newstead Town Board on December 22, 2025, at 7:30pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor
Joe Dugan – Councilman
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Mike Coutu – Deputy Attorney
Tim Walck – Town Engineer
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

Town Engineer Walck led the pledge to the flag.

Minutes from the regular meeting held on December 8, 2025, were presented. A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept as presented.

Carried Unanimously

Agenda Changes - A motion was made by Councilman Jendrowski, seconded by Councilman Dugan to add: A lateral restriction for 13313 Carney Road to item D., item E., resolution to call a public hearing for K-1 Properties, and item F., a motion to allow the Supervisor to sign an easement with National Fuel.

Communications – The Town Clerk presented the following correspondence:

A notice of public hearing from the Town of Alden for Local Law #1 of the year 2026 that will be held on January 5, 2026, at 6:05pm, expanding residency for appointed public officials.

A notice from Charter Communications notifying the Town of price increases effective on or after January 15, 2026.

A letter of resignation from Don Hoefler from the Planning Board effective December 31, 2025.

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept and file the presented correspondence.

Carried Unanimously

Work Session: at the work session held last week the following items were discussed: meeting with new Highway Superintendent elect Gary Baehr, updates on planning items; building project updates, with an executive session on a personnel issue.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Dugan, seconded by Councilman Mutter to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated December 22, 2025.

Carried Unanimously

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #2628 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2628 was presented for payment. Vouchers on this abstract(s) numbered 1382-1434, totaling \$66,035.36. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #2628:

General Fund (A)-\$23,385.40, General Fund- Outside Village (B)-\$9.87, Highway(DA)-\$7,880.65, Highway: Outside Village (DB)-\$, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$1,276.85, Fire Protection (SF)-\$, Refuse (SR)-\$33,020.34, Sewer #1 Fund (SS)-\$38.35, Sewer District #2 (SS02)-\$141.10, Sewer District #3 (SS03)-\$, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$282.80, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;
Total: \$66,035.36

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – no report

Assessor – no report

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Donald Garwol	11956 Buckwheat Rd	Generator
Long Irrevocable Trust	1150 Howe Rd	Generator
St. Teresa’s Church	5771 Buell St	Kitchen Addition

Town Clerk – nothing at this time

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – spoke with Dave Miller regarding the electrification of NY houses and it might still be a while for implementation due to litigation and waiting for N.U. Pipe to provide clarification on library sprinkler inspection.

Dugan – had multiple phone calls with the Newstead Fire Company President.

Burke – attended the Senior Center luncheon.

Mutter – spoke to Danny Kowalik regarding use of the Town truck to pull the EMS trailer and attended the Celebration Committee meeting on Saturday.

Supervisor – I met with Senior Center members to address new policy changes, attended the Town Clerk’s meeting in East Aurora with Jennifer and Lisa, met with Nathan Geiger to sign off on his Eagle Scout project that is finished, Colleen & I met with Alex at 3 + 1 on our investments and projections for 2026, I attended a staff meeting at the Senior Center as well as a meeting with the Senior Citizens executive board, attended the Christmas lunch at the Senior Center, and took part in interviews this morning with Gary Baehr.

UNFINISHED BUSINESS:

Buildings – both park gates are installed

Planning – code revisions being looked at and solar and cell tower projects on going

Water/Sewer – nothing new to report

Grants – we did not receive the BRICKS grant we applied for on the Community Center project

NEW BUSINESS:

Approval- Teamsters Local Union #264 Contract:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the adoption of the proposed contract with Teamsters Local Union #264 on behalf of the full-time employees of the town Highway Department and authorizing the Supervisor to execute the contract on behalf of the town.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval- Bond Counsel Services Contact Renewal 2026:

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the proposed contract renewal with Hawkins Delafield & Wood LLP for bond counsel services for 2026, subject to the terms set forth in the resolution and authorizing the Supervisor to execute the agreements.

(Resolution) Izydorczak-Aye, Dugan -Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye
Carried Unanimously

Approval – Deputy Recreation Director:

A motion was made by Councilman Mutter, seconded by Councilman Jendrowski to hire Jennifer Burden as the Deputy Recreation Director effective immediately.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Approval- Lateral Restriction Hardship Applications:

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the applications for lateral restriction exception hardships at 12638 Meahl Rd. for A. Schrock and 13313 Carney Rd for L. McBride, both in district 10.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Public Hearing-Site Plan Approval for 5725 Davison Rd:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the calling of a public hearing on the site plan submitted by K-1 Properties, LLC, located at 5725 Davison Road with the hearing to be held on January 12th at 7:25pm and authorizing the Clerk to publish legal notice in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval – Supervisor to Sign Easement with National Fuel:

A motion was made by Councilman Dugan, seconded by Councilman Mutter to allow the Supervisor to sign an easement with National Fuel for work they will be doing in the area of the bike path entrance on Clarence Center Road near Utley Road.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Privilege of the Floor/Question Period: no one spoke.

The Supervisor wished everyone a safe and Merry Christmas!

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 7:46pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,
Jennifer L. DiChristina, Town Clerk