

Newstead Town Board Meeting – November 10, 2025

A public hearing was called to order by the Newstead Town Board on November 10, 2025, at 7:30pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor
Joe Dugan – Councilman
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Mike Coutu – Deputy Attorney
Tim Walck – Town Engineer
Lisa Kaminski – Deputy Town Clerk

Roll Call was taken with all board members present.

The Supervisor called the first public hearing to order for an increase in income range for exemptions for persons 65 years or over at 7:30pm.

The Clerk read proof of publication, and the Supervisor opened the floor for public comment.

There being no comments, a motion was made by Councilman Dugan, seconded by Councilman Mutter to close the public hearing at 7:35pm. Carried Unanimously

The Supervisor called the second public hearing to order for Local Law #3, placing a 6-month moratorium on the application and construction of solar energy systems in the Town at 7:35pm.

The Clerk read proof of publication, and the Supervisor opened the floor for public comment.

Ruth and Ed Spink, 7641 Maple Rd., asked if there were any pre-approved projects yet, thanked the town for placing a moratorium on solar projects, and proposed forming a committee to explore the pros and cons of solar farms.

David Freeman, 13865 Bloomingdale, stated that he's the president of the Oakfield Rod & Gun Club and suggested that town board members and residents view the solar farms in that area.

Courtney and William Weigand, 6902 Sandhill Rd., thanked the board for realizing the impacts of solar farms, stated that generational land needs to be preserved, and asked how they could help support push back of solar farms.

There being no further comments, a motion was made by Councilman Dugan, seconded by Councilman Burke to close the public hearing at 7:55pm. Carried Unanimously

The regular meeting of the Town Board was called to order at 7:55pm with the same members present as listed above.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on October 27, 2025, were presented. A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept as presented.

Carried Unanimously

Agenda Changes - A motion was made by Councilman Jendrowski, seconded by Councilman Burke to add item H. Motion for the review of a Lateral Restriction of vacant land on Sandhill Rd. owned by Jim Grant.

Communications – The Town Clerk presented the following correspondence:

A letter from a resident was received voicing his concerns with the current trash collection.

A Public Hearing notice was received from the Town of Alden entitled “Override of Tax Cap” that was held November 3, 2025, at 6:05pm.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence. Carried Unanimously

Work Session: at the work session held last week the following items were discussed: updates on planning items – town trucks, road signs, Crittenden Road complaints, cell tower, solar project; building projects – gas well, enclosures, park items; drainage items, and grants updates, with an executive session on contract negotiations.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Dugan, seconded by Councilman Mutter to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated November 10, 2025. Carried Unanimously

Approval of Bills – Councilman Dugan reported that the Abstract(s) from Batch(es) #2614 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2614 was presented for payment. Vouchers on this abstract(s) numbered 1214-1263, totaling \$58,603.93. Councilman Jendrowski seconded to approve payment as follows:

Abstract Batch(es) #2614

General Fund (A)-\$17,203.18, General Fund- Outside Village (B)-\$175.54, Highway(DA)-\$, Highway: Outside Village (DB)-\$5,021.72, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$, Fire Protection (SF)-\$, Refuse (SR)-\$34,567.95, Sewer #1 Fund (SS)-\$1,295.59, Sewer District #2 (SS02)-\$100.01, Sewer District #3 (SS03)-\$184.78, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$55.16, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;

Total: \$58,603.93

Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – no report

Assessor - a report was presented by the Assessor and read by the Supervisor as follows: I continue to work on the residential portion of the reassessment project. I have submitted the backup for town and county tax bill creation. I have no concerns to report.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Donna Schaefer Trust	6557 Utley Rd	Roof Mounted Solar System
Sam Lanasa	11210 Stage Rd	Generator
Stephen Johnson	5350 Crittenden Rd	Modular Home
Michael Shields	12666 Main Rd	Siding
Thomas Lewis	11174 Crego Rd	Roof

Town Clerk – nothing at this time

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – spoke with Ross at Nupipe about getting sprinkler system inspection; spoke with Schilling to have the trees trimmed; Grove Roofing completed the roof repairs at the Senior Center

Dugan – nothing to report; acknowledged all Veterans

Burke – have a meeting scheduled with Mike Mutter to interview candidates for the Assistant Rec Director position

Mutter – had a phone conversation with Emergency Services and met about highway electrical issues

Supervisor – monitored progress of Skyline Park project, met with Carl on the Skyline Parks grant items, met with Emergency Services Coordinator Dan Kowalik on issues that need addressing moving into 2026, addressed resident phone calls and concerns, and started work on end of year items as well as planning for start of 2026 items, and had a good meeting with the new Highway Superintendent elect.

UNFINISHED BUSINESS:

Buildings – several projects were completed last week.

Planning – solar, cell tower ongoing

Water/Sewer – nothing to report

Grants – nothing new

NEW BUSINESS:

Adoption- 2026 Budget:

A motion was made by Councilman Dugan, seconded by Councilman Burke adopting the 2026 Budget as presented in its final form for the Town and issuing a letter of authorization to enforce collection of unpaid accounts.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye
Carried Unanimously

Approval- Local Law #3 6-month Moratorium on Solar Energy Projects:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving Local Law #3 of the Year 2025 entitled “Amendment to the Code of the Town of Newstead placing a 6-month moratorium on the application for and construction and installation of solar energy systems within the Town”.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval – Increase in Income levels for Senior Exemptions:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving updates to the qualifying income levels and exemption percentages for low-income persons aged sixty-five and older.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Resolution – Wendel Engineering Contact Renewal 2026:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the proposed contract renewal with Wendel for 2026, subject to the terms set forth in the resolution and authorizing the Supervisor to execute the agreements.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Resolution – Wendel GIS Contact Renewal 2026:

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the proposed contract renewal with Wendel (and ESRI) for GIS services for 2026, subject to the terms set forth in the resolution and authorizing the Supervisor to execute the agreements.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Resolution – Wendel Cemetery Mapping Project:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the proposed cemetery mapping project with Wendel, subject to the terms set forth in the resolution and authorizing the Supervisor to execute the agreements.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval – Legal Services Contract Renewal 2026:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the proposed contract with Emily Janicz for legal services as Town Attorney and Michael T. Coutu as Assistant Town Attorney in 2026, subject to the terms set forth in the resolution and authorizing the Supervisor to execute the agreements.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye
Carried Unanimously

Approval - Lateral Restriction Hardship Applications:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the application for lateral restriction hardship exception at VL Sandhill Road in water district 10 as submitted by owner(s) J.Grant.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Privilege of the Floor/Question Period:

Alan Haungs stated he attended a board meeting last month regarding election validity, suggested forming an election integrity committee which would be a service to our residents.

Deputy Dreyer with the Erie County Sheriffs office informed that there were 174 calls in Newstead last month and that they are approved for the 411 Tipline.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Dugan to adjourn the regular meeting at 8:29pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,
Lisa C. Kaminski, Deputy Town Clerk