

Newstead Town Board Meeting – September 22, 2025

A public hearing was called to order by the Newstead Town Board on September 22, 2025, at 7:10pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor
Joe Dugan – Councilman
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Mike Coutu – Deputy Attorney
Justine Seefeldt – Town Engineer
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

The Supervisor called the first public hearing to order for a 1,706 sq. ft addition to the clubhouse at 13278 Carney Road, owned by Dande Farms Golf Course.

The Clerk read proof of publication, and the Supervisor opened the floor for comment. Dominic Palmisano appeared to speak and explained the size and layout of the proposed addition. The board recommended contacting Dave Miller tomorrow to see if this needs to go back to the planning and will table the project at this time.

There being no further comments, a motion was made by Councilman Dugan, seconded by Councilman Jendrowski to close the public hearing at 7:17pm. Carried Unanimously

The Supervisor called the second public hearing to order for a 10,560 sq. ft. addition to the existing laser building at 12600 Clarence Center Road, owned by Niagara Specialty Metals at 7:17pm.

The Clerk read proof of publication, and the Supervisor opened the floor for public comment. Jim Ebersole, 12459 Clarence Center Road had questions for the general manager, Andy Shark, who was also in attendance. He was unsure of where the building was going to be placed and questioned outdoor security lighting.

There being no further comments, a motion was made by Councilman Dugan, seconded by Councilman Mutter to close the public hearing at 7:23pm. Carried Unanimously

The Supervisor called the third public hearing to order for a 6-lot major subdivision with no public improvements to create 1 new 4 acre lot at 13830 Indian Falls Road, owned by Richard Raykowski at 7:23pm.

The Clerk read proof of publication, and the Supervisor opened the floor for public comment.

There being no comments, a motion was made by Councilman Dugan, seconded by Councilman Mutter to close the public hearing at 7:26pm. Carried Unanimously

The Supervisor called the fourth public hearing to order regarding the use of Federal Community Development funds in the Town of Newstead through the Erie County CDBG Consortium at 7:26pm.

The Clerk read proof of publication, and the Supervisor opened the floor for public comment. She explained that this grant has primarily been used for our senior center and for the Rural Transit van service.

There being no comments, a motion was made by Councilman Dugan, seconded by Councilman Mutter to close the public hearing at 7:30pm. Carried Unanimously

The regular meeting of the Town Board was called to order at 7:30pm with the same members present as listed above.

Councilman Burke led the pledge to the flag.

Minutes from the regular meeting held on September 8, 2025 were presented. A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept as presented.

Carried Unanimously

Agenda Changes - A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to delete item A. Resolution – Approve Dande Farms addition request.

Communications – The Town Clerk presented the following correspondence:

An anonymous letter was received by a Williamsville resident suggesting ways to improve our community.

A request was received from the Northern Erie Sno-Seekers to use the West Shore Bike Path as a snowmobiling trail for the 2025-2026 season.

A letter was received from Paul Bologna thanking us for agreeing to host a collection barrel for their annual winter coat and clothing drive from November 17th until December 18th.

A notice was received from the County of Erie notifying the town of a portion of Meahl Road that will be restricted to a single lane from October 6th until October 17th or until complete.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence.

Carried Unanimously

Work Session: at the work session held last week the following items were discussed: updates on planning items, building projects, and grants, with an executive session on contract negotiations.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Dugan, seconded by Councilman Jendrowski to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 9/22/2025.

Carried Unanimously

Approval of Bills – Councilman Mutter reported that the Abstract(s) from Batch(es) #2600 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2600 was presented for payment. Vouchers on this abstract(s) numbered 1005-1058, totaling \$71,627.14. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #2600

General Fund (A)-\$28,214.56, General Fund- Outside Village (B)-\$4,441.61, Highway(DA)-\$, Highway: Outside Village (DB)-\$4,589.91, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$, Fire Protection (SF)-\$, Refuse (SR)-\$34,370.01, Sewer #1 Fund (SS)-\$6.55, Sewer District #2 (SS02)-\$, Sewer District #3 (SS03)-\$, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$4.50, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;

Total: \$71,627.14

Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – no report

Assessor – no report

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Gabriella Tybor	11920 Clarence Ctr Rd	Windows/Siding
Holdings, LLC Great Pumpkin Farm	11167 Main Rd	Fall Festival
Holdings, LLC Great Pumpkin Farm	11167 Main Rd	Haunted Forest Hayrides
Arrowhead Timberlodge LLC	12292 Clarence Ctr Rd	Fireworks 10/5/2025
Ricky Meahl	13570 Carney Rd	Roof

Gabriella Tybor	11920 Clarence Ctr Rd	Interior Renovations
Summe Family Trust	11850 Stage Rd	Generator
Duane Sawyer	11384 Crego Rd	House Demo
B C Construction	13606 Martin Rd	Deck

Town Clerk – school tax bills were mailed out on September 12th and collection has been very steady.

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – attended the library board meeting. Applied for a grant for the roof and waiting to hear about the grant for the fire alarm system that was applied for last year. Lavocats repaired the caps on the wall at the library, spoke to a resident on Cedar Street that complained about the smell from NYS Seed Company, and looked at the lawnmowers at the highway department.

Dugan – spoke to the Newstead Fire Company president regarding contract talks and asked about a fire hydrant on Tonawanda Creek that has been running for several weeks.

Burke – shared his opinion with the Supervisor regarding concerns at Skyline Park.

Mutter – spoke with Amherst Fire Control on budget and will be attending the recreation board meeting on Thursday.

Supervisor – finished work on the 2026 budget, met with CAC chairman on potential future park trails projects and grants, attended the Drescher & Malecki Supervisor’s roundtable on the 2026 budget, met with Rotary on their proposal for flagpole enhancement project, Colleen & I met with 3+1 on our investments, and presented the 2026 budget message.

UNFINISHED BUSINESS:

Buildings – moving forward on safety installations at the town hall

Planning – solar, cell tower, Rotary flagpole enhancements all in progress

Water/Sewer – nothing new to report

Grants – nothing new to report

NEW BUSINESS:

Resolution - Site Plan Application Niagara Specialty Metals, 12600 Clarence Ctr Rd:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the proposed site plan for 12600 Clarence Ctr Road, Niagara Specialty Metals to construct a 10,560 sq. ft. addition to the existing laser building and is an unlisted action under SEQRA with an uncoordinated review.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Resolution - 6-lot Major Subdivision at 13830 Indian Falls Rd:

A motion was made by Councilman Mutter, seconded by Councilman Dugan approving the proposed 6-lot subdivision at 13830 Indian Falls Road, creating one new residential building lot in addition to the prior 5 lot major subdivision approved August 14, 2023, owned by Richard Raykowski and is an unlisted action under SEQRA with an uncoordinated review.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval-Northern Erie Sno-Seekers Request:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the request by the Northern Erie Sno-seekers snowmobile club to use portions of the West Shore bike path, which it has used for over 20 years, for the 2025-26 season subject to required insurance being provided naming the town as additional insured.

(Resolution)Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval – Award of Building & Assessor’s and Town Clerk Dept Enclosure Project:

A motion was made by Councilman Dugan, seconded by Councilman Mutter awarding the enclosure project in the Building & Assessor’s office and the Town Clerks office to Hogan Glass for \$22,445.00 and authorizing the Supervisor to take all steps necessary to ensure the project is completed.

(Resolution) Lzydorzak-Aye, Dugan -Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried Unanimously

Approval - Support for Energy Choice Act H.R. 3699, S. 1945:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving a resolution in support of Congressman Nick Langworthy’s energy choice act and in opposition to government-mandated natural gas bans.

(Resolution) Lzydorzak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Public Hearing – Local Law #3 – Solar Project Moratorium:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the calling of a public hearing on October 13, 2025, at 7:25pm to hear comments on the proposed Local Law #3 of the year 2025 placing a 6-month moratorium on the review of applications for and construction and installation of new solar energy systems with the Town and orders the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Lzydorzak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter- Aye

Carried Unanimously

Public Hearing-2026 Budget:

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the calling of a public hearing on October 27, 2025 at 7:25pm to hear comments on the proposed 2026 budget at the Town Hall and authorizing the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Lzydorzak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Approval – Annual Snow Removal Contract:

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the proposed contract for snow removal services for town properties as presented by Golden Dome Property Services for the 2025-26 winter season.

Lzydorzak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried Unanimously

Approval- Cancel Work Session for September 29th:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the cancellation of the work session scheduled for September 29, 2025.

Lzydorzak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Approval- Beer/Wine Permit:

A motion was made by Councilman Burke, seconded by Councilman Jendrowski approving the request for a beer/wine permit at the Cultural Center on November 15th for J. Rusnell.

Lzydorzak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried Unanimously

Privilege of the Floor/Question Period: Robert Larouere, 12580 Brucker Road is concerned about the proposed Verizon site. He believes it is too small of a piece of property and it will cause health issue for neighbors. Also spoke against the Governors natural gas ban.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 8:17pm.
Lzydorzak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye

Carried Unanimously

Respectfully Submitted,
Jennifer L. DiChristina, Town Clerk