

Newstead Town Board Meeting – September 8, 2025

A public hearing was called to order by the Newstead Town Board on September 8, 2025, at 7:29pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor
Joe Dugan – Councilman
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Mike Coutu – Deputy Attorney
Justine Seefeldt – Town Engineer
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

The Supervisor called the public hearing to order for a site plan/special permit application for Nicholas Hathaway at 4828 S Newstead Road.

The Clerk read proof of publication, and the Supervisor opened the floor for public comment.

David Wehling, 10 Brooklyn Street – President of the cemetery that is next door to the property. He asked if there could be some type of barrier put between Mr. Hathaway and the cemetery. Mr. Hathaway is open to that suggestion.

Andy Kelkenberg, 12607 Stage Road – he lives around the corner from the property and Mr. Hathaway hauls grain for Andy. He is a benefit to local farmers, but his concern is trucks backing into the driveway on South Newstead.

Councilman Jendrowski had a conversation with Nick a month ago and the neighbors really like him. He agrees with Andy about him being an asset to the neighborhood but is also concerned about getting trucks off the road.

Councilman Burke also agrees with Councilman Jendrowski about the safety issues with the trucks.

There being no comments, a motion was made by Councilman Burke, seconded by Councilman Mutter to close the public hearing at 7:41pm. Carried Unanimously

Councilman Jendrowski led the pledge to the flag.

Minutes from the regular meeting held on August 25, 2025 were presented. A motion was made by Councilman Jendrowski, seconded by Councilman Mutter to accept as presented. Carried Unanimously

Communications – The Town Clerk presented the following correspondence:

Notice was received from the Department of State informing the Town that Local Law #2 of the year 2025 was filed effective 8/19/2025.

Notice was received from Amherst Alarm informing the Town they will be changing their name to Pye-Barker Fire & Safety.

Three notices were received from Charter Communications informing the Town of upcoming changes to its channel lineup effective on or after September 19, 2025.

A motion was made by Councilman Jendrowski, seconded by Councilman Mutter to accept and file the presented correspondence. Carried Unanimously

Work Session: no work session was held last week due to the holiday. The following items were discussed prior to tonight's meeting: updates on planning items, building projects, and grants, with an executive session on contract negotiations.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Dugan, seconded by Councilman Mutter to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 9/8/2025. Carried Unanimously

Approval of Bills – Councilman Dugan reported that the Abstract(s) from Batch(es) #2596 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2596 was presented for payment. Vouchers on this abstract(s) numbered 963-1004, totaling \$421,151.73. Councilman seconded to approve payment as follows:
Abstract Batch(es) #2596
General Fund (A)-\$12,686.91, General Fund- Outside Village (B)-\$, Highway(DB)-\$400,094.19, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$, Fire Protection (SF)-\$, Refuse (SR)-\$, Sewer #1 Fund (SS)- \$707.73, Sewer District #2 (SS02)-\$76.37, Sewer District #3 (SS03)-\$193.19, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$7,393.34;
Total: \$421,151.73 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – a report was presented by the Highway Superintendent and read by the Supervisor as follows: the crews mowed field ditches and boom mowed, mowed parks and moved bleachers in the park, mowed bike path, inspected water line on Indian Falls Road, pushed up salt, repairs completed for TS90 tractor, took #10 to Cummins Diesel, 2 trucks went to Pembroke to assist, field ditching around the town was completed, repaired driveway at Vets Park and dust oil, patched driveways at S Ayers, swept loose stone on Roll, Clair, Kathryn and County Line Road, driveway pipe installed on Kirby Road, and milled bump on Martin Road.

Assessor - a report was presented by the Assessor and read by the Supervisor as follows: I continue to work on the residential portion of the reassessment project. I will be away at NYSAA conference the first week in October, I will be checking my emails during that time. I have no concerns to report.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Richard Lauricella	6911 Maple Rd	Repair Deck
David Janis	12388 Swift Mills Rd	Replace Deck
Roland Selfridge	6807 Draper Rd	Shed
Mark Carey	12396 McNeeley Rd	Building on Property
Elizabeth Martin	7695 Greenbush Rd	SFH
David Grabeau	11125 Keller Rd	IG Pool
Robert Eddy	4268 S Newstead Rd	Window/Siding
Tracy Brogowski	6031 Cummings Rd	Shed
Joshua Britzzalaro	5035 Havenwood Dr	Shed

Town Clerk – picked up school taxes this afternoon and I’m hoping to have them out by Monday.

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – talked to Kristine and got estimates for flat roof up front, spoke to a Newstead fireman who had questions about building a community center and not building at the fire hall

Dugan – had a phone conversation with Louis Henley regarding the community center and not staying at the firehall.

Burke – commended the Bills on their win last night.

Mutter – had a phone conversation with Louis Henley regarding the community center and not staying at the firehall.

Supervisor – continued working on the 2026 budget with Colleen, worked on the labor union contract negotiations, continued attempting to get quotes on various projects, and met with Rob Klavoon on Wendel items.

UNFINISHED BUSINESS:

Buildings – nothing new to report

Planning – several projects are in progress but nothing new to report

Water/Sewer – nothing new to report

Grants – nothing new to report

NEW BUSINESS:

Public Hearing-Site Plan Application Dande Farms GC, 13278 Carney Rd:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the calling of a public hearing on September 22, 2025, at 7:10pm to hear comments on the proposed site plan for 13278 Carney Road, Dande Farms Golf Course. and authorizing the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Public Hearing-Site Plan Application Niagara Specialty Metals, 12600 Clarence Ctr Rd:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the calling of a public hearing on September 22, 2025, at 7:15pm to hear comments on the proposed site plan for 12600 Clarence Ctr Road, Niagara Specialty Metals and authorizing the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Public Hearing-6-lot Major Subdivision at 13830 Indian Falls Rd:

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the calling of a public hearing on September 22, 2025, at 7:20pm to hear comments on the proposed 6-lot subdivision at 13830 Indian Falls Road owned by Richard Raykowski, and authorizing the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Public Hearing - CDBG Grant Funding for 2026:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the calling of a public hearing on September 22, 2025 at 7:25pm to hear comments for use of potential funds received from the Erie County community development block grant and authorizing the Supervisor to publish notice of hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried Unanimously

Resolution – Wendel Engineering for Cell Tower Project:

A motion was made by Councilman Mutter, seconded by Councilman Burke to authorize the Supervisor to accept the proposal to hire Wendel for engineering services regarding the proposed cell tower project at the intersection of Maple Road and Brucker Road in the Town of Newstead.

(Resolution)Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried Unanimously

Approval- Reappoint Steve Carlson, Board of Assessment Review:

A motion was made by Councilman Dugan, seconded by Councilman Mutter approving the reappointment of Steve Carlson to the Board of Assessment Review ending on 12/31/2030.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

Privilege of the Floor/Question Period: no one spoke

The Supervisor asked for a moment of silence for the death of past councilman Dick Baran.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 8:02pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,
Jennifer L. DiChristina, Town Clerk