

Newstead Town Board Meeting – August 11, 2025

A public hearing was called to order by the Newstead Town Board on August 11, 2025, at 7:25pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor
Joe Dugan – Councilman
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Mike Coutu – Deputy Attorney
Mike Bassanello – Highway Superintendent
Justine Seefeldt – Town Engineer
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

The Supervisor called the public hearing to order Local Law 2 of the Year 2025 titled 2025 Rezoning of Real Property and Zoning Map Amendment for a parcel at 5725 Davison Road.

The Clerk read proof of publication, and the Supervisor opened the floor for public comment.

Supervisor Izydorczak gave a history of this property and why the request is being made.

Stan Serwon, 5759 Davison Road - asked if all the property is going to be zoned C-2 and it will not be. Mr. Kelkenberg wants to rebuild the structure that burned before he purchased the property and needs the zoning amended to be able to do that.

There being no further comments, a motion was made by Councilman Dugan, seconded by Councilman Mutter to close the public hearing at 7:33pm. Carried Unanimously

Councilman Jendrowski led the pledge to the flag.

The regular meeting of the Town Board was called to order at 7:33pm with the same members present as listed above.

Minutes from the regular meeting held on July 28, 2025, were presented. A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept as presented.

Carried Unanimously

Agenda Changes - None

Communications – The Town Clerk presented the following correspondence:

A notice from Charter Communications was received notifying the Town of upcoming changes to the channel lineup.

A notice from NYS Environmental Facilities Corporation was received notifying the Town that we have been awarded a \$50,000 grant to do a sewer study.

A notice from the NYS DOT was received from Allen Kidder at the Akron Airport informing them their application to construct a new T-hangar at the Akron Airport has been approved for funding through the 2024 Airport Investment and Revitalization for New York capital grant program.

A letter from Kristina Sanner, Akron Youth Football & Cheer, was received thanking the Town Officials for the continued support and access to Veterans Park for the programs over the last 25 years.

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept and file the presented correspondence. Carried Unanimously

Work Session: at the work session held last week the following items were discussed: updates on planning items, projects, and grants, with an executive session on contract negotiations and personnel issues.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Dugan, seconded by Councilman Jendrowski to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated August 11, 2025. Carried Unanimously

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #2583 & 2586 were reviewed with the previously un-audited vouchers, and everything was found in order. Abstract Batch(es) #2583 & 2586 were presented for payment. Vouchers on this abstract(s) numbered 844-899, totaling \$312,643.56. Councilman Mutter seconded to approve payment as follows:

Abstract Batch(es) #2583& 2586
General Fund (A)-\$17,563.59, General Fund- Outside Village (B)-\$50.85, Highway(DA)-\$, Highway: Outside Village (DB)-\$141,718.70, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$100.00, Fire Protection (SF)-\$118,820.80, Refuse (SR)-\$33,210.40, Sewer #1 Fund (SS)-\$934.89, Sewer District #2 (SS02)-\$67.96, Sewer District #3 (SS03)-\$176.37, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;
Total: \$312,643.56 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – a report was presented by the Highway Superintendent as follows: the crews swept Roll, Clair & Kathryn, field ditch mowing completed and removed fallen trees in ditches, trimmed guard rails, filled hole at end of N Ayers Rd., replaced street signs on Schutt and Stage, repairs to TS 90 (compressor) and JD5100, one truck to Lancaster, removed 2 beaver dams on Rapids Rd. and Buckwheat Rd., weed removal around JMF property, put fresh oil and loose gravel sign on S Ayers, took excavator back to George and Swede, took trees out of Murder Creek by Mike Whiting’s property, and hired Matt Stolarczyk as of 8/18/2025.

Assessor - a report was presented by the Assessor and read by the Supervisor as follows: I have begun working on the residential portion of the reassessment. This process will take many months to complete. I have attached a list of sales data that is being used to determine the 2026 assessments for the residential properties. I will be on vacation from 8/18/2025 to 8/29/2025. If anyone has any questions, please feel free to contact me.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Arrowhead Timberlodge LLC	12292 Clarence Ctr Rd	Fireworks
Barbara Wurthman	12812 Stage Rd	Windows
Brian Siska	8025 Kathryn Dr	AG Pool
Jessica Gielow	12356 Buckwheat Rd	Pole Barn
Patricia Senchack	Leisurewood Campground	Roof Over Deck
Hazel Marquardt	12234 Tonawanda Creek	Install Interior Drainage

Town Clerk – I attended a zoom meeting discussing the Town Clerks role with the planning and zoning board on Tuesday and attended my County Clerk meeting on Wednesday.

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – at the JMF last week and the wall has now been finished. He is suggesting angles be put in the doorway to strengthen it. Met with Chris Bower about the drive on ramp, attended a village meeting with the Supervisor, Mayor Perry & Trustee Forrestel, and spoke to 2 residents on Clair Drive that thought the work done on the road was unnecessary.

Dugan – Nothing to report

Burke – nothing to report

Mutter – had a phone conversation with Amherst Fire Control regarding the upcoming contract.

Supervisor – I attended the monthly Supervisor’s meeting in East Aurora, Councilman Jendrowski & I attended a meeting with Mayor Perry & Trustee Forrestel, I met with the Recreation Director on 2026 budget and a plan for the next 3 years. Councilman Jendrowski & I worked on highway issues and addressed a few resident issues.

UNFINISHED BUSINESS:

Buildings – masonry wall project at the JMF in progress and should be done tomorrow.

Planning – several projects are in progress but nothing new to report

Water/Sewer – nothing to report

Grants – NY BRICKS application to be submitted this week. We were awarded a \$50,000 grant to conduct a sewer study along Buell St to the Rt. 5 corridor

NEW BUSINESS:

Resolution - Local Law #2 – Rezoning Request 5725 Davison Road:

A motion was made by Councilman Mutter, seconded by Councilman Dugan approving Local law No. 2 of the Year 2025 entitled “2025 Rezoning of Real Property and Zoning Map Amendment” with regards to a request to rezone a portion of a certain parcel located at 5725 Davison Road from an RA to a C2 zoning classification.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Resolution – Declare Lead Agency/Coordinated Review for Community Center Project:

A motion was made by Councilman Dugan, seconded by Councilman Mutter for the Newstead Town Board to declare SEQR Lead Agency status and to conduct a coordinated review with regards to the proposed Community Center at 5877 Buell Street in the Town of Newstead.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Resolution – Approve Change Order for Qualprax Masonry – JMF Project:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan amending the masonry wall project at the JMF to increase the height of the doorways to accommodate machinery with Qualprax Masonry Company in the amount of \$2,383.08. This brings the total of the project to \$30,754.74 and authorizes the Supervisor to take all steps necessary to ensure the Project is completed.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval-Authorizing Supervisor to Accept Engineering Planning Grant:

A motion was made by Councilman Burke, seconded by Councilman Mutter authorizing the Supervisor to sign the acceptance of the \$50,000 Engineering Planning Grant #2265 for a sewer study on Buell Street to the Route 5 corridor.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Approval-Approve MEO Hire:

A motion was made by Councilman Mutter, seconded by Councilman Dugan to approve the hiring of Matthew Stolarczyk as an MEO for the Highway Department effective August 18th at a step 1.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Privilege of the Floor/Question Period:

David Faron, 5691 Crittenden Rd. – he came to the board at the beginning of the year asking the Town to request a speed study on Crittenden Road. The County did not agree to lower the speed limit, but Mr. Faron thanked the board for listening and paying attention to him.

Stan Serwon, 5759 Davison Rd. – has a drainage ditch that runs through a corner of his property that is very overgrown, Superintendent Bassanello will look at it.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 7:53pm.

Izydorcak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,
Jennifer L. DiChristina, Town Clerk