

## **Newstead Town Board Meeting – July 28, 2025**

The regular meeting was called to order by the Newstead Town Board on July 28, 2025, at 7:41pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor  
Joe Dugan – Councilman  
John Jendrowski - Councilman  
Mike Mutter - Councilman  
Edmund Burke – Councilman  
Emily Janicz – Town Attorney  
Mike Coutu – Deputy Attorney  
Justine Seefeldt – Town Engineer  
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

Councilman Mutter led the pledge to the flag.

Minutes from the regular meeting held on July 14, 2025, were presented. A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept as presented.

Carried Unanimously

**Agenda Changes** - None

**Communications** – The Town Clerk presented the following correspondence:

A notice from Charter Communications was received informing the town of changes in their channel lineup effective on or after August 15, 2025.

A legal notice for local law #5 entitled “amending chapter 143 dogs” was received from the Town of Alden. The public hearing will be held on 8/4/2025 at 6:05pm.

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept and file the presented correspondence.

Carried Unanimously

**Work Session:** at the work session held last week the following items were discussed: updates on planning items, projects, and grants, with an executive session on contract negotiations.

**Agenda Items Question Period:** no one spoke

**Budget Transfers:** a motion was made by Councilman Mutter, seconded by Councilman Jendrowski to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated July 28, 2025.

Carried Unanimously

**Approval of Bills** – Councilman Dugan reported that the Abstract(s) from Batch(es) #2580 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2580 was presented for payment. Vouchers on this abstract(s) numbered 768-811, totaling \$50,268.46. Councilman Burke seconded to approve payment as follows:

Abstract Batch(es) #2580

General Fund (A)-\$18,794.45, General Fund- Outside Village (B)-\$25.00, Highway(DA)-\$21,226.26, Highway: Outside Village (DB)-\$, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$564.25, CAP-Water-Koepsel (HW)-\$2,522.50, CAP-Water-Draper (HW01)-\$238.96, CAP-Water-Cedar (HW02)-\$278.80, CAP-Water-Knapp (HW03)- \$1,593.15, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$2,800.00, Fire Protection (SF)-\$1,988.00, Refuse (SR)-\$, Sewer #1 Fund (SS)-\$27.64, Sewer District #2 (SS02)-\$167.41, Sewer District #3 (SS03)-\$, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$42.04, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;

Total: \$50,268.46

Carried Unanimously

### **COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – a report was presented by the Highway Superintendent and read by the Supervisor as

follows: the crews mowed parks and trimmed guard rails, mowed field ditches and removed fallen trees, ditched and cleaned ditches on Brooklyn St., fixed mailboxes on S Ayers, cut up tree on bike path, put center line on S Ayers, took #8 to Fleet Maintenance in Batavia, and Matthew Stolarczyk will be joining the highway department starting August 18, 2025 as a MEO.

**Assessor** - a report was presented by the Assessor and read by the Supervisor as follows: I have completed the vacant land and farm valuation; I have started working on the residential portion of the reassessment project. The residential portion will take quite a few months to complete. I have no concerns to report.

**Building Office** – the following building report was presented by Julie Brady of the Planning & Building Department:

Great Pumpkin Farm Holdings	11167 Main Rd	Concessions-4 <sup>th</sup> of July Event
William Detine	7317 Sandhill Rd	Roof
Gregory Gawron	5740 Barnum Rd	Roof
William Leiker	7431 Cedar St	Siding
Michael Wilbert	13333 Stage Rd	Addition/Back Deck
Alexander Borisov	8252 Greenbush Rd	Garage
5720 Cummings Rd Inc	Leisurewood Lane	Covered Deck
Trinity Evang Luth Church	4809 S Newstead Rd	Shed
Myron Prystajko	4000 Billo Rd	Pole Barn
Great Pumpkin Farm Holdings	11167 Main Rd	Fireworks
Edward Eisenberger	6100 Utley Rd	IG Pool
Douglas Decker	11790 Clarence Ctr Rd	Pond

**Town Clerk** – nothing at this time

**Town Attorney(s)** – nothing at this time

**COUNCILPERSONS:**

**Jendrowski** – he and Councilman Dugan attended a meeting with the President and Chief of Newstead Fire regarding the upcoming contract, met with Akron Chief and Darin Schultz about part of the town back, worked on a leak in the AC unit at the Cultural Center, asked Wendel to look at big retaining wall at the library, and spoke with Rick Rebman and there are currently no concerns with NFD.

**Dugan** – attended meeting with NFD and Councilman Jendrowski, attended the sports organization meeting last week, and attended after action review meeting regarding the fireworks and the parade. The committee is asking the town to extend the rock at the corner of Buell Street and Skyline Drive.

**Burke** – nothing to report

**Mutter** – nothing to report

**Supervisor** – had a meeting with all the sports organizations on possible parks improvements for the future, John, Emily & I had our first negotiations meeting with the labor union, 2026 budget sheets were distributed to departments.

**UNFINISHED BUSINESS:**

**Buildings** – the masonry wall project at the JMF started today.

**Planning** – nothing new to report

**Water/Sewer** – nothing new to report

**Grants** – in process on a NY BRICKS application and the lifeguard reimbursement grant filed last week.

**NEW BUSINESS:**

**Recall Public Hearing-Local Law #2: 5725 Davison Road:**

A motion was made by Councilman Mutter, seconded by Councilman Dugan approving the recall of the public hearing that was to be held on July 28, 2025, at 7:25pm and amend to August 11, 2025, at 7:20pm to hear comments on Local law No. 2 of the Year 2025 entitled “2025 Rezoning of Real Property and Zoning Map Amendment” with regards to a request to rezone a portion of a certain parcel located at 5725 Davison Road from an RA to a C2 zoning classification and orders the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye  
Carried Unanimously

**Resolution – Award Bid for Drive On Runway Ramps:**

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the bid from Filtrec Corporation in the amount of \$82,395.58 plus \$6,730 for delivery for a new drive on runway assembly and accessories for use by the Highway Department and authorizes the Town supervisor to take all steps necessary to ensure the purchase is completed.

(Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye  
Carried Unanimously

**Resolution – Wendel Engineering for Sandhill Farms Solar:**

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to authorize the Supervisor to accept the proposal to hire Wendel for engineering services regarding the variance application for Sandhill Farms Solar review at 7300 Sandhill Road.

(Resolution)Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye  
Carried Unanimously

**Approval- Beer/Wine Permit:**

A motion was made by Councilman Burke, seconded by Councilman Jendrowski approving the request for a beer/wine permit at the Cultural Center on 9/21/2025 for L. Karaskiewicz.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

**Privilege of the Floor/Question Period:** Marilyn Kasperek, 7263 Downey Road – updated the board that the town band only has 3 more concerts. They are working with the village to run wires for their sound system and are looking at purchasing a new trailer. They are going to put the current trailer up for sale. She also thanked the board for their support.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 8:05pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,  
Jennifer L. DiChristina, Town Clerk