

## **Newstead Town Board Meeting – July 14, 2025**

The regular meeting was called to order by the Newstead Town Board on July 14, 2025, at pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor  
Joe Dugan – Councilman  
John Jendrowski - Councilman  
Mike Mutter - Councilman  
Edmund Burke – Councilman  
Mike Coutu – Deputy Town Attorney  
Rob Klavoon – Town Engineer  
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on June 23, 2025, were presented. A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept as presented.

Carried Unanimously

**Agenda Changes** - None

**Communications** – The Town Clerk presented the following correspondence:

The DCO Inspection Report was received from NYS Ag & Markets rating our service as satisfactory with no comments listed.

The Municipal Shelter Inspection Report completed by NYS Ag & Markets was received rating our shelter as satisfactory with no comments listed.

Two notices were received from Charter Communications regarding changes to their services that will go into effect on or after July 31,2025.

The 2025 Annual Report from the Department of Real Property Tax Services was received.

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept and file the presented correspondence.

Carried Unanimously

**Work Session:** at the work session held last week the following items were discussed: updates on planning items, projects, and grants.

**Agenda Items Question Period:** no one spoke

**Budget Transfers:** None

**Approval of Bills** – Councilman Dugan reported that the Abstract(s) from Batch(es) #2578 & 2579 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2578 & 2579 was presented for payment. Vouchers on this abstract(s) numbered 695-767, totaling \$1,957,272.75. Councilman Jendrowski seconded to approve payment as follows:

Abstract Batch(es) #2578 & 2579:

General Fund (A)-\$38,980.11, General Fund- Outside Village (B)-\$4,755.21, Highway(DA)-\$49,782.59, Highway: Outside Village (DB)-\$, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$180,000.00, CAP-Water-Koepsel (HW)-\$810,000.00, CAP-Water-Draper (HW01)-\$82,000.00, CAP-Water-Cedar (HW02)-\$91,000.00, CAP-Water-Knapp (HW03)- \$515,000.00, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$6,454.54, Fire Protection (SF)-\$53,468.47, Refuse (SR)-\$33,766.24, Sewer #1 Fund (SS)-\$581.53, Sewer District #2 (SS02)-\$158.32, Sewer District #3 (SS03)-\$176.37, Trust & Agency (TA)-\$15,678.19 and Consolidated Water (SW00)-\$75,471.18, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;

Total: \$1,957,272.75

Carried Unanimously

**COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – a report was presented by the Highway Superintendent and read by the Supervisor as follows: the crews did field ditch mowing and removed fallen trees, mowed the parks, attended training at the Town Hall on June 26<sup>th</sup>, put tires on #7 & #9 trucks, setup park for 4<sup>th</sup> of July celebrations, road ditching piping completed on Dye Rd., one truck to help Pembroke, lines on Clair, Roll and Kathryn, shoulders on Roll, Clair and Kathryn, and he thanks the Towns of Clarence, Alabama, Pembroke, and Darien for help on shoulder project.

**Assessor** - a report was presented by the Assessor and read by the Supervisor as follows: I am working on valuation of vacant land and farms for the reassessment project. I will be moving to the residential portion within the next week or so. Our final roll has been filed, and a copy is available for viewing on the town website as well as a physical copy here in the office. We have recently received new sales from the county office and have completed processing them, a copy of the sales list is attached. I have no concerns to report.

**Building Office** – the following building report was presented by Julie Brady of the Planning & Building Department:

Christopher Elis	7309 Maple Rd	Pole Barn
Michael Bochniarz	6253 Dye Rd	Home Addition/Remodel
Barbara Wurthman	12812 Stage Rd	Siding
Steven Mogle	246 Golden Pond Est	Roof
Polly Gillebaard	11405 Tonawanda Creek Rd	Shed with Stone Base
Steven & Liza McNutt Living Trust	5663 Cummings Rd	Remodel Closet to Full Bath
5720 Cummings Road Inc	Pineledge	Deck
Raymond Braun	11891 Main Rd	Car & Bike Show 8/24/25
David Reichert	12376 Meahl Rd	Addition/Pole Barn Style
5720 Cummings Road Inc	Birchwood	Deck
David Waterbury	7999 Kathryn Dr	Front Porch Replacement
5720 Cummings Road Inc	Sprucewood Lane	Deck Stairs
5720 Cummings Road Inc	Sprucewood Lane	Fron Deck Extension
Town of Newstead	5877 Buell St	Ride for Roswell
Town of Newstad	5929 Buell St	Fireworks 7/3/25
Great Pumpkin Farm Holdings	11167 Main Rd	4 <sup>th</sup> of July Carnival
5720 Cummings Road Inc	Peachwood	Pre-Fab Deck Replacement
David DeWolf	90 Quarry Hill Est	Roof
Kevin Stoldt	4142 Crittenden Rd	Shed
Craig Huber	4025 Pohl Rd	Kitchen Remodel
Victor Vacanti	11750 Clarence Ctr Rd	IG Pool/Hot Tub

**Town Clerk** – attended a Zoom Training with the Supervisor and Bookkeeper on our new credit card program.

**Town Attorney(s)** – nothing at this time

**COUNCILPERSONS:**

**Jendrowski** – attended the joint facility meeting with the Supervisor and the village, had a meeting with Chuck Haist from the AFC and Councilman Dugan, spoke to a Stage Road resident regarding a home based business, working on a plumbing issue at the library, and attended interviews with Councilman Mutter for the open highway position.

**Dugan** – had a meeting with the CEO regarding concerns a resident spoke to him about and attended the meeting with the AFC.

**Burke** – helped with the parade and will be attending the Celebration Committee recap meeting.

**Mutter** – met with Amherst Fire Control over the future contract, working on contract with EMS committee, and attended interviews for the JMF.

**Supervisor** – had 3 meetings with Jen, Colleen & Chase on our new p-card program, continued working with Nathan Taylor on grant application, attended the monthly AOT Supervisor’s meeting, the quarterly JMF Committee meeting with John & Mike B., the EMS meeting on planning for July 4<sup>th</sup> activities, and the Zoning Board meeting. I attended the ribbon cutting for the Food Nerds new facility and attended the annual employee training day. Attended the bid opening for the highway drive on runway equipment and did some follow-up work. I met with the Town Attorney & Town Engineer on upcoming projects and mailed out our final billing to Alden for the dog kennel agreement. I also met with Akron Fire Chief Chuck Haist. I will be out of the office for the rest of the week.

**UNFINISHED BUSINESS:**

**Buildings** – nothing new

**Planning** – nothing new

**Water/Sewer** – nothing new

**Grants** – NY BRICKS application in process

**NEW BUSINESS:**

**Public Hearing-Local Law #2 – Rezoning Request 5725 Davison Road:**

A motion was made by Councilman Mutter, seconded by Councilman Dugan approving the calling of a public hearing on July 28, 2025, at 7:25pm to hear comments on Local law No. 2 of the Year 2025 entitled “2025 Rezoning of Real Property and Zoning Map Amendment” with regards to a request to rezone a portion of a certain parcel located at 5725 Davison Road from an RA to a C2 zoning classification and orders the Town Clerk to publish notice of the hearing in the Akron Bugle. (Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye  
Carried Unanimously

**Approval-Authorizing BRICK Grant Application for Community Center:**

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski authorizing the application of a NY BRICK grant application for the Community Center to be located at 5877 Buell Street with the Town Board agreeing to fund a portion of the project’s eligible capital cost.  
(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye  
Carried Unanimously

**Privilege of the Floor/Question Period:** Justin McNaughton, 11513 Stage Rd.- appeared to speak to the board about the increase in solicitors in his neighborhood. They have become more aggressive, bold and more frequent. He does not want people to come to his house and is asking the board to consider some sort of regulation for the town. The Supervisor explained that we have had an increase in phone calls from residents in the last several weeks and it is something the board will be looking into.

Kathy Capan, 74 Parkview Dr. – thanked the board for the security and the help they gave with parking. The rocks on Skyline Drive worked perfectly and helped control the traffic. Councilman Burke wanted to thank Kathy for all the hard work she does to make the celebration such a success.

Deputy Dreyer, EC Sheriffs Office – worked traffic control at Buell and Skyline during the fireworks and they had zero issues that night.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Mutter, seconded by Councilman Burke to adjourn the regular meeting at 8:03pm.  
Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye      Carried Unanimously

Respectfully Submitted,  
Jennifer L. DiChristina, Town Clerk