

Received Date

**Standard Work Day and  
Reporting Resolution for  
Elected and Appointed Officials**

Employer Location Code

3 0 3 0 2

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

**RS 2417-A**

(Rev.12/23)

BE IT RESOLVED, that the Town of Newstead

(Name of Employer)

/ 30302

(Location Code)

hereby established the following standard work days for these titles and will  
report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
Joseph Dugan			Councilman	1/1/24-12/31/27	6	1.35	<input type="checkbox"/>	Biweekly	<input type="checkbox"/>
Dawn Izydorczak			Supervisor	1/1/24-12/31/27	6	27.23	<input type="checkbox"/>	Biweekly	<input type="checkbox"/>
Jennifer DiChristina			Town Clerk	1/1/24-12/31/27	8	21.72	<input type="checkbox"/>	Biweekly	<input type="checkbox"/>
<b>Appointed Officials:</b>									
Robert Friedman			Town Prosecutor	1/1/25-12/31/25	6	1.34	<input type="checkbox"/>	Biweekly	<input type="checkbox"/>
Emily Janicz			Town Attorney	1/1/25-12/31/25	6	14.55	<input type="checkbox"/>	Biweekly	<input type="checkbox"/>
Michael Coutu			Deputy Town Attorney	1/1/25-12/31/25	6	7.30	<input type="checkbox"/>	Biweekly	<input type="checkbox"/>

I, Jennifer DiChristina

(Name of Secretary or Clerk)

secretary/clerk of the governing board of the Town of Newstead

(Circle one)

(Name of Employer)

of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 23rd day of June, 2025  
on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Newstead

Jennifer DiChristina on this 23rd day of June, 2025

(Signature of Secretary or Clerk)

(Name of Employer)

Affidavit of Posting: I, Jennifer DiChristina

(Name of Secretary or Clerk)

June 24, 2025 being duly sworn, deposes and says that the posting of the Resolution began on  
(Date) and continued for at least 30 days. That the Resolution was available to the public on the:

- ☒ Employer's website at: www.erie.gov/newstead  
☒ Official sign board at: 5 Clarence Ctr. Rd., Akron, NY 14001  
☒ Main entrance Secretary or Clerk's office at: 5 Clarence Ctr. Rd., Akron, NY 14001

(seal)

Please type or print clearly  
in blue or black ink

Employer Location Code

3 0 3 0 2

Received Date

# Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

RS 2417-B

(Rev.04/20)

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
David DeYoung			Dog Control Officer	1/1/25-12/31/25	6	4.52	<input type="checkbox"/>	Biweekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

Employer: Town of Newstead

Location Code: 30302

Page 2 of 2 (use with form RS 2417-A)