

Newstead Town Board Meeting – June 9, 2025

The regular meeting was called to order by the Newstead Town Board on June 9, 2025, at 7:35pm at the Newstead Town Hall.

Present: Dawn Izydorczak – Supervisor
Joe Dugan – Councilman
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Michael Coutu – Assistant Town Attorney
Justine Seefeldt – Town Engineer
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on May 27, 2025 were presented. A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept as presented.

Carried Unanimously

Agenda Changes – A motion was made by Councilman Dugan, seconded by Councilman Mutter to add item d. Motion to approve hire of Allied Security for July 3rd fireworks.

Communications – The Town Clerk presented the following correspondence:

A notice from National Fuel was received informing the town of updated emergency contact information involving a pipeline or facility owned by National Fuel. A copy has been given to the CEO.

A motion was made by Councilman Jendrowski, seconded by Councilman Mutter to accept and file the presented correspondence.

Carried Unanimously

Work Session: at the work session held last week the following items were discussed: planning updates, project updates, grant updates, water/sewer updates, contractual and personnel items.

Agenda Items Question Period: no one spoke

Budget Transfers: none

Approval of Bills – Councilman Burke reported that the Abstract(s) from Batch(es) #2569 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2569 was presented for payment. Vouchers on this abstract(s) numbered 581-621 totaling \$97,516.35. Councilman Mutter seconded to approve payment as follows:

Abstract Batch(es) #2569

General Fund (A)-\$12,918.07, General Fund- Outside Village (B)-\$82.66, Highway(DA)-\$48,331.88, Highway: Outside Village (DB)-\$, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$, Fire Protection (SF)-\$, Refuse (SR)-\$35,216.93, Sewer #1 Fund (SS)-\$228.17, Sewer District #2 (SS02)-\$84.78, Sewer District #3 (SS03)-\$260.47, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$393.39,WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;
Total: \$97,516.35

Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – a report was presented by the Highway Superintendent and read by the Supervisor as follows: the crews piped 40’ road ditch on Utley and Moore Road, two men helped the village trim trees, fixed lawn damage from plows, put up trail cameras in parks, replaced mailboxes on Scotland Road and Cedar Street, dug driveway at Mount Olive Cemetery, took 2 beaver dams out on Dorsch

Road, village helped cut trees on Brucker, Brackett and S Ayers Roads, piped 200’ road ditch on Downey Road, rolled Vets and Skyline Parks, cold patched holes as needed on town roads, installed 40’ driveway pipe on McNeeley Road, installed 20’ driveway pipe on Miland Road, picked up sticks in cemeteries and parks, put stone in both parks, shaved shoulders on Clair, Roll and Kathryn Road, patched holes in Stage Road between Havens and N. Millgrove with help from Town of Clarence, held tire drop off event, cleaned trees away from Dorsch Creek beginning from S. Newstead to Pohl Road, completed road ditching on Greenbush and 40’ pipe installed, fiber mat Stage Road from Schutt to N. Millgrove with help from Alabama and Pembroke, helped Clarence pave, also helped Alabama and Darien with shoulder work, mowed the bike path and road sides, cleaned DI’s and swept stone on Stage Road, took loose gravel sign down, and mowed Crittenden Road field.

Assessor – no report

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

CMK Builders of Alden	13291 Steiner Rd	SFH
Casey Irwin	12585 Koepsel Rd	Pole Barn
Cody Cray	5610 Cummings Rd	Pole Barn
Wayne Appleton	5020 Havens Rd	IG Pool
Arrowhead Timberlodge	12292 Clarence Ctr Rd	Fireworks
Jason Meinhart	5636 Crittenden Rd	Barn Style Home
Richard Savage	238 Golden Pond Est	Roof
Robert Sweet	7034 Maple Rd	Roof
Eliseo Lugo	12455 Hunts Corners Rd	Roof

Town Clerk – attended a zoom meeting this afternoon with the Supervisor and Colleen regarding a new town credit card issued through JP Morgan.

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – had a meeting with Darin Schultz regarding the speed limit on Clarence Center Road into the village, also discussed JMF issues. Met with Louis Henley regarding the upcoming fire contract. Waiting for a return call from the Newstead Chief regarding a mutual aid chief responding to a fire on Rapids Road that was driving recklessly and almost caused an accident.

Dugan – nothing at this time

Burke – nothing at this time

Mutter – nothing at this time

Supervisor – worked on the bid specs with Chris for the drive on ramps, had a breakfast meeting with the entire highway department this morning, and took part in a Zoom call with Colleen and Jennifer with JP Morgan regarding a new credit card.

UNFINISHED BUSINESS:

Buildings – Main Road barn roof is almost complete

Planning – received 2 new cell tower/antennae colocation projects

Water/Sewer – nothing new

Grants – a grant has opened for money to be used for community center projects. Our grant writers have been advised and will be working on the application.

NEW BUSINESS:

Approval- Request for Bids for Drive On Runway & Accessories:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the proposal prepared to go out to bid on a drive on runway and accessories and authorizing the Town Clerk to advertise for bids to be received by June 26, 2025, no later than 1:00pm.

(Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye

Carried Unanimously

Approval – Award Senior Center Roof Repair Project:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan awarding the roof repair project at the Senior Center to Grove Roofing at a cost of \$10,898.00 and authorizing the Town Supervisor to take all steps necessary to complete the project.

(Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter- Aye

Carried Unanimously

Approval- Lateral Restriction Hardship Applications:

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the application for lateral restriction exception hardships at 6100 Utley Road in water district 5 as submitted by owner(s) Edward & Jenna Eisenberger and at 13291 Steiner Road in water district 5 as submitted by owner(s) Patrick Whalen.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Approval- Beer/Wine Permit:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the request for a beer/wine permit at The Cultural Center on 7/27/2025 for L. Jasinski.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

Approval – Motion to Approve Allied Security for 7/3/2025:

A motion was made by Councilman Burke, seconded by Councilman Mutter to approve the hire of Allied Security for parking and security services for July 3rd fireworks subject to the Town Attorneys approval of the contract.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

Privilege of the Floor/Question Period: a representative from the Erie County Sheriff's Community Engagement Team appeared to inform the board that they will begin patrolling the bike path with e-bikes equipped with lights and sirens that they received under a grant.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 7:54pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,
Jennifer DiChristina, Town Clerk