

## **Newstead Town Board Meeting – June 23, 2025**

The regular meeting was called to order by the Newstead Town Board on June 23, 2025, at 7:35pm at the Newstead Town Hall.

Present: Dawn Izydorczak – Supervisor  
Joe Dugan – Councilman  
John Jendrowski - Councilman  
Mike Mutter - Councilman  
Edmund Burke – Councilman  
Emily Janicz – Town Attorney  
Michael Coutu – Assistant Town Attorney  
Justine Seefeldt – Town Engineer  
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

Councilman Mutter led the pledge to the flag.

Minutes from the regular meeting held on June 9, 2025, were presented. A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept as presented.

Carried Unanimously

**Agenda Changes** – None

**Communications** – The Town Clerk presented the following correspondence:

A notice from Charter Communications informing the town of upcoming price increases effective on or about July 15, 2025.

A Notice of Public Hearing was received from the Wyoming Erie Regional EMS Council notifying the Town of an upcoming public hearing on July 1<sup>st</sup> at 6:00pm at the Erie County Training & Operations Center regarding the public need of an Erie County based ambulance service.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence.

Carried Unanimously

**Work Session:** at the work session held last week the following items were discussed: a meeting with representatives from Modern, and updates on planning items, projects, grants, and personnel items.

**Agenda Items Question Period:** no one spoke

**Budget Transfers:** a motion was made by Councilman Burke, seconded by Councilman Dugan to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 6/23/2025.

Carried Unanimously

**Approval of Bills** – Councilman Burke reported that the Abstract(s) from Batch(es) #2572 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2572 was presented for payment. Vouchers on this abstract(s) numbered 622-689 totaling \$162,916.20. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #2572

General Fund (A)-\$35,127.78, General Fund- Outside Village (B)-\$100.00, Highway(DA)- \$5,957.34, Highway: Outside Village (DB)-\$, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$2,800.00, Fire Protection (SF)-\$103,420.98, Refuse (SR)-\$15,436.16, Sewer #1 Fund (SS)-\$, Sewer District #2 (SS02)-\$, Sewer District #3 (SS03)-\$, Trust & Agency (TA)-\$, Consolidated Water (SW00)-\$42.04, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;

Total: \$162,916.20

Carried Unanimously

**COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – a report was presented by the Highway Superintendent and read by the Supervisor as follows: the crews cleaned DI’s with sweeper, mowed and trimmed trees in parks, installed new speed limit sign in Skyline Park, field ditch mowing was completed on the south end of town, field ditch cleaning was completed on Stage and Utley Road, and mowed bike path from Barnum to Davidson.

**Assessor** – a report was presented by the Assessor and read by the Supervisor as follows: we have completed and filed our final assessment roll, and it is available for viewing on the town website. Grievance day was relatively quiet; I have now started working on the 2026 reassessment project, I am in the beginning phase and will be working at it for the next 8 months. I have no concerns to report.

**Building Office** – the following building report was presented by Julie Brady of the Planning & Building Department:

Lynda Fisher	1235 Clarence Ctr Rd	AG Pool
Preston Kelkenberg	7924 Greenbush Rd	SFH
Douglas Decker	11790 Clarence Ctr Rd	SFH
Greenbriar Akron LLC	12983 Main Rd	Wall/Free Stand Sign Replacement
Robin Bryk	13585 Stage Rd	Roof
Lucas James	13428 Main Rd	Demo of Building
Lucas James	13428 Main Rd	24 Unit Senior Apt Building
Dale Fryling	13235 Main Rd	Pole Barn
Angela Zitto	7389 Downey Rd	2 Sheds & Lean To off House

**Town Clerk** – nothing at this time

**Town Attorney(s)** – nothing at this time

**COUNCILPERSONS:**

**Jendrowski** – spoke to a resident regarding a homebased business that he is working on, talked to the NFC Chief regarding one of the Clarence Chiefs responding unsafely. The Clarence Chief was aware of the situation and spoke to the person involved. Spoke to someone regarding a drainage issue on Greenbush Rd. Spoke to Lavocats regarding the wall behind the library and that will be done soon. He received a call on Sunday from a resident regarding the recreation board and why things were handled as they were, and he received a text from a resident on Stage Rd. thanking the highway department for work done on Stage to correct an issue.

**Dugan** – nothing at this time

**Burke** – nothing at this time

**Mutter** – will be meeting with Tom Merrill regarding the upcoming Amherst Fire Control contract.

**Supervisor** – had 2 meetings with Jen, Colleen & Chase on our new p-card program, had a phone meeting with Nathan Taylor on a new grant application, Colleen & I met with 3+1 on our investments, approved the bid results on our annual BAN financing, attended a departmental meeting on an upcoming project, met with Steven Tedesco of Akron Sports, and met with a glass company on our enclosure projects.

**UNFINISHED BUSINESS:**

**Buildings** – nothing new to report

**Planning** – nothing new to report

**Water/Sewer** – nothing new to report

**Grants** – NY BRICKS application in process and received updated estimates from Wendel to be included in the grant application.

## **NEW BUSINESS:**

### **Approval- Standard Workday & Reporting:**

A motion was made by Councilman Dugan, seconded by Councilman Mutter approving the establishment of the standard workdays for elected and appointed officials as reported on RS2417-A to the NYS Local Retirement System and attached here with.

(Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke – Aye, Mutter-Aye  
Carried Unanimously

### **Approval- Extension of 6-month Moratorium on Battery Energy Storage:**

A motion was made by Councilman Mutter, seconded by Councilman Burke approving an extension on the six-month moratorium on battery energy storage system projects within the Town ending on December 23, 2025.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter - Aye  
Carried Unanimously

### **Approval- Extension of 6-month Moratorium on Wind Energy Projects:**

A motion was made by Councilman Burke, seconded by Councilman Mutter approving an extension on the six-month moratorium on the application for and construction and installation of wind energy projects within the Town ending on December 23, 2025.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye  
Carried Unanimously

### **Approval- Cancel Work Sessions:**

A motion was made by Councilman Dugan, seconded by Councilman Mutter approving the cancellation of the previously scheduled work session for June 30th.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye    Carried Unanimously

### **Approval- Beer/Wine Permit:**

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the request for a beer/wine permit at Skyline Park on 6/29/2025 for K. Pfister.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye    Carried Unanimously

**Privilege of the Floor/Question Period:** Dylan Dreyer from the Erie County Sheriffs Community Engagement Team introduced himself as our new contact person in Newstead. He reported there were 147 calls, 8 car accidents and 2 warrant arrests in the last month.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 7:56pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye    Carried Unanimously

Respectfully Submitted,  
Jennifer DiChristina, Town Clerk